F.No.29011/5/2020-Estt (Pt.I) Government of India Ministry of Home Affairs National Intelligence Grid

1, Andhria Mor, Vasant Kunj, New Delhi-110074 Dated: 28th June,2022

To,

The Under Secretary (IT) Ministry of Home Affairs North Block, Room No. 82-B, New Delhi-110001

Subject: Advertisement for filling up of 01 post of Deputy Secretary (Banking), 01 post of Deputy Secretary (Transport), 01 post of Deputy Secretary (Immigration), 01 post of Deputy Secretary (MCA), 01 post of Deputy Director (Legal), 01 post Deputy Director (Planning), 01 post Deputy Director (Key Management), 01 post of Assistant Director (Key Management) and 01 post of Assistant Director (Compliance) on Deputation Basis (Including Short-term contract) in National Intelligence Grid, Ministry of Home Affairs- regarding

Sir,

The undersigned is to state that, it is proposed to fill up of 01 post of Deputy Secretary (Banking), 01 post of Deputy Secretary (Transport), 01 post of Deputy Secretary (Immigration), 01 post of Deputy Secretary (MCA), 01 post of Deputy Director (Legal), 01 post Deputy Director (Planning), 01 post Deputy Director (Key Management), 01 post of Assistant Director (Key Management) and 01 post of Assistant Director (Compliance) on Deputation Basis (Including Short-term contract) in National Intelligence Grid, Ministry of Home Affairs.

- 2. The details regarding pay scale, Terms & Conditions, eligibility criteria, duties & responsibilities of the posts application proforma etc are enclosed. The vacant posts are being advertised in the Employment News, The Hindustan Times & Amar Ujala as sample enclosed.
- 3. In view of the above, it is requested to kindly placed detailed advertisement on the website of the Ministry of Home Affairs i.e. https://mha.gov.in/notification/vacancies.
- 4. This may be treated on priority basis.

Yours Faithfully,

(G. Swan Za Lian)

Deputy Director (Estt.) Tel. No. 26757150

Certification by the Employer/ Cadre Controlling Authority

The information /details provided in the above application by the applicant are true and correct as per the facts available on records. He/She possess educational qualifications and experience mentioned in the vacancy circular. If selected, he/she will be relieved immediately.

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- i. There is no vigilance or disciplinary case pending/contemplated against Shri/Smt.....
- ii. His/Her integrity is certified.
- iii. His/Her CR Dossier in original is enclosed/photocopies of the ACRs for the last 5 years duly attested by an officer of the rank of Under Secretary or the Government of India or above are enclosed.
- iv. No major/minor penalty has been imposed on him/her during the last 10 years or a list of major/minor penalties imposed on him/her during the last 10 years is enclosed. (as the case may be)

Countersigned

(Employer/Cadre Controlling Authority with Seal)

