



राष्ट्रीय मानव अधिकार आयोग

National Human Rights Commission

मानव अधिकार भवन, ब्लॉक-सी, जी.पी.ओ. कम्प्लेक्स, आई.एन.ए., नई दिल्ली -110023 (भारत)

Manav Adhikar Bhawan, Block - C, GPO Complex, INA, New Delhi-110023 (INDIA)

Fax: 91-011-24651329

E-Mail: nhrcsstt@nic.in

Website: www.nhrc.nic.in

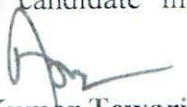
Advt. No. 04/2022

National Human Rights Commission invites applications for filling up one post of Director on deputation (including short-term contract) basis from amongst suitable and eligible officers as per the following requirements :-

S.No.	Name of posts & Pay Scale	Number of vacant post	Eligibility Condition
1	Director Pay Matrix Level-13 (Rs.123100-215900)	01	Officers under the Central Government, State Government, Union territories, autonomous or statutory organisations, Public Sector Undertakings, Universities or recognised Research Institutions; (a) (i) Holding analogous post on a regular basis in the parent cadre or department. Or (ii) With five years' service rendered after appointment to the post on a regular basis in level -12 (Rs.78800. - 209200) in the pay matrix or equivalent in the parent cadre or department; and (b) Possessing five years experience in personnel and general administrative matters.

Note:

- (i) Number of post may vary.
(ii) Commission reserves the right to cancel/withdraw the vacancy notice.
- The Deputation will be governed by the terms and conditions contained in the Department of Personnel and Training's O.M. No.6/8/2009-Estt.(Pay.II), dated 17.6.2010 as amended from time to time.
- The maximum age-limit for appointment by deputation shall be not exceeding 'fifty-six years, as on the closing date of receipt of application.
- The applications of eligible candidates who have desirous of being considered for appointment to the posts meant for deputation and can be spared immediately, may please be forwarded to the **Under Secretary (Estt.), National Human Rights Commission, Manav Adhikar Bhawan, Block-C, GPO Complex, INA, New Delhi-110023** latest by **60 days from the publication of the advertisement in Employment News alongwith attested photocopies of APARs for the last 05 years, Integrity Certificate and vigilance/disciplinary clearance.**
- The application form should be sent in the prescribed format along with all the requisite documents. **Proforma of application for above said post is available on the website of the Commission (www.nhrc.nic.in)** Applications received without requisite documents or after due date will not be considered and will be summarily rejected.
- The forwarding authority may also certify the information furnished by the candidate in application form.


(Arun Kumar Tewari)
Under Secretary (Estt.)



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विज्ञापन संख्या 04/2022

राष्ट्रीय मानव अधिकार आयोग निदेशक के एक पद को प्रतिनियुक्ति (जिसके अन्तर्गत अल्पकालिक संविदा भी है) के आधार पर भरने के लिए निम्नलिखित पात्रता शर्तों का पूर्ण करने वाले उपयुक्त और योग्य अधिकारियों से आवेदन आमंत्रित करता है :-

क्र.सं.	पद का नाम एवं वेतनमान	पदों की संख्या	पात्रता शर्तें
2	निदेशक पे मैट्रिक्स लेवल-13 (रु. 123100.215900)	01	केन्द्रीय सरकार, राज्य सरकार, संघ राज्य क्षेत्रों, स्वायत्त या कानूनी संगठनों, पब्लिक सेक्टर उपक्रमों, विश्वविद्यालयों या मान्यता प्राप्त अनुसंधान संस्थाओं के ऐसे अधिकारी:- क (i) जो मूल काडर या विभाग में नियमित आधार पर सदृश्य पद धारण किए हुए हैं; या (ii) जिन्होंने मूल काडर या विभाग में वेतन मैट्रिक्स के स्तर-12 (रु. 78800-209200) में या समतुल्य में नियमित आधार पर नियुक्ति के पश्चात पाँच वर्ष की सेवा की है; और ख जिनके पास कार्मिक और सामान्य प्रशासनिक मामलों में पाँच वर्ष का अनुभव है।

नोट:-

- (i) पदों की संख्या में बदलाव हो सकता है।
(ii) आयोग वैकेन्सी नोटिस को रद्द/वापस लेने का अधिकार सुरक्षित रखता है।
- प्रतिनियुक्तियां कार्मिक एवं प्रशिक्षण विभाग के कार्यालय ज्ञापन संख्या 6/8/2009-स्थापना (वेतन-।।) दिनांक 17/06/2010 तथा इसमें समय-समय पर संशोधित नियमों और शर्तों द्वारा शासित होंगी।
- आवेदन पत्र प्राप्त होने की अंतिम तिथि को आवेदन की आयु 56 वर्ष से अधिक नहीं होनी चाहिए।
- मात्र उन्हीं योग्य उम्मीदवारों जिन्हें प्रतिनियुक्ति आधार पर चयनित होने पर तुरन्त कार्यमुक्त किया जा सकता है, के आवेदन पिछले 05 वर्षों के ए.पी.ए.आर. की सत्यापित प्रति, सत्यनिष्ठा प्रमाण पत्र एवं सतर्कता/अनुशासनात्मक क्लायरेंस सहित विज्ञापन प्रकाशित होने के 45 दिनों के भीतर अवर सचिव (स्थापना), राष्ट्रीय मानव अधिकार आयोग, मानव अधिकार भवन, ब्लॉक-सी, जी.पी.ओ. कॉम्प्लेक्स, आई.एन.ए., नई दिल्ली - 110023 को भेज सकते हैं।
- आवेदन पत्र निर्धारित प्रारूप में सभी वांछित दस्तावेजों के साथ प्रेषित किया जाए। **आवेदन प्रपत्र का प्रारूप आयोग की वेबसाइट www.nhrc.nic.in पर उपलब्ध है।** वांछित दस्तावेजों के बिना या अन्तिम तिथि के पश्चात प्राप्त किसी भी आवेदन पर विचार नहीं किया जाएगा और उन्हें सरसरी तौर पर ही अस्वीकार कर दिया जाएगा।
- अग्रेषण अधिकारी द्वारा उम्मीदवार द्वारा आवेदन पत्र में दी गई जानकारी को भी प्रमाणित किया जाए।

अरुण

(अरुण कुमार तिवारी)
अवर सचिव (स्थापना)

**APPLICATION FORM FOR APPOINTMENT
TO THE POST OF ON
DEPUTATION BASIS, IN NATIONAL HUMAN RIGHTS COMMISSION.**

Paste a recent
passport size
photo of the
candidate

Name of Posts applied for

1.	Name and Address (In Block Letters)				
2.	Date of Birth (in Christian era)				
3.	i. Date of entry into Govt. Service ii. Date of retirement under central/state Government Rules				
4.	Educational Qualifications				
5.	Whether Educational and other qualifications required for the post are satisfied. (If any qualification has been treated as equivalent to the one prescribed in the rules, state the authority for the same)				
	Qualification /Experience required as mention in the advertisement/vacancy circular	Qualification/Experience possessed by the officer			
	Essential;	Essential;			
	(a) Qualification;	(b) Qualification;			
	(c) Experience;	(d) Experience;			
	Desirable	Desirable			
	(a) Qualification;	(b) Qualification;			
	(c) Experience;	(d) Experience;			
5.1	In the case of degree and post graduate qualifications elective/main subjects and subsidiary subjects may be indicated by the candidate.				
6.	Please state clearly whether in the light of entries made by you above, you meet the requisite essential qualifications and work experience of the post				
7.	Details of employment in chronological order. Enclose separate sheet duly authenticated by your signature, if the space below is insufficient.				
	Office/ Institution with address	Post held on regular basis	From (DD/MM/YY)	To (DD/MM/YY)	Pay Matrix Level / Pay Band and Grade pay of the post held on regular basis
					Nature of duties (in detail) highlighting experience required for the post applied for
<p>Important:- pay-band and grade pay granted under ACP/MACP are personal to the officer and therefore should not be mentioned. Only pay band and grade pay/pay scale of the post held on regular basis to be mentioned. Details of ACP/MACP with present pay bands and grade pay where such benefits have been drawn by the candidate may be indicated as below.</p>					
Office/Institution		Pay Matrix Level / Pay Band and Grade Pay drawn under ACP/MACP scheme		From	To

8.	Nature of present employment i.e. Adhoc or Temporary or Permanent		
9.	In case the present employment is held on deputation/contract basis, please state		
(a) The date of initial appointment	(b) Period of appointment on deputation/contract	(c) Name of the present office/organization to which applicant belongs.	(d) Name of the post and pay of the post held in substantive
9.1	Notes: In case of Officers already on deputation, the applications such officers should be forwarded by the parent cadre/ department along with cadre clearance, vigilance clearance and integrity certificate.		
9.2	Note: Information under column 9(c) & (d) above must be given in all cases where a person is holding a post on deputation outside the cadre/organization but still maintaining a lien in his parent cadre/organization.		
10	If any post held on deputation in the post by the applicant date of return from the last deputation and other details		
11	Additional details about present employment. Please state whether working under (indicate the name of your employer against the relevant column) a) Central Government b) State Government c) Autonomous Organization d) Government Organization e) Universities f) Others		
12	Please state whether you are working in the same department and one in the feeder grade or feeder to feeder grade		
13	Are you in revised scale of pay if yes, give the date from which the revision rank place and also indicate the pre-revised scale		
14	Total emoluments per month now drawn		
	Basic pay in Pay Band/ Pay Matrix	Pay Matrix Level / Grade Pay	Total Emoluments
15	In case the applicant belongs to an organization which does not belong to Central Government pay scales, the latest salary slips issued by the organization showing the following details may be enclosed		
	Basic pay in Pay Band/ Pay Matrix	Pay Matrix Level / Grade Pay & applicable rate of DA	Total Emoluments
16	A additional information, if any relevant to the post you applied for the support of your suitability for the post. (This among other things may provide information with regard to (i) Additional academic qualification (ii) professional training (iii) work experience over and above prescribed. In this Vacancy Circular/ Advertisement) (Note: enclose a separate sheet, if the space is insufficient)		

16.1	<p>The candidates are requested to including information with regard to:</p> <p>(i) Research publications and reports and special projects (ii) Awards/Scholarship/Official Appreciation (iii) Affiliation with the professional bodies/institutions (iv) Patents registered in own name or achieved for the organization (v) Any research innovative measure involving official regularization (vi) Any other information.</p> <p>Note: enclose a separate sheet if the space is insufficient)</p>	
17	Whether belongs to SC/ST/OBC	
18	Complete postal Address and contact details i.e.Telephone/Fax Number & e.mail address of the present employer :-	Postal Address Telephone & Fax No.- e.mail address:

I have carefully gave through the vacancy circular/advertisement and I am well aware that the information furnished in the curriculum duly supported by the documents in response of essential qualification/work experience submitted by me will also be assessed by the selection committee at the time of selection for the post. The information/details provided by me are correct and true to the based of my knowledge and no material fact having a hearing on my selection has been suppressed/ withheld.

(Signature of candidate)

Name _____

Address _____

Email ID : _____

Contact/Mobile No. _____

Date _____

Certification by the Employee/ Cadre Controlling Authority

The information/ detail provided in the above application by the applicant are true and correct as per the facts available on records. He/ She possesses educational qualification and experience mentioned in the vacancy circular. If selected he/ she will be relieved immediately.

Also certified that:

- i) There is no vigilance or disciplinary case pending/ contemplated against Shri/Smt/Ms. _____
- ii) His/ Her Integrity is certified
- iii) His/Her APAR dossier in original /photocopies of APAR for the last five years duly attested by an officer of the rank of Under Secretary of the government of India or above are enclosed.
- iv) No major/minor penalty has been imposed on him/ her during the last ten years or a list of major/minor penalty imposed on him/ her during the last ten year enclosed (as the case may be)

Counter signed
(Employer/Cadre Controller Authority with seal)