

**“INDO-TIBETAN BORDER POLICE FORCE”**  
**(MINISTRY OF HOME AFFAIRS)**  
**GOVT. OF INDIA**

**RECRUITMENT TO THE POST OF ASSISTANT SUB INSPECTOR/  
 STENOGRAPHER {DIRECT ENTRY(DE)/LIMITED DEPARTMENTAL  
 COMPETITIVE EXAMINATION (LDCE)}**

Online Applications are invited from **Male & Female** Indian citizens (including subject of Nepal & Bhutan) for filling up following vacancies to the post of **Assistant Sub Inspector (Stenographer) Group ‘C’ (non-Gazetted)** on temporary basis likely to be permanent in ITBPF. Selected candidates will be liable to serve anywhere in India or abroad. On appointment, the candidates shall be governed by the ITBPF Act, 1992 & Rules, 1994 and other Rules applicable from time to time. Applications from candidates will be accepted through **ONLINE MODE** only. No other mode for submission of application is allowed. **ONLINE APPLICATION MODE WILL BE OPENED W.E.F. 8<sup>th</sup> June, 2022 (08/06/2022) AT 00:01 AM AND WILL BE CLOSED ON 7<sup>th</sup> July, 2022 (07/07/2022) AT 11:59 PM.** The applicants are advised to check their eligibility before applying so as to avoid disappointment at a later stage.

2. Detail of vacancies including backlog vacancies are as under:-

(a) **Assistant Sub Inspector/Stenographer (Direct Entry)**

SN	Particulars	UR	SC	OBC	EWS	Total
1.	ASI(Stenographer) (Direct Entry) (Male)	07	02	08	02	19
2.	ASI(Stenographer) (Direct Entry) (Female)	01	0	01	0	02
	<b>Total</b>	<b>08</b>	<b>02</b>	<b>09</b>	<b>02</b>	<b>21</b>

(b) **Assistant Sub Inspector/Stenographer (LDCE) (For ITBPF serving personnel only):-**

SN	Particulars	UR	SC	ST	Total
1.	ASI(Stenographer) (Limited Departmental Competitive Examination)	14	02	01	17

**Note:-**

- (1) The vacancies are tentative and may increase or decrease without any notice. Any change in the number of vacancies will be intimated through ITBP Recruitment website i.e. [www.recruitment.itbpolicenic.in](http://www.recruitment.itbpolicenic.in).
- (2) No vacancy is reserved under ST category for ASI/Stenographer (Direct Entry). However, candidates of ST category may apply but their candidature will be considered against UR category without consideration of any relaxation otherwise reserved for ST category.
- (3) ITBP reserves the right to make changes in sequence of the recruitment procedure after publication of this advertisement. ITBP also reserves the right to cancel or postpone the recruitment at any stage due to administrative reasons.



- (4) 10% vacancies of ASI/Stenographer(DE) are reserved for Ex-Servicemen. In case of vacancy reserved for Ex-servicemen remains unfilled due to non-availability of eligible or qualified candidates, the same shall be filled by non-ESM candidates of respective categories.
- (5) As per MHA guidelines, if a situation so arises wherein the women candidates in the horizontal compartmentalized reservation in any of the vertical reservation categories are not available, then the posts shall be filled up from amongst the male candidates from the concerned vertical reservation categories.
- (6) Candidates applying for Assistant Sub Inspector (Stenographer)/Direct Entry and who claims OBC (NCL) status may note that certificate on non-creamy layer status should have been obtained within three years from **the closing date of receipt of online applications and must ensure that he/she possess that caste/community certificate and does not fall in creamy layer on the crucial date i.e. 7<sup>th</sup> July, 2022.**

### 3. PAY SCALE AND OTHER ALLOWANCES:-

- a) **ASI/Stenographer (DE/LDCE)**  
Level -5 in the pay Matrix-Rs. 29,200-92,300 (as per 7<sup>th</sup> CPC).
- b) **Other allowances:-** Post will carry Dearness Allowance, Ration Money, Special Compensatory Allowance (while posted in specified border areas), free accommodation or HRA, Transport Allowance, Leave Travel Concession, free medical facilities and any other allowance as admissible in the Force from time to time under the rules/instructions.
- c) On appointment they shall be entitled for the pension benefits as per the "New Restructured Defined Contributory Pension Scheme" applicable for the new entrants to the Central Government Services w.e.f. 01/01/2004.

### 4 ELIGIBILITY CONDITIONS :-

SN	Name of post	Age/ Service condition	Educational qualification	Skill Test norms
1)	ASI (Steno) /Direct Entry	<b>18 to 25 years</b> (The upper age limit is relaxable for SC, OBC, Ex-Servicemen and other categories in accordance with the Government rules from time to time). <i>Cut off date for determining the age will be 01/01/2022. Candidates should not have been born earlier than 02/01/1997.</i>	Intermediate or Senior Secondary School Certificate (10+2) examination from a recognized Board or University or equivalent.	a) <b>Dictation</b> - 10 minutes @ 80 words per minute. b) <b>Transcription</b> - 50 minutes in English or 65 minutes in Hindi on computer.
2)	ASI (Steno) /LDCE (Only for ITBPF serving personnel)	Up to 35 years for (LDCE) ITBP Serving Personnel {Constable(GD), Head Constable(GD), Head Constable (Combatant Ministerial) and Constable (Tradesmen) having five(05) years of regular service in Constable or Head Constable grade or both in ITB Police and having medical category <b>SHAPE-I</b> with good service record, possessing education and other qualifications as prescribed for direct recruitment shall be eligible for the post of ASI/Steno (LDCE). <i>Cut off date for determining the age will be 01/01/2022. Candidates should not have been born earlier than 02/01/1987.</i>		

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