

# ODISHA RAIL INFRASTRUCTURE DEVELOPMENT LIMITED

(A JV of Govt. of Odisha & Ministry of Railways)  
CIN- U74999OR2017SGC026765

ISSUED ON 25.07.2022

GENERAL MANAGERS  
ALL RAILWAYS/PRODUCTION UNITS

DIRECTOR GENERAL'S/DIRECTORS  
ALL RAILWAY TRAINING INSTITUTES

CMD/MD/CHAIRMAN  
ALL RAILWAY PSUs

No. ORIDL/HR/RCD/10

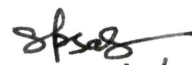
VACANCY NOTICE NO. 3/2022

ORGANIZATION	:	ODISHA RAIL INFRASTRUCTURE DEVELOPMENT LTD.
TITLE & NO. OF POSTS	:	DEPUTY GENERAL MANAGER – HR & GA, 1 Post.
LOCATION	:	CORPORATE OFFICE, BHUBANESWAR
DURATION	:	3 YEARS EXTENDABLE AS PER RULES
SERVICE	:	PERSONNEL / FINANCE DEPARTMENT OF INDIAN RAILWAYS
TERMS OF APPOINTMENT	:	DEPUTATION
AGE	:	NOT MORE THAN 55 YEARS
SCALE OF PAY	:	PARENT PAY PLUS DEPUTATION ALLOWANCES AND OTHER PERKS AS PER POLICY OF THE COMPANY
SPECIFIC REQUIREMENTS	:	OFFICERS WORKING IN SENIOR SCALE (LEVEL 11) WITH EXPERIENCE IN DEALING WITH ESTABLISHMENT MATTERS
NOTE	:	CUT OFF DATE FOR AGE AND ELIGIBILITY WOULD BE RECKONED AS ON CLOSING DATE OF VACANCY NOTICE
WEB ADDRESS	:	<a href="http://www.oridl.in/careers">www.oridl.in/careers</a>
CLOSING DATE	:	29.08.2022

**Notes:**

CANDIDATES MUST APPLY THROUGH PROPER CHANNEL FOR SELECTION ON DEPUTATION BASIS TO THE ABOVE MENTIONED VACANCY IN THE PRESCRIBED PROFORMA ATTACHED HERewith. CONCERNED CONTROLLING OFFICERS / ZONAL RAILWAYS ETC. MAY FORWARD THE APPLICATIONS OF ELIGIBLE CANDIDATES ALONG WITH VIGILANCE/DAR CLEARANCE AND LAST 5 YEARS APAR GRADING TO THE MANAGING DIRECTOR, ODISHA RAIL INFRASTRUCTURE DEVELOPMENT LIMITED, 6TH FLOOR, IDCO TOWERS, JANPATH, BHUBANESWAR, 751022, ODISHA. A SCANNED COPY OF APPLICATION IN THE ENCLOSED FORMAT DULY FILLED MAY ALSO BE SENT BY THE CANDIDATES IN ADVANCE THROUGH E-MAIL TO [INFO@ORIDL.IN](mailto:info@oridl.in)

CANDIDATES MAY VISIT THE WEB PAGE [WWW.ORIDL.IN/CAREERS](http://WWW.ORIDL.IN/CAREERS) FOR ANY FURTHER UPDATES REGARDING THE VACANCY NOTICE.

  
25/7/2022  
(S.P. Samantaray)  
(Managing Director)

**PRESCRIBED PROFORMA**

**FOR SUBMISSION OF APPLICATIONS ON DEPUTATION BASIS**

<b>Important</b> Please don't leave blanks	Vacancy Notice No. (appears on the top right side of notice)	
	File No. (appears on the left side of notice)	
	Post against which application has been submitted	
	Choice of Station (Wherever applicable)	

**Personal Data**

1	Name		
2	Gender		
3	Service		
4	Department		
5	Category		
6	Date of Birth		
7	DITS (Date of entry into Time Scale)		
8	Date of entry in Gr. 'B' (wherever applicable)		
9	Present Pay level / Basic pay		
10	Present Designation and Railway		
11	Contact Details		
	(a) Email ID		
	(b) Telephone (O)		
	(c) Telephone ®		
	(d) Mobile Number		

**12. Educational Qualification**

S,No	Qualification / Degree	Year / Division	Institution/University, Place/Country

**13. Experience Details**

Sl. No	Designation & Railway with place of posting	Grade	From	To

**14. Details of previous deputation/foreign assignment (if any)**

Sl. No	Organisation	Designation	From	To

<b>15.</b>	Whether debarred from deputation? If yes, please furnish details.	:	
<b>16.</b>	Whether cooling off period completed?, If yes, date of return from previous deputation with details, wherever applicable.		

I certify that the details furnished by me above are true and I am eligible for the post as the criteria laid down in the vacancy notice.

**(Name and Signature of the applicant)**

**Place:**

**Date:**

FORWARDING/ CERTIFICATION BY EMPLOYER

Certified that the information / details provided in the above application by the applicant are true and correct as per the facts available on record. He possesses educational qualifications and experience mentioned in vacancy circular. If selected, his relieving shall be subject to exigencies of work.

2. It is also certified:-

- (i) That there is no vigilance/ disciplinary case or criminal case pending or contemplated against Shri \_\_\_\_\_.
- (ii) That his integrity is certified.
- (iii) That his APAR dossier for the last five years, duly attested by a Competent Officer are enclosed.
- (iv) It is certified that no major/minor penalty has been imposed on him during last ten years.
- (v) That the cadre controlling authority has no objection to the consideration of the applicant for the post mentioned in this advertisement.

Signature \_\_\_\_\_

Name \_\_\_\_\_

Mobile No. \_\_\_\_\_

Office Seal \_\_\_\_\_

Place:

Date: