



फा.सं/ FILE NO:A-35020/06/2022-ISTM

भारत सरकार / GOVERNMENT OF INDIA

सचिवालय प्रशिक्षण तथा प्रबन्ध संस्थान

INSTITUTE OF SECRETARIAT TRAINING & MANAGEMENT

(एक आईएसओ 9001:2015 संस्था / AN ISO 9001:2015 INSTITUTION)

कार्मिक एवं प्रशिक्षण विभाग / DEPARTMENT OF PERSONNEL & TRAINING

कार्मिक लोक शिकायत और पेंशन मंत्रालय / MINISTRY OF PERSONNEL PUBLIC GRIEVANCES & PENSIONS

Date: 7 Sep, 2022

To

1. The Secretary of all Ministries/ Departments of Government of India  
(As per standard list)

**Subject: -Filling up of One faculty post of Deputy Director (Accounts) on deputation basis in the Institute of Secretariat Training & Management, New Delhi – reg.**

Madam/Sir,

I am directed to say that the Institute of Secretariat Training and Management (ISTM), a Central Training Institute New Delhi proposes to fill up the following faculty post on deputation basis. Details of the post is as under: -

S.No.	Name of the Post	Number of vacancy	Pay level	Eligible Category
1.	Deputy Director (Accounts)	01	Level-11 (Rs.67700-208700)	officers working under Central Government

2. The officer selected shall be entitled to 'training allowance' on the basic pay drawn at such rate as may be determined by the Government of India from time to time. The eligibility conditions, qualifications and experience required for the post and other details are given in **Annexure-I**.
3. It is requested that applications (in quadruplicate) of suitable and eligible officers and who can be spared immediately in the event of selection may be sent to **Smt. Anita Bilung, Under Secretary (Training) Training Division, Block-IV, 3<sup>rd</sup>Floor, JNU (OLD) Campus, New Delhi-110067** within a period of **60 days** from the date of publication of this advertisement in the Employment News/ Rozgar Samachar.
4. Applications of only such officers/candidates will be considered which are routed through proper channel and are accompanied with (i) Bio-data (in quadruplicate) in the proforma as given in **Annexure-II** and (ii) Cadre Clearance.

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प्रशासनिक ब्लॉक, ज.ने.वि. परिसर (पुराना) / ADMINISTRATIVE BLOCK, JNU CAMPUS (OLD),  
ओलोफ पाल्मे मार्ग, नई दिल्ली - 110067 / OLOF PALME MARG, NEW DELHI - 110067  
दूरभाष / TELEPHONE - 011-26104038; टेलीफैक्स / FAX - 011-26104183