

NBCC (India) Limited is a Schedule A premier Government of India Navratna Public Sector Enterprise under the aegis of Ministry of Housing and Urban Affairs. The Company posted a profit of Rs 182.85 Crores, while its total income is Rs 5734.20 Crores during FY 2021-22. Having an immense strength in the construction sector, NBCC has a PAN India as well as global presence.

Certified with ISO 9001:2015 from the Bureau of Indian Standards in respect of Project Management Consultancy & Execution of the Projects, the Company's present area of operations are categorized into three main segments, i.e. (i) Project Management Consultancy (PMC) including Re-Development, (ii) Real Estate Development & (iii) EPC Contracting.

For its ambitious expansion plan both in India and overseas, the company requires dynamic and result oriented professional on regular basis who is passionate to excel & take the organization to new heights.

S. NO	POST / LEVEL / SCALE OF PAY (IDA) / NO. OF VACANCIES	UPPER AGE AS ON CLOSING DATE	ESSENTIAL QUALIFICATION	ESSENTIAL POST QUALIFICATION EXPERIENCE
01	<b>GENERAL MANAGER (LAW)</b> <b>IDA Pay scale – 90,000-2,40,000/- (E-6)</b> <b>No. of Post – 01 (UR-01)</b>	49 Years	Full time Bachelor degree in Law (LLB) with minimum 50% marks from Government recognized Institute / University.  OR  Full time 05 years integrated LLB degree with minimum 50% marks from Government recognized Institute / University.  Desirable: Master degree in Law (LLM)	Total 15 years of relevant experience and should be presently working on regular basis for a minimum period of 2 years in one step below post (E-5) in the scale of pay of Rs. 80,000-2,20,000 (IDA) or Level 13 Rs. 1,23,100-2,15,900/-(CDA), if working in PSU/Government or otherwise drawing minimum annual CTC of Rs. 28 Lacs for the last two years, if working in Private Sector Company/Banks. <b>Minimum Post Qualification Experience:</b> i) Candidate must have enrolled as an Advocate; ii) Possess minimum 15 Years of Post Qualification experience in PSU/Govt./Private Sector Companies/Autonomous bodies or as a practicing advocate. <b>Essential Work Experience:</b> Candidates should have experience of working in the following areas: i) Handling litigation (Civil, Consumer and/or Criminal matters) before different Judicial/Quasi-Judicial forums; ii) Arbitration, conciliation and other dispute resolution mechanisms; iii) Drafting & vetting various legal or contractual documents, providing legal opinions, handling legal matters including issues pertaining to Real Estate Regulatory matters. <b>Desirable:</b> i) Candidates having experience in Real Estate/Construction/Infrastructure sector will be preferred. ii) Knowledge of all applicable laws, rules and regulations; iii) Excellent written and verbal communication; iv) Proficiency in use of computers and legal research tools like Manupatra, SCC Online, etc. v) Preference will be given to candidates leading a team of Law Professionals.

**PROCEDURE FOR APPLYING**

Candidates are required to read the **GENERAL INSTRUCTIONS** before filling up the online application form.

The Candidates are required to apply online. The relevant link for online application will be made available from **10:00 hrs on 30.08.2022 under the head "CAREER within Human Resources" on NBCC website i.e. www.nbccindia.in. Final Online submission of application will be open till 17:00 hrs on 28.09.2022.** No other means/ mode of application shall be accepted.

<b>Opening Date for Online Registration</b>
<b>30.08.2022 from 1000 hrs</b>
<b>Closing Date of Online Registration</b>
<b>28.09.2022 upto 1700 hrs</b>

Before filling application online, candidates should keep ready scanned copy of –

- Passport size Photograph (Size 40 KB to 100 KB) & Signature in jpg/jpeg format (Size 20 KB to 50 KB).
- SC/ST/OBC (NCL)/EWS/PWD certificate, if applicable. (Size 100 KB to 300 KB).
- Matriculation/Secondary certificate as proof of date of birth.
- All necessary Pass Certificates and Mark Sheets of Essential Educational Qualifications which makes you eligible for the post and other qualifications, if any.
- Certificate of Enrolment issued by the State Bar Council.
- All Post Qualification Experience Certificates, if applicable (including from present employer) indicating clearly the date of joining and relieving of the posts (e.g. Offer/Appointment Letter, Experience Certificate, Last 3 months Pay Slip, Form-16, Joining/Relieving Order etc).

Candidates must keep his e-mail ID in operation at least for one year. Candidates are required to give correct email address. In case of non delivery or late delivery of email due to any reasons whatsoever, Company will not be held responsible.

Fill in the online form with all the relevant details. Upload scanned copy of the photograph; signature, SC/ST/OBC (NCL)/EWS/PWD certificate, (if applicable) & all the Essential educational & post qualification experience documents, (if applicable) as mentioned above. Candidates should ensure that the relevant details viz. Name, Date of Birth, Address, etc. entered in NBCC online application form is correct. **Incomplete application will be summarily rejected. Any request to add additional information in application form after the application has been submitted shall not be entertained in any condition.**

Detailed procedure regarding payment of fee is explained under "PAYMENT OF APPLICATION FEE".

**PAYMENT OF APPLICATION FEE**

- Applicants/Candidates are required to **pay a non-refundable amount of Rs.1000/- for the above mentioned post** (Candidates will be levied tax/charge from their transaction bank, as applicable). SC, ST, PWD & Departmental candidates are exempted from payment of application fee.
- Candidates are required to make application fee payment through debit card/credit card/net-banking. The candidates will be automatically redirected to make online payment (wherever fee is applicable), once the form is successfully completed.
- No other mode of payment will be accepted. Application fee once paid will not be refunded under any circumstances. Candidates are therefore requested to verify their eligibility before payment of application fee.

**SELECTION PROCEDURE**

The selection criteria will be by way of Personal Interview. The Selection criteria may change depending on the response received against the post. Decision of NBCC will be final in this regard.

Selected Candidates will be entitled for remuneration consisting of Basic Pay, DA (on IDA pattern), HRA, Perks & Allowances under Cafeteria Approach, & Performance Related Pay (PRP). In addition to this CPF, Medical facility for self and dependents, Gratuity, Leave encashment is paid as per the rules of the Company.

The names of shortlisted candidates will be displayed on www.nbccindia.in under the head "CAREER within Human Resources". Separate individual e-mails will be sent to the shortlisted candidates. After the final selection, the "Offer of Appointment" shall be issued to the selected candidates through e-mail. Selected candidates will be on probation for one year.

**GENERAL INSTRUCTIONS:**

- Candidate should read the complete advertisement carefully & ensure that he /she fulfills the eligibility criteria for the post advertised in all respects.
- All the Essential Qualification must be full time and be recognized from AICTE/UGC/ State Technical Board/Any other appropriate body.
- Candidates are advised to give specific, correct, full information. All original certificates/documents in support of information furnished in the application form are to be produced at the time of verification of documents, failing which the candidate will be disqualified. Candidature is liable to be rejected at any stage of recruitment process or after recruitment or joining, if any information provided by the candidate is found to be false or is not found in conformity with eligibility criteria mentioned in the advertisement.
- Persons with benchmark disabilities as mentioned above can also apply for the above post in accordance with government of India guidelines in force. Disability of applicants applying against the posts reserved for disabled persons should not be less than 40%.

- The upper age limit indicated is for UR/SC/ST/OBC (NCL) category candidates. Age relaxation for Persons with Disabilities (PWD)/ Ex-Serviceman will be as per Government guidelines in this regard. Internal candidates (NBCC India Ltd) will be given age relaxation of five years provided they have at least three years of service left before superannuation. Candidates from reserved category such as SC/ST/OBC (NCL) can apply against the unreserved posts. However, age relaxation will not be allowed to such category candidates against unreserved posts.
- In case of variation in name / surname / name spelling mentioned in the application with that in the respective certificates pertaining to education / professional qualification / caste / etc., the applicant shall be required to submit a certificate from SDM or equivalent to this effect along with the respective documents at the time of verification of documents, failing which the candidature shall be liable to be cancelled. In case of change of surname of female after her marriage, the candidate is required to furnish marriage certificate and notarized affidavit in this regard.
- The cut-off date for determining the age limit shall be the closing date of submission of online application. The date of declaration of result / issuance of mark sheet shall be deemed to be the date of acquiring the qualification and there shall be no relaxation on this account.
- Candidates working in Government, Semi-Government Organization/Public Sector Undertakings and Autonomous Bodies should apply through proper channel or furnish "NO OBJECTION CERTIFICATE" at the time of Interview. However, in the event of difficulty in forwarding the application through proper channel/getting NOC from their parent department, they may submit an undertaking at the time of Interview that they will not claim any service transfer benefits / protection of pay in case of their selection. However, they have to produce the proper relieving order from their organization, in the event of their selection, at the time of reporting for joining.
- Selected candidates will be required to serve in any part of India or abroad including its subsidiaries & JV companies as per the discretion/requirement of the Company.
- Wherever CGPA/OGPA or grading system in a degree/diploma is awarded; equivalent percentage of marks should be indicated in the application form as per norms adopted by the University/Institute. The candidate will have to produce a copy of these norms with respect to his/her university/institute at the time of verification of documents.
- Candidates are required to retain a copy of the online submitted application form for future reference.
- Number of vacancies mentioned above may increase or decrease depending upon the requirement of the Company.
- NBCC reserves the right to cancel this advertisement and/or the selection process for any of the above posts without assigning any reason.
- Candidates are advised to keep their e-mail ID given in the Application form active for at least one year. No change in e-mail ID will be allowed.
- Any corrigendum/addendum/errata in respect of the above advertisement shall be made available only on our official website www.nbccindia.in under the head: "CAREER within Human Resources". No further press advertisement will be given. Hence prospective applicants are advised to visit NBCC website regularly for latest updates.
- Any canvassing, directly or indirectly, by the applicant will disqualify his/her candidature.
- Only SC/ST/PWD Candidates called for Personal Interview in person will be paid to and fro 3rd AC rail fare or bus fare from the nearest railway station / Bus Stand of the declared place of residence by the shortest route beyond 30 km, on production of proof of journey undertaken and onward journey.
- Any legal proceedings in respect of any matter of claim or dispute arising out of this advertisement and/or applications in response thereto shall be subject to jurisdictions of Courts at Delhi. In case of any ambiguity / dispute arising on account of interpretation other than English, the English version will prevail.
- All correspondence shall be made through email only and no communication would be sent through courier/post or through any other mode.