

Government of India
Ministry of Science & Technology
Department of Science & Technology

ADVT. No. DST/05/2022-E-III.

Applications are invited for filling up of '01' (One) post of Assistant Manager-cum-Store Keeper in the Department of Science & Technology on deputation basis as per details given below:

I. Name of the Post: Assistant Manager-cum-Store Keeper

i. Total No. of vacancies: One (01)

ii. Level in the Pay Matrix: Level 4 (Rs. 25500-Rs. 81100)

iii. Method of Recruitment: Deputation

iv. Period of Deputation: Maximum of five years

v. Eligibility

(a) Officers of the Central Government :-

(i) holding analogous posts on regular basis; or

(ii) with at least eight years regular service in grade rendered after appointment thereto on regular basis in Level 2 (Rs. 19900- 63200) in the pay matrix;
and

(b) Possessing the following educational qualifications and experience:

Educational Qualification:

(i) B.Com from a recognized University; or

(ii) Graduate in any discipline from a recognized University with one year Diploma in Book Keeping or Store Keeping from a recognized institution.

Experience:

Three years in a Government Department or Government undertaking in handling Stores or Accounts.

Note 1: Qualification is relaxable at the discretion of competent authority for reasons to be recorded in writing in the case of candidate otherwise well qualified.

Note 2: He or She will also draw Special Allowance of Rs.250/- p.m. for attending the duties in Canteen.

Note 3: The period of deputation including the period of deputation in another Ex-cadre post held immediately preceding this appointment in the same or some other organization or Department of the Central Government shall ordinarily not exceed five years.

Note 4: The Departmental Candidates in the feeder category who are in the direct line of promotion shall not be eligible for consideration for appointment on deputation. Similarly, deputationists shall not be eligible for consideration for appointment by promotion


Age Limit : The maximum age-limit for appointment by deputation shall not exceed fifty six years as on the closing date for receipt of applications.

5/3



Eligible candidates are required to fill the application **online**, through the online portal <https://recruitment.dst.gov.in/> using valid email ID. This online portal for applying shall be available for a period of **45** days from the date of advertisement in Employment News / Rozgar Samachar. This application form duly signed by the candidate along with attested copies of ACRs/ APARs for the last five years may be forwarded through proper channel so as to reach this Department by **Registered Post** or by **Speed Post** within 15 days (30 days for remote areas) **from the last date of closure of online portal**.

For the application process and other general conditions and requirements, visit our website: www.dst.gov.in. Any further update regarding the selection process shall be communicated only through the website. Candidates are therefore, advised to visit the website regularly.


(J. Sivaramakrishnan)
Under Secretary to the Govt. of India

- CBC 36101/11/0016/2223