

Oil and Natural Gas Corporation Limited
Surface Team, Assam Asset
Advertisement No. ASSAM /ST / CONSLT-2022-23

ONGC Assam Asset invites application from qualified & experienced retired ONGC personnel from Production, Electrical, Mechanical and instrumentation disciplines to appear for Junior Consultants, Associate Consultants and Consultants for posting in installations of Assam Asset for field duty in production, operation & maintenance in shifts on contractual basis initially for a period of one year, which may be extended by another one year on successful performance and approval of competent authority.

I. Details of vacancies:

Post	Level	Discipline				Total
		Production	Mechanical	Electrical	Instt.	
Jr. Consultant	E1-E3	21	6	8	2	37
Associate Consultant	E4-E5	3	2	2	-	7
Consultant	E6	1	-	-	-	1
Total		25	8	10	2	45

II. Qualification and remuneration:

Post	Required Experience/ Age limit	Monthly Remuneration / Emoluments
Junior Consultant	Experience: Retired ONGC persons at E1 to E6 level with at least 5 years of field experience Age Limit: Up to 65 years (as on closing date of application).	Remuneration / Emolument For Junior Consultant (E-1- E3): Total remuneration Rs. 40,000/- pm. (inclusive of all) + Rs. 2000/- (Maximum) reimbursement for Communication facilities.
Associate Consultant		For Associate Consultant (E4/E5): Total remuneration Rs. 66,000/- pm. (inclusive of all) + Rs. 2000/- (Maximum) reimbursement for Communication facilities
Consultant		For Consultant (E6): Total remuneration Rs. 93,000/- pm. (inclusive of all) + Rs. 5000/- (Maximum) reimbursement for Communication facilities

Note: in the event of not receiving sufficient qualified candidates in particular category, ONGC reserves the right to reallocate the vacancies inter group.

II. Application in the attached format may be sent to the following emails/address:

1. Sinha_rajeev@ongc.co.in; pattanaik_goutam@ongc.co.in

2. Eligible candidate(s) can also submit the application in person in o/o FEG - EQ, Surface Team at Room no. 110, ROB-1, Assam Asset, before closing date of application.

III. Last date of receipt of application: 14.10.2022 at 16:30 hrs

IV. Date, Venue for test and personal interaction and other details: To be intimated to the shortlisted candidates in due course of time through emails/ phone.

V. Period of Engagement: The engagement shall be purely on contract basis, initially for a period of 01 (one) year, which may be extended for one more year, subject to satisfactory performance in the first year and approval of Competent Authority. Engagement on contract will be subject to medical fitness by ONGC Medical Authority with respect to standard prescribed for consultants.

VI. Other Terms and conditions of the engagement:

i) He / She will not be eligible for any other Benefits/Allowance/ Facilities/Incentives etc. as admissible to regular/tenure employee of the Corporation.

ii) Engaged personnel shall be required to work in any installation for field operation duty /O&M Work in Assam Asset in Round the Clock shift duty. However, in case of exigency, he/she shall work for extended hours/holidays to complete the work without any additional payment. Duty pattern may also change at the discretion of the management.

iii) He / She shall be eligible for one day paid leave for every completed month of duty. The leave shall be calculated on pro-rata basis and would lapse upon completion of tenure. No encashment of leave shall be allowed.

iv) ONGC shall have the right to cancel the engagement at any time without assigning any reason thereof. However, in the normal course, engagement may be terminated from either side, without assigning any reason, by giving one month's notice.

v) The engaged personnel will not have any financial or administrative power.

vi.) Allotment of accommodation in field / colony, if available may be considered as per **existing entitlement for E-1 level as bachelor status**, subject to availability and extant ONGC policies. Income tax implications, if any, shall be borne by the individual.

vii) MHA guidelines in respect of Covid-19 in vogue at the time of engagement and during the tenure will be applicable.

viii) He/She will have no right to claim for regular employment in ONGC later, by virtue of this contractual engagement.

ix) The selected candidate will have to sign an agreement/contract with ONGC for the prospective period.

x) Terms and conditions of this engagement shall be subject to change(s) from time to time based on Company's latest policy. In case of any conflict, guidelines published by the company through different circulars / office orders or through its official portal shall be considered as binding.

xi) 80% of the monthly honorarium along with the reimbursement towards phone charges would be paid on monthly basis. The remaining amount of 20% of the monthly honorarium shall be paid after assessment of the performance at the end of the engagement period and on completion of assigned tasks.

xiii) In case of absenteeism, deduction @ (Monthly Honorarium payable /Days of respective month) per day for the entire period of absence shall be applicable from the monthly payment due to him.

VII. Roles and responsibilities during duty/tenure:

Roles and Responsibility: Broad role and responsibility of manpower to be hired under the proposed scheme will be as under:

- i. Adequate inspection of the installation and the equipment thereof;
- ii. All production operations at the installation and wells;
- iii. The installation running and maintenance, in safe working order, of all machinery;
- iv. To enforce requirements of Oil Mines Regulations, Compliance of Standard Operating Procedures (SOPs), Statutory guidelines and Mines Act.
- v. Regular update of QHSE documentation.
- vi. Preventive and breakdown maintenance of all process, mechanical and electrical equipment including pipelines.
- vii. Any other responsibilities assigned for fulfilment of observations of DGMS, OISD and other statutory authorities.
- viii. Maintaining daily production, sale, water injection, and other equipment running reports as assigned by Installation Manager.
- ix. Any other task assigned from time to time.

Applicant's Bio Data Form for the post of Junior Consultant/ Associate Consultant / Consultant on contract basis (2022-23)- Assam Asset

1. Post applied for (Junior Consultant or Associate Consultant / Consultant):.....

2. Name of Applicant:.....

3. ONGC CPF No. :.....

4. Father's Name :.....

6. Date Of Birth :...../...../.....

7. Age (as on 14.10.2022) :years,.....months.....days.

8. Category (SC/ST/OBC/GEN) :

9. (i) Designation at the time of Retirement :.....

(ii) Level of designation at the time of Retirement (E1/E2/E3/E4/E5/E6):

(iii) Discipline:.....

10. Date of Joining in ONGC. :...../...../.....

11. Date of Retirement from ONGC:...../...../.....

12. Total Service duration in ONGC
:years.....months.....days.

13. Contact No. (Mob. No.) :.....Email ID:
.....

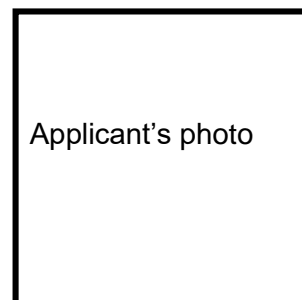
14. Address for postal Correspondence:
.....
.....
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PIN Code:.....

15. Education Qualification level: Q1/Q2/Q3:-.....

16. Details of Educational/Technical Qualification(s):

SL. NO	Education Qualification (Highest / Latest)	Name of the Institute(s)



17. Experience details:

Sl. No.	Name of Work Centre / Section	Designation/Level)	Nature of Work	Duration (From to)	Period (Yrs/ Months)

DECLARATION:

I hereby declare that all the statements made in this application are true, complete and correct to the best of my knowledge and belief. In the event of any information being found false/incorrect or ineligibility being detected before or after interview or after joining the post, my candidature/engagement is liable to be rejected / terminated at any stage without informing me.

Date:

Place:

(Signature of the Candidate)

Name of the candidate.....

ONGC CPF No. :.....