

# कोल इण्डिया लिमिटेड

महारत्न कम्पनी  
(भारत सरकार का एक उपक्रम),  
"कोल भवन", कर्मिक विभाग, 2 तल,  
प्रेमिसेस न.04 एम.ए.आर., प्लॉट न.ए.एफ.111,  
आक्सन एरिआ-1ए, नियु टाउन, राजारहाट,  
कोलकाता-700156



# Coal India Limited

A Maharatna Company  
(A Govt. of India Enterprise)  
"COAL BHAWAN"  
PERSONNEL DIVISION, 2ND FLOOR,  
PREMISES NO.04 MAR, PLOT NO.AF-III,  
ACTION AREA-1A, NEW TOWN,  
RAJARHAT, KOLKATA - 700 156, W.B.  
CIN No.L23109WB1973GOI028844  
Email: [gmpers.cil@coalindia.in](mailto:gmpers.cil@coalindia.in)  
Phone : 033-71104228

Reference No.: CIL/C-5A(IV)/EE/Sr. Advisor(Railways)/ *B-872*

Date: 25.11.2022

## COAL INDIA LIMITED

### Notification for engagement of full time Sr. Advisor (Railways) in CIL on contract basis as per CIL's policy for availing services of the retired CMDs/ Directors/ Sr. Level Executives, etc. as full time/ part time Advisors.

Coal India Limited (A Maharatna Company) is aiming for 1(one) billion tonnes target and in this direction many railway infrastructure projects are being undertaken in CIL command areas to address evacuation issues and also first mile connectivity project which are being planned and executed.

Coal India Limited invites application for engagement of full time Sr. Advisor (Railways) on contract basis from retired IRTS officials having worked as Principal Chief Operation Manager in Zonal Railways handling loading of coal. The applicant should have retired in HAG or higher grade of pay. VRS optees will not be considered.

No. of posts	01 (One)								
Maximum age limit	Not more than 65 years during the contract period.								
Minimum Work Experience	The applicant should have worked as Principal Chief Operational Manager /AGM / GM in a Zonal Railway handling loading of coal. Experience of working in the Railway Board's office is desirable.								
Nature of work to be performed	Assist CIL in identifying logistic gaps, interaction with Railway Board and other Railway Officials, monitoring of Railway projects being funded by CIL etc.								
Remuneration and other Benefits	(i) Consolidated Monthly Compensation/honorarium <table border="1"><thead><tr><th>Grade of Retired Executives</th><th>Compensation/honorarium</th></tr></thead><tbody><tr><td>Retired Chairman/Director</td><td>Rs.1,50,000/-</td></tr><tr><td>E-9</td><td>Rs.1,20,000/-</td></tr><tr><td>E-8</td><td>Rs.1,05,000/-</td></tr></tbody></table> (ii) Conveyance charges: Company shall provide Conveyance for full time Advisors as per availability. However, where conveyance is not provided, they shall be eligible for 5% of consolidated pay per month as conveyance charges. (iii) Accommodation facility: Suitable Company's accommodation shall be provided on availability. However, if company's accommodation is not available, a consolidated amount will be paid as:	Grade of Retired Executives	Compensation/honorarium	Retired Chairman/Director	Rs.1,50,000/-	E-9	Rs.1,20,000/-	E-8	Rs.1,05,000/-
Grade of Retired Executives	Compensation/honorarium								
Retired Chairman/Director	Rs.1,50,000/-								
E-9	Rs.1,20,000/-								
E-8	Rs.1,05,000/-								

*[Handwritten signature]*

	For X Class Cities	For Y Class Cities	For Z Class Cities
	24% of Consolidated Pay per Month	16% of Consolidated Pay per Month	08 % of Consolidated Pay per Month
	<p>(iv) Reimbursement for mobile telephone- reimbursement for the use of mobile telephone based on the actual bills or Rs. 750/- per month whichever is less.</p> <p>(v) Medical – All executives of CIL covered under the post retiral medical benefits scheme will continue to govern by the said scheme. Those appointed who are not under the roll of CIL will be given the same coverage of benefit, if they are not covered under any post retiral medical scheme.</p> <p>(vi) Leave- The Sr.Advisor shall be entitled for paid leave of 15 days in every six months spell in addition to the paid holidays in the establishment. The paid leave should be regulated as per the provision of earned leave applicable to executive cadre employee under CIL Executive Leave Rules'. However the paid leave admissible as above is not encashable. The accumulated leaves will stand lapsed on the expiry of each period of engagement of Advisor.</p> <p>(vii)TA/DA and other boarding charges shall be payable as per entitlement applicable to the existing executive of equal grades whenever tours are undertaken for the jobs related to assignment.</p>		
Terms & Conditions	<p>a) The selected Sr.Advisor would be stationed at CIL(HQ),Kolkata. He will be report to Director(Technical) CIL.</p> <p>b) The engagement of Sr. Advisor shall be subject to Medical fitness to be certified by Company Medical Officer.</p> <p>c) Notice Period for termination of contract – one month's notice or consolidated compensation amount from either side.</p> <p>d) The Sr.Advisor will maintain all information/ documents/ materials gathered during the course of engagement in strict confidence. They will not copy or make notes of such information/ documents except in conjunction with the work for the Company. They will not divulge to anyone outside the Company or use any of the information/ documents/ materials gathered during the course of engagement for their own or anyone's benefit, either during or after the terms of engagement with the Company. The aforesaid obligation shall also apply to proprietary/ confidential information/ documents of third parties received by them or the Company in the normal course of the engagement with the Company. The Sr.Advisor shall, while demitting the Office, handover all information/ documents/ materials (in soft/ hard format) under their possession, during the engagement period, to the concerned HoD.</p> <p>e) Vigilance/Departmental Clearance- The rules of promotion on the matter of vigilance/departmental/safety clearances shall hold good on the matter of appointments/engagements of retired officials of Coal India Ltd. Further, compliance to circular no. 07/05/21 dated 03.06.2021 of Central Vigilance Commission to be made regarding procedure for obtaining Vigilance clearance before engaging retired officials other than that of Coal India Limited.</p> <p>f) Tax- In case payment of GST is required, then the same shall be reimbursed on production of proof of such payment.</p> <p>g) Other terms and conditions will be as per CIL's policy in vogue.</p>		

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The Application Forms can be download from CIL's website [www.coalindia.in](http://www.coalindia.in) under the caption "Career with CIL".

Cutoff date for eligibility is **07/12/2022**.

Interested candidates fulfilling the above criteria may submit their resume along with following (self-attested) documents:

1. Proof of age (Matriculation Certificate)
2. Superannuation notice
3. Experience certificates.

These documents along with application format should reach the office of Chief Manager(P)/ HOD(EE) CIL Kolkata, Coal Bhawan, Action Area 1A, Newtown, Rajarhat, Kolkata, Pin- 700156, West Bengal **latest by 07/12/2022** by Registered Post/ Speed Post or through email on [gmpers.cil@coalindia.in](mailto:gmpers.cil@coalindia.in)

Following important points may also be noted:

- i. Applications received after **07/12/2022** will not be considered and the company will not be responsible for any postal delay/loss in transit in submission on application within specified time.
- ii. CIL reserves the right to change the number of vacancies and cancel/ restrict/modify/ alter the engagement process, if required, without issuing any further notice or assigning any reason thereof. Any modifications/ amendments, if any, in this notification will be given in CIL website only.
- iii. All correspondence with the candidates shall be made as per his address, given in the application. However, important information will also be available at CIL's website.
- iv. CIL reserves the right to shortlist candidates for interview/ selection process. No T.A will be paid to any candidate for appearing in interview /selection process.

*K. Suresh Reddy*  
*25/11/22*  
Chief Manager (P)/ HOD(EE)  
Coal India Limited

Distribution:

- 1) Dir(Fin)/Dir(P&IR)/Dir(Tech)/Dir(Mktg)/Dir(BD), CIL, Kolkata
- 2) CVO, CIL, Kolkata
- 3) Director(Personnel), WCL/ECL/CCL/MCL/NCL/BCCL/SECL
- 4) Director(T/CRD), CMPDIL, Ranchi
- 5) ED(Coordination)/ TS to Chairman, CIL, Kolkata
- 6) ED(Finance), CIL Kolkata
- 7) ED(Personnel) CIL, Kolkata
- 8) GM(CC/PR), CIL, Kolkata
- 9) GM(PMD), CIL Kolkata
- 10) GM(System)/ HOD(System): NCL/ECL/SECL/CCL/BCCL/WCL/MCL/CMPDIL-  
with a request for uploading the notification on their respective website.
- 11) GM (System), CIL, Kolkata- with a request to upload on CIL official website.
- 12) General Manager/ HOD(P/EE)-  
NCL/ECL/SECL/CCL/BCCL/WCL/MCL/CMPDIL
- 13) Chief Manager(Min)/ TS to Dir(Tech) CIL Kolkata
- 14) Chief Manager(P)/ TS to Dir(P&IR), CIL, Kolkata
- 15) Chief Manager(P-EE), C5A(IV), EE Department, CIL, Kolkata
- 16) Deputy Manager(Secretarial) to Chairman, CIL, Kolkata
- 17) Deputy Manager(Secretarial) to  
Dir(Tech)/Dir(P&IR)/Dir(Fin)/Dir(Mktg.)/Dir(BD), CIL, Kolkata

**APPLICATION FORMAT**

**For the Post of Full Time Sr Advisor(Railways) in Coal India Limited**

1. Name ( in block letter):
2. Employee No.:
3. Father's Name:
4. Present address for communication:
5. Contact No. a) Telephone:  
b) Mobile:
6. E-mail ID:
7. Permanent Address:
8. Caste (Gen/ SC/ST/OBC):
9. Date of Birth:
10. Educational Qualification:

11. Experience:  
Details as prescribed below:

Name of Railway Zone	Last Post Held	Grade	Basic Pay with Grade Pay (where applicable)	Discipline/Department	Period of last post held	Remark

12. Special Achievement (if any):
13. Details of any Departmental Case or Court Case (if pending):
14. Superannuation Notice No. & Date:
15. Any Other Information relevant to the Post

**Declaration**

I, \_\_\_\_\_ (Name), hereby certify that the details furnished by me in point no. 1 to point 15 are true to the best of my knowledge and belief.

**Signature of the Candidate with date**

List of Enclosures: