



DELHI METRO RAIL CORPORATION LTD
(A Joint Venture of the Govt. of India and the Govt. of the NCT of Delhi)



The Lifeline of Delhi

ADVT No. DMRC/PERS/22/HR/2022(108) Dated: 11/11/2022

REQUIREMENT OF DY. HOD / TRACK IN DMRC, ON DIRECT RECRUITMENT / DEPUTATION BASIS

The Delhi Metro Rail Corporation (DMRC) Ltd., a Joint Venture company with equal equity participation from the Govt. of India and the Govt. of the National Capital Territory of Delhi, has been entrusted with the responsibility of implementation of the rail-based Mass Rapid Transit System, for Delhi. The Delhi Metro Rail Corporation, the Lifeline of Delhi, prides itself on its ability to nurture its employees through its unique work culture. Today, DMRC empowered by about 14,500 employees, with MRTS activities spread over Delhi-NCR, Mumbai, Patna, etc., carry about 3 million passengers per day in Delhi and NCR. In addition to the above, DMRC is involved in providing consultancy services to number of cities, within India and abroad.

To meet with the immediate requirement of experienced personnel, working in from Govt. Organizations/PSUs/Railways/Metro's, for DMRC and allied projects for Track Department, applications are invited from experienced, dynamic and motivated candidates, having the relevant experience, for filling up following post, on Direct Recruitment/Deputation Basis:

S. No	Post (Post Code)	No. of Post*	Pay Scale (IDA) (in case of Direct Recruitment) (in Rs.)	Educational qualification**	Age Limit as on 01/11/2022
1	Addl. General Manager (Track) Post Code:01/AGM/ T	01 (One)*	1,00,000-2,60,000/-	Bachelor Degree in Civil Engineering or equivalent with minimum 60% marks or equivalent CGPA from a Govt. recognized University / Institute. Desirable: A Master's Degree in Civil Engineering shall be desirable.	Max. 57 years for Direct Recruitment basis Max. 55 Years for Deputation basis
	Joint General Manager (Track) Post Code:01/JGM/ T		90,000-2,40,000/-		
	Deputy General Manager (Track) Post Code:01/DGM/ T		70,000-2,00,000/-		

Important:

* Vacancy is provisional and subject to increase/decrease.

** The degree must be a full- time regular course.

2. ELIGIBILITY CRITERIA (as on 01/11/2022):

Candidates working in any Government organization like Railways/PSUs/Metro's, having minimum 18/13/09 years' service on Gazetted/ Executive level in the desired pay scale, for working with construction of Rail/ Metro track work, out of which 4 years for execution of ballastless/ ballasted track works.

A. For the post of Addl. General Manager/Track

- Officers working in Level 13A (Rs. 1,31,100 – 2,16,600) (G.P.-Rs. 8900) (CDA Pay scale) / Rs. 1,00,000 – 2,60,000 (IDA Pay scale) in any Govt. Organization, or, PSUs, including services put in on deputation, in the above pay scale, with a total of 18 (eighteen) years' service at Gazetted / Executive level, for Direct Recruitment/Deputation basis.

OR

- ii) Officers working in Level 13 (Rs. 1,23,100 – 2,15,900) (G.P.-Rs. 8700) (CDA Pay scale) / Rs. 90,000 – 2,40,000 (IDA Pay scale) with minimum 3 years' service in the same grade with a total of 18 (eighteen) years' service at Gazetted / Executive level, in any Govt. Organization, or, PSUs, including services put in on deputation, in above pay scale. (For Direct Recruitment basis)

B. For the post of Joint General Manager/Track

- i) Officers working in Level 13 (Rs. 1,23,100 – 2,15,900) (G.P.-Rs. 8700) (CDA Pay scale) / Rs. 90,000 – 2,40,000/- (IDA Pay scale) in any Govt. Organization, or, PSUs, including services put in on deputation, in the above pay scale, with a total of 13 (thirteen) years' service at Gazetted / Executive level. (For Direct Recruitment/Deputation basis)

OR

- ii) Officers working in Level 12 (Rs. 78,800 – 2,09,200) (G.P.-Rs. 7600) (CDA Pay scale) / Rs. 80,000 – 2,20,000/-, OR, Rs. 70,000 – 2,00,000/- (IDA Pay scale), with minimum 3 years' service in the same grade with a total of 13 (thirteen) years' service at Gazetted / Executive level, in any Govt. organizations, or, PSUs, including services put in on deputation, in the above pay scale. (For Direct Recruitment basis)

C. For the post of Deputy General Manager/Track

- i) Officers working in Level 12 (Rs. 78,800 – 2,09,200) (G.P.-Rs. 7600) (CDA Pay scale) / Rs. 70,000 – 2,00,000/- (IDA Pay scale) in any Govt. Organization, or, PSUs, including services put in on deputation, in the above pay scale, with a total of 09 (nine) years' service at Gazetted / Executive level. (For Direct Recruitment/Deputation basis)

OR

- ii) Officers working in Level 11 (Rs. 67,700 – 2,08,700) (G.P.-Rs. 6600) (CDA Pay scale) / Rs. 60,000 – 1,80,000 (IDA Pay scale), with minimum 3 years' service in the same grade, with a total of 09 (nine) years' service at Gazetted / Executive level, in any Govt. Organization, or, PSUs, including services put in on deputation, in the above pay scale. (For Direct Recruitment basis)

3. JOB DESCRIPTION:

The incumbent of the post shall be responsible for managing Track works related to Metro Projects and their operations.

4. PAY AND EMOLUMENTS:

- i) **For candidate selected on Deputation basis** – The selected candidate shall continue to draw parent department pay plus deputation allowance, as applicable, under the relevant rules.
- ii) **For candidate selected on Direct Recruitment basis** – The pay and emoluments shall be as per the pay scales under the IDA (Industrial DA) as applicable from time to time and other benefits, which include Perks, Lease/HRA, Medical benefits, EPF, Gratuity and Insurance, etc., as per the extant rules of the Corporation.

5. SCREENING PROCESS:

The selection methodology for candidates applying on Deputation basis shall comprise of Personal Interview.

The screening methodology for candidates applying on Direct Recruitment basis shall comprise of Personal Interview and Medical fitness examination.

(The Medical Examination shall be in Executive / Technical category. The details of Medical Examination are available on the DMRC website).

Candidates shall be called for Interview in the ratio of 1:5, subject to availability of eligible candidates.

The selection process would judge different facets of knowledge, skills, comprehension, aptitude and physical fitness. Candidates would have to qualify/pass the Screening Process and the Medical examination, before being adjudged as suitable for selection. Candidates, who fail in the prescribed medical test, will not be given any alternative employment and the decision of the Corporation shall be final on this issue. All related information shall be available only on the Website: <http://www.delhimetrorail.com> and candidates must regularly check the website for the updates.

Additional information for candidates applying for the post, on direct recruitment basis (Sr. No. 6,7,8):

6. CHARACTER & ANTECEDENTS:

The success in the screening process does not confer any right to appointment unless the Corporation is satisfied, after such an enquiry, as may be considered necessary, that the candidate having regard to his / her character & antecedents is suitable in all respects, for appointment to the service.

7. SURETY BOND:

The candidate selected for the post shall have to execute a Surety Bond of Rs. 4,00,000/- plus applicable service tax & cost of training plus applicable service tax to serve the Corporation for a minimum period of three years (exclusive of the period in which one remains on LWP or EOL). Three months prior notice, shall be required before seeking resignation from the Corporation.

8. PROBATION:

The selected candidate on appointment shall be on probation for a period of one year (including the period of training).

9. SCHEDULE OF SELECTION:

- i. The Last date of receipt of duly filled in application (along with the relevant documents) through Speed Post OR email shall be 02/12/2022. Incomplete applications or applications received after the due date shall be summarily rejected. DMRC shall not be responsible for loss / delay in post.
- ii. **The list of shortlisted candidates shall be uploaded on the DMRC website in the Second week of December 2022 (tentatively) and interview shall be held in the Third week of December, 2022 at Metro Bhawan, Barakhamba Road, New Delhi OR through online mode (tentatively) (Complete details shall be displayed on the DMRC website).**
- iii. No separate communication, by post, shall be sent to the candidates individually. Candidates are required to go through the instructions / schedule for interview displayed on the DMRC website and appear for the interview accordingly.
- iv. **The final result shall be declared by the Fourth week of December, 2022 (Tentatively).**

Eligible and willing candidates for the aforesaid post may apply as per the application format **at Annexure-I**. The candidate must enclose all the relevant documents in support of their qualification, work experience, pay & pay scale.

The candidates presently employed in the Govt. sector / the Public Sector Undertakings (PSUs) should send their application through proper channel along with the Vigilance and D&AR clearance, so as to reach the below mentioned address within the stipulated time. All candidates are required to submit copies of their APARs of the last five years.

The duly filled in application form should be sent in an envelope super scribing the **Name of Post** on the cover prominently, **latest by 02/12/2022**, through Speed Post to the following address OR email the scanned copy of duly filled in Application Form along with the scanned copies of all other documents sought (as stated in the Application Form) to dmrc.project.rectt@gmail.com ([mention the name of the post and Advt. No. in the subject of email](#)):

Executive Director (HR)
Delhi Metro Rail Corporation Ltd.
Metro Bhawan, Fire Brigade Lane,
Barakhamba Road, New Delhi



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(A JOINT VENTURE OF GOVERNMENT OF INDIA AND GOVT OF DELHI)

ADVT. No. DMRC/PERS/22/HR/2022/108

ANNEXURE I

DMRC APPLICATION FORMAT

AFFIX A
RECENT
PASSPORT SIZE
SELF
ATTESTED
PHOTOGRAPH

(TO BE FILLED IN CAPITAL LETTERS BY THE APPLICANT IN HIS/HER OWN HANDWRITING)

S.No.	DETAILS	PARTICULARS				
1 A	POST NAME					
B	POST CODE					
C	Basis of Application (Tick one)	Direct Recruitment / Deputation				
2	APPLICANT'S NAME (Sh./Smt./Ms.)					
3	FATHER'S / HUSBAND'S NAME (Sh.)					
4	DATE OF BIRTH (dd/mm/yyyy)					
5	AGE as on 01/11/2022 (Max. 57 years) – for candidates applying on Direct Recruitment basis (Max. 55 years) – for candidates applying on Deputation basis	YEARS	MONTHS	DAYS		
6	CORRESPONDENCE ADDRESS					
		STATE:		PINCODE:		
7	CONTACT NUMBER WITH STD CODE					
8	MOBILE NUMBER					
9	EMAIL ID					
10	CATEGORY (SC/ST/OBC/GENERAL)					
11	EDUCATIONAL QUALIFICATION					
	Qualification	Particulars	Subjects	Institute / University	% or CGPA	Passing Year
A						
B						
C						
12	WORK EXPERIENCE DETAILS (AS ON 01/11/2022) (FILL ONLY THE APPLICABLE COLUMN)					
I	TOTAL WORK EXPERIENCE	YEARS	MONTHS	DAYS		

A	CURRENT ORGANIZATION			
B	LAST ORGANIZATION (if applicable)			
II	FOR APPLICANT FROM the Railways/ Govt. organizations/PSUs in <u>CDA SCALE</u> (Complete details of service / position held since joining) (separate sheet may be attached)			
	Post Held	Organization Name with place of posting	Pay Scale (CDA) Mention the substantive Pay Scale with GP as applicable (MACP not to be mentioned)	Period (From – To) dd/mm/yy – dd/mm/yy
A				
B				
C				
D				
III	FOR APPLICANT FROM the Railways/ Govt. Organizations/PSUs in <u>IDA SCALE</u> (Complete details of service / position held since joining) (separate sheet may be attached)			
	Post Held	Organization Name with place of posting	Pay Scale (IDA)	Period (From – To) dd/mm/yy – dd/mm/yy
A				
B				
C				
D				
IV	ESSENTIAL WORK EXPERIENCE			
A	HAVING MINIMUM 18/13/9 YEARS' SERVICES ON GAZETTED/EXECUTIVE LEVEL FOR WORKING WITH CONSTRUCTION OF RAIL/ METRO TRACK WORK , OUT OF WHICH FOUR YEARS EXPERIENCE FOR EXECUTIONN OF BALLASTLESS/ BALLASTED TRACK WORKS.			YES / NO
B	WORKING IN CDA / IDA PAY SCALE, AS MENTIONED AT POINT No. 2 A / B / C of the Advt. (whichever is applicable)			YES / NO
V	BREIF DESCRIPTION OF THE WORK EXPERIENCE			
13	WHETHER ANY CONVICTION (by court of Law) / PUNISHMENT/PENALTY (due to disciplinary action by employer) WAS AWARDED TO THE APPLICANT IN THE LAST 10 YEARS			YES / NO
	IF YES, DETAILS THEREOF			Separate sheet may be enclosed

14	WHETHER ANY CASE IS PENDING IN THE COURT OF LAW OR ANY DISCIPLINARY ENQUIRY IS GOING ON, AGAINST THE APPLICANT	YES / NO
	IF YES, DETAILS THEREOF	Separate sheet may be enclosed
15	NOC FROM THE CURRENT EMPLOYER ENCLOSED	YES / NO
16	VIGILANCE AND D&AR STATUS FROM THE CURRENT EMPLOYER ENCLOSED	YES / NO
17	COPIES OF THE ANNUAL PERFORMANCE APPRAISAL REPORT OF THE LAST 5 YEARS ENCLOSED	YES / NO
18	WHETHER APPEARED FOR INTERVIEW IN DMRC IN THE PAST (IF YES, DETAILS THEREOF)	
19	ANY OTHER RELEVANT INFORMATION (DISTINCTION/AWARD/CERTIFICATE, etc.,)	
20	HOBBIES / INTERESTS	

I hereby declare that the particulars furnished above are true. I understand that my candidature will be cancelled, if any information is found to be incorrect, or, false at any point in time.

Date: _____

Place: _____

Signature of candidate

Name: _____

Mobile No.: _____

Email ID: _____

Documents to be enclosed (whichever applicable)

1. Educational Certificates (Matriculation/ Graduation/Post Graduation & Others)
2. Work Experience Certificate
3. NOC from present Employer
4. Vigilance and D&AR Clearance from the present Employer
5. APARs of the Last 5 years