

**EMPLOYMENT NOTICE**

**EX-SERVICEMEN CONTRIBUTORY HEALTH SCHEME (ECHS) POLYCLINICS  
UNDER THE JURISDICTION OF STATION HEAD QUARTERS CHENNAI**

1. ECHS invites applications for the following appointments from Ex-Servicemen and Civilians to be employed as contractual employees on various appointments tenable at the following Polyclinics, under the jurisdiction of Station Headquarters, Chennai for the vacancies arising upto Mar 2023. **Shortlisted candidates will be called for interview through SMS/email.** Employment period for Ex-Servicemen would be 12 months and for others it will be 11 months.
2. The details of appointments along with terms and conditions including, eligibility criteria are as follows:-

Ser No	Appointment	Total Vac	Place of Vacancy	No of Vac	Basic Qualification	Work experience	Age Limit for employment	Gross Monthly Remuneration
<b>MEDICAL STAFF</b>								
(a)	Medical Specialist	02	<ul style="list-style-type: none"> <li>• Vellore</li> <li>• Chennai</li> </ul>	01 01	MD/MS in Speciality concerned.	Min 3 years experience in the speciality after Post Graduation.	68	Rs 1,00,000/- @
(b)	Gynaecologist	01	<ul style="list-style-type: none"> <li>• Vellore</li> </ul>	01	MD/MS in Speciality concerned.	Min 3 years experience in the speciality after Post Graduation.	68	Rs 1,00,000/- @
(c)	Medical Officer	10	<ul style="list-style-type: none"> <li>• Vellore</li> <li>• Chennai</li> <li>• Island Ground</li> <li>• Cuddalore</li> <li>• Villupuram</li> <li>• Tiruvannamalai</li> </ul>	03 02 01 01 01 02	MBBS	Min 3 years experience after Internship.	66	Rs 75000/-
(d)	Dental Officer	07	<ul style="list-style-type: none"> <li>• Chennai</li> <li>• Avadi</li> <li>• Tiruvannamalai</li> <li>• Kanchipuram</li> <li>• Villupuram</li> <li>• Puducherry</li> <li>• Cuddalore</li> </ul>	01 01 01 01 01 01 01	BDS	Min 3 years work experience	63	Rs 75000/-
<b>PARA – MEDICAL STAFF</b>								
(e)	Radiographer	02	<ul style="list-style-type: none"> <li>• Vellore</li> <li>• Chennai</li> </ul>	01 01	GNM Diploma/ Class I Radiographer Course (Armed Forces)	Min 5 years experience.	56	Rs 28100/-
(f)	Lab Technician	04	<ul style="list-style-type: none"> <li>• Vellore</li> <li>• Tiruvannamalai</li> <li>• Villupuram</li> <li>• Cuddalore</li> </ul>	01 01 01 01	BSc (Medical Lab Technician) or 10 +2 with Science & DMLT/Class I Lab Technician course (Armed Forces)	Min 3 years experience as a Lab Assistant in Medical Laboratory.	56	Rs 28100/-
(g)	Lab Assistant	02	<ul style="list-style-type: none"> <li>• Chennai</li> <li>• Avadi</li> </ul>	01 01	BSc (Medical Lab Technician) or 10 +2 with Science & DMLT /Class I Lab Technician course (Armed Forces)	Min 3 years experience as a Lab Assistant in Medical Laboratory	56	Rs 28100/-
(h)	Physio-therapist	04	<ul style="list-style-type: none"> <li>• Vellore</li> <li>• Chennai</li> <li>• Tiruvannamalai</li> <li>• Kanchipuram</li> </ul>	01 01 01 01	Diploma/Class I Physiotherapy Course (Armed forces)	Min 5 years experience as a physiotherapist	56	Rs 28100/-



Ser No	Appointment	Total Vac	Place of Vacancy	No of Vac	Basic Qualification	Work experience	Age Limit for employment	Gross Monthly Remuneration
(j)	Pharmacist	02	<ul style="list-style-type: none"> <li>Tiruvannamalai</li> <li>Villupuram</li> </ul>	01 01	B.Pharm or 10 +2 with Physics, Chemistry & Biology and Dip in Pharm	Min 3 years experience as a Pharmacist.	56	Rs 28100/-
(k)	Dental Asst/Tech/Hygienist	04	<ul style="list-style-type: none"> <li>Chennai</li> <li>Avadi</li> <li>Island Grounds</li> <li>Villupuram</li> </ul>	01 01 01 01	10 +2 with Physics, Chemistry & Biology & 2 years Diploma in Dental Hygienist Course /Class -1 Dental Hygienist Course (Armed Forces)	Min 5 years experience as Dental Hygienist in recognised Dental Laboratory/ Clinic/ Hospital	56	Rs 28100/-
<b>NON -MEDICAL STAFF</b>								
(l)	Officer-in-Charge	05	<ul style="list-style-type: none"> <li>Vellore</li> <li>Cuddalore</li> <li>Puducherry</li> <li>Tiruvannamalai</li> <li>Kanchipuram</li> </ul>	01 01 01 01 01	Reserved for retired Defence Officers	Min 5 years experience in health Care institution or managerial positions.	63	Rs.75000/-
(m)	Driver	05	<ul style="list-style-type: none"> <li>Vellore</li> <li>Kanchipuram</li> <li>Island Ground</li> <li>Villupuram</li> <li>Cuddalore</li> </ul>	01 01 01 01 01	Min passed Class - 8 <sup>th</sup> Class - I Driver MT (Armed Forces) Holding a civil driving license (LMV)	Min 5 years experience as a driver	53	Rs 19700/-
(n)	Safaiwala	06	<ul style="list-style-type: none"> <li>Chennai</li> <li>Avadi</li> <li>Tiruvannamalai</li> <li>Kanchipuram</li> <li>Island Grounds</li> <li>Villupuram</li> </ul>	01 01 01 01 01 01	Literate	Min 5 years experience as a safaiwala	53	Rs 16800/-
(o)	Clerk	07	<ul style="list-style-type: none"> <li>Vellore</li> <li>Chennai</li> <li>Avadi</li> <li>Tiruvannamalai</li> <li>Kanchipuram</li> <li>Island Grounds</li> </ul>	01 02 01 01 01 01	Graduate/Class 1 Clerical Trade (Armed Forces)	Min 5 years experience as a clerk/ office clerical job	53	Rs 16800/-
(p)	Female Attendant	07	<ul style="list-style-type: none"> <li>Vellore</li> <li>Chennai</li> <li>Kanchipuram</li> <li>Island Grounds</li> <li>Villupuram</li> <li>Puducherry</li> <li>Cuddalore</li> </ul>	01 01 01 01 01 01 01	Literate	Minimum 5 years experience in civil/Army Health institutions	53	Rs 16800/-
(q)	Chowkidar	04	<ul style="list-style-type: none"> <li>Island Grounds</li> <li>Villupuram</li> <li>Puducherry</li> <li>Cuddalore</li> </ul>	01 01 01 01	Education Class 8 <sup>th</sup> Std or GD Trade (Armed Forces)		53	Rs 16800/-

@ Medical Spl can be applied for Part time also. (Gross monthly part time is Rs 3595/day (for four hr per day), Rs 2696/day (for three hours per day) Rs 1797/day for two hr perday)



3. **General instructions:-**

(a) Individual application for each post as per format attached herewith and also available on [www.echs.gov.in](http://www.echs.gov.in) (duly affixed with Passport size photo) should be submitted along with all supporting documents. The application must reach **Stn HQ ECHS, Fort Saint George, Chennai-600009** on or before **25 Nov 2022** duly mentioning "**Application for the post of \_\_\_\_\_**" on the top of envelop. Incomplete application in any form will be rejected. Only one application is required to be submitted for a particular post for all Polyclinics.

Sl No	List of Supporting Documents
(i)	Pension Payment Order (PPO).
(ii)	Discharge Book.
(iii)	Ex-Serviceman Identity Card.
(iv)	Aaadhar Card & PAN Card.
(v)	Educational certificate/Mark Sheet of 10th, 12th, Diploma, Graduation, Post-Graduation.
(vi)	Valid Registration certificate including renewals for the current year (For Medical and Para Medical Candidate Only)
(vii)	Computers course certificate
(viii)	Experience Certificates.
(ix)	<b>MEDICAL FITNESS CERT DULY SIGNED BY :-</b> (aa) <b>For ESM:</b> Medical officer of dependent Polyclinic and countersigned by OIC ECHS Polyclinic. (ab) <b>For others:</b> Chief Medical Officer of Govt Hospital only.
(x)	No objection certificate from the current employer (If applicable)

(b) Candidates earlier employed in ECHS but whose services were terminated or who had resigned or are blacklisted need not apply. These applications will be rejected.

(c) Only those candidates meeting eligibility criteria and completed application form shortlisted by the Board of Officers will be considered for interview. Computer Qualified Candidates will be given preference. The eligible candidate will be informed the date and time of the interview through email /SMS and list will also be displayed on the Notice Board. **An objective type written test on the relevant subject and practical tests as applicable will be conducted on the day of interview.**

(d) No separate interview call letter will be sent.

(e) Candidates will bring all original documents as applicable at the time of interview. No TA/DA will be admissible for attending the interview.

(f) Employment of all individuals will be at the discretion of the appointing auth. Change in terms and condition of employment arising out of unforeseen circumstances, at any stage of employment, without any prejudice would be without compensation at the discretion of the appointing auth.

(g) Changes to this NOTICE if any, will be posted on ECHS web site only.

(h) Those who have worked in any Empanelled Hospital will have clear gap of one year from the date when appointment is relinquished in an Empanelled Hospital and the date when they join any ECHS establishment.

(j) Anybody found using unfair means or creating a ruckus at the time of the interview will be severely dealt with as per Code of Criminal Procedure Act 1973 on the subject.



**APPLICATION FORM : EMPLOYMENT IN ECHS**

1. Name of post applied for : \_\_\_\_\_
2. Choice of Polyclinic applied for (Vellore, Chennai, Avadi, Tiruvannamalai, Kanchipuram, Island Grounds, Villupuram, Puducherry & Cuddalore).

- (a) \_\_\_\_\_
- (b) \_\_\_\_\_
- (c) \_\_\_\_\_

**Affix Recent  
Passport  
size  
photograph  
Don't Staple**

3. Name of Candidate: \_\_\_\_\_ Father's/ Husband Name \_\_\_\_\_

4. If ESM, write the fwg :-

(a) Service No \_\_\_\_\_ Rank \_\_\_\_\_ Arms/Service \_\_\_\_\_  
Unit (Last Served) \_\_\_\_\_ Date of Retirement \_\_\_\_\_

5. Date of Birth: \_\_\_\_\_.

6. Age \_\_\_\_\_ Years \_\_\_\_\_ Months \_\_\_\_\_ days (as on 01 Apr 2022).

7. Sex : Male/Female \_\_\_\_\_

8. Contact details:-

(a) Address \_\_\_\_\_  
\_\_\_\_\_ Pin \_\_\_\_\_  
Mobile No \_\_\_\_\_ E-Mail \_\_\_\_\_

9. Education Qualification & Additional Qualification (Photocopy duly attested to be att).

Ser No	Qualification	Year of Passing	Place & Name of School/Board/University	No of Attempts	% Marks
(a)	10 <sup>th</sup>				
(b)	12 <sup>th</sup>				
(c)	Graduation				
(d)	Post Graduation				
(e)	Diploma/Cert Course				
(f)	PG Diploma				
(g)	IT/Cmptr Courses				
(h)	Any other Courses				

10. **Work Experience.**

Ser No	Name of Institute/Nature of Work & Appointment held.	Period of Employment		Experience Cert att (Yes/No)	Reason for leaving the job	Any type of disciplinary action initiated against the ESM during the entire service (only for ESM)
		From	To			
(a)						
(b)						
(c)						
(d)						
(e)						
(f)						

11. If presently employed in ECHS, Period of Employment wef\_Years \_\_\_\_\_ & Months\_\_\_\_\_.

12. Reason for leaving/termination of service with ECHS\_\_\_\_\_.

**DECLARATION**

(a) I hereby declare that I have no employment or stake in any ECHS empanelled medical facility or hospital or I was employed / had a stake in ECHS empanelled medical facility namely\_\_\_\_\_which I relinquished on\_\_\_\_\_(DD/MM/YY).

(b) I fully understand that in the event of any information furnished by me above being found false or incorrect, action can be taken against me.

(c) I undertake that the choice of Polyclinic given is only a choice and I agree to work in any polyclinic where I may be appointed.

(d) I declare that my services have not been terminated on discipline grounds from any ECHS establishment and I have never been denied the second year extension of my ECHS contract for being unsuitable or by being not recommended for the same.

(e) The details contained in this application are true and correct to the best of my knowledge and belief.

(f) I have not resigned earlier from any post from any ECHS Polyclinic.

Place:\_\_\_\_\_

Signature: \_\_\_\_\_

Dated: \_\_\_\_\_

13. **Documents Required.** One set of Photocopies of Age and Address Proof, Aadhaar Card, PAN Card, PPO, Discharge Book, ESM I/Card, Release Order, Med Fitness Cert, Education Qualification Cert, Valid Medical / Dental Council Registration Cert, Work / ECHS Experience Cert (as applicable), No Objection Cert from current employer (if applicable), Valid Driving License for LMV /Heavy Vehs (for drivers only) to be attached duly self attested. Attempt Certificate/year wise mark sheets for passing MBBS/BDS. **Application for OIC ECHS Polyclinic to be submitted in DUPLICATE alongwith copy of Record of Service.**