

VACANCY NOTICE NO. 64/2022

GOVERNMENT OF INDIA
MINISTRY OF RAILWAYS
(RAILWAY BOARD)

ISSUED ON 24/11/2022

GENERAL MANAGERS
ALL RAILWAYS/NEW ZONES/PRODUCTION UNITS

DIRECTOR GENERAL'S/DIRECTORS
ALL RAILWAY TRAINING INSTITUTES

NO: 2021/E(O)II/40/24

VACANCY NOTICE NO. 64/2022

ORGANIZATION : MUMBAI RAILWAY VIKAS CORPORATION LTD. (MRVC)

JOB TITLE : DIRECTOR (FINANCE)

LOCATION : MUMBAI

TERM OF APPOINTMENT : DEPUTATION

QUALIFICATION, AGE,
EXPERIENCE ETC. : AS PER ANNEXURE

NOTE : (I) INTERESTED AND ELIGIBLE PERSONS SHOULD APPLY IN THE
PRESCRIBED MANNER AND SEND THEIR APPLICATION IN
DUPLICATE IN THE FORMAT AT ANNEXURE.

: (II) APPLICATIONS RECEIVED AFTER THE LAST DATE AND NOT IN
THE PRESCRIBED FORMAT ARE LIABLE TO BE REJECTED AND NO
CORRESPONDENCE IN THIS REGARD WILL BE ENTERTAINED.

(III) SCANNED COPY OF THE APPLICATION SHOULD ALSO BE SENT
THROUGH E-MAIL TO eo2@rb.railnet.gov.in

WEB ADDRESS : www.indianrailways.gov.in/railwayboard

CLOSING DATE : 17.00 hrs. on 23.12.2022

SEND NAMES OF VOLUNTEERS WITH BIO-DATA IN THE PRESCRIBED PROFORMA INDICATING PREVIOUS POSTINGS
DULY SIGNED BY THE APPLICANT, VIGILANCE/DAR CLEARANCE AND APARs, TO DIRECTOR (DEPUTATION),
RAILWAY BOARD, ROOM NO. 107, RAIL BHAWAN, NEW DELHI-1(.) ADVISE ALL ELIGIBLE SC/ST OFFICERS ALSO (.)
RAILWAYS(.)



(MANOJ KUMAR)
DIRECTOR/DEPUTATION/RAILWAY BOARD

NO: 2021/E(O)II/40/24

New Delhi. Dated 24/11/2022

Copy to:-

1. General Managers, Central, Eastern, Northern, North Eastern, North East Frontier, Southern, South Central, South Eastern, Western Railways, Metro Rail, Kolkata, N.W. Railway, Jaipur, E.C. Railway, Hajipur, North Central Railway/Allahabad, South Western Railway/Bangalore, East Coast Railway/Bhubaneswar, West Central Railway/Jabalpur, SEC Rly., Bilaspur.
2. General Managers, CLW/Chittaranjan, DLW/Varanasi, ICF/Perambur, RCF/Kapurthala, W&AP/Bangalore and RE. Allahabad.
3. DG/RDSO, Lucknow and IRCAMTECH, Area Officer, Maharajpur, Gwalior.
4. CAO(R)s, COFMOW/New Delhi, DCW/Patiala, MTP(R), Mumbai, Delhi and Chennai.
5. DG/RSC, Vadodara/Directors, IRIMEE, Jamalpur/IRICEN, Pune and IRISSET, Secundrabad/IRIEE, P.B. No. 33, Nasik Road, Maharashtra, Director, Indian Railways Institute of Transport Management (IRITM), Hardoi Bypass Road, P.O. Manak Nagar, Lucknow-226011.
6. All officers/Railway Board (by email).
7. G. Branch for display on Notice Board.
8. Secy. General, FROA, Room No.256-A, Rail Bhavan
9. Secy. General, IRPOF, Room No. 268, Rail Bhavan.
10. Secy. General, IRCA, DRM's Office, Accounts Bldg., Chelmsford Rd. New Delhi.
11. CMD, MRVC, 2nd Floor, Churchgate Station Bldg., Mumbai - 400020
12. PS/MR/MOS(R),JS(C),JS(G),JS(E),JS(D), US(C), ERB-I and E(O)I Branches, Railway Board.
13. Chief Commissioner of Railway Safety, Lucknow ;Adviser (Safety)/Railway Board.
14. Dy. Director General (Rail Move), Milrail, Addl. Dte General of Movement, Integrated HQs of MoD(Army) Room No-514 B, D-1 Wing, Sena Bhawan New Delhi-110011



(MANOJ KUMAR)
DIRECTOR/DEPUTATION/RAILWAY BOARD

APPOINTMENT OF DIRECTOR (FINANCE) IN
MUMBAI RAILWAY VIKAS CORPORATION LTD. (MRVC)

I. MRVC is a Schedule 'A' Government company with the objective to develop world-class infrastructure for an efficient, safe and sustainable Railway system in Mumbai suburban section to provide comfortable and friendly train services to the commuters. Applications are invited for the post of Director (Finance) on deputation basis as per details given below

II JOB DESCRIPTION & RESPONSIBILITIES:

1. Director (Finance) is a member of Board of Directors and is in charge of finance and accounts function of MRVC. He is responsible for formulating policies relating to finance and accounts and its implementation.

2. **Pay Scale: Rs.1,80,000-3,40,000/- (IDA Scale – revised). For officers from Central Govt., it will be Parent pay plus admissible allowances**

3. **Mode of appointment & duration:** Appointment shall be on deputation basis for a period of five years from the date of joining or up to the date of superannuation or until further orders, whichever is earlier.

III. ELIGIBILITY:

1. **Age** should be minimum 45 years and maximum 57 years as on the last date of receipt of applications.

2. **Employment Status:** The applicant must be employed in a regular capacity in one of the following :-

- (a) CPSE
 - (b) Central Govt. including the Armed Forces of the Union and All India Services;
 - (c) State PSE where the annual turnover is *Rs 2000 crore or more;
 - (d) Private Sector company where the annual turnover is *Rs 2000 crore or more.
- Preference would be given to candidates from listed Companies.

3. **Qualification:**

(i) The applicant should be a Chartered Accountant or Cost Accountant or a full time MBA/PGDM with good academic record from a recognized University/Institution.

(ii) Officers of Organized Group 'A' Accounts Services at the appropriate level are exempted from the educational qualifications at 3(i) above.

(iii) Applicants from the Central Govt./Armed Forces of the Union/All India Services, will also be exempted from the educational qualifications at 3(i) above provided they have 'the relevant experience' as mentioned in 4(iii) below.

(iv) For applicants from Organized Group 'A' Accounts Services/ Central Govt/Armed Forces of the Union/All India Services, Chartered Accountant/Cost Accountant/MBA/PGDM will be a desirable educational qualification

4. Experience:

(i) Applicants should have at least five years of cumulative experience at a senior level during the last ten years in the area of Corporate Financial Management and Accounts in an organization of repute.

(ii) Applicants from Organized Group 'A' Accounts Services are exempted from the experience criteria at 4(i) above.

(iii) 'The Relevant experience' in respect of applicants from Central Govt./ Armed Forces of the Union/All India Services would include relevant experience at a senior level in the area of Financial Management/Accounts.

(iv) For Organized Group 'A' Accounts Services as well as Central Govt./Armed Forces of the Union/All India Services, applicants with experience at a senior level in the area of Corporate Financial Management/Corporate accounts will be given preference.

5. Pay scale/ rank/ level: The minimum length of service required in the eligible scale/rank/level will be one year for internal candidates and two years for others, as on the last date of receipt of applications.

(a) **Eligible Scale of Pay:** Applicants from CPSEs should be working in the following or a higher pay scale:

(i) Rs. 20500-26500 (IDA) Post 01/01/1997 (ii) Rs. 51300-73000 (IDA) Post 01/01/2007
(iii) Rs. 120000-280000 (IDA) Post 01 .01 .2017 (iv) Rs. 37400-67000 + GP 10000 (CDA) (v) Rs. Level 14 (144200-218200)(CDA)

(b) (i) Applicants from Central Govt. / All India Services should be holding a post of the level of Joint Secretary in Govt. of India or carrying equivalent scale of pay (ii) Applicants from the Armed forces of the Union should be holding a post of the level of Major General in the Army or equivalent rank in Navy/Air Force.

(c) Applicants from State PSEs/ Private Sector should be working at Board level position or at least a post of the level immediately below the Board level.

6. Debarment: Unwillingness to join, if selected, will attract debarment as per rules.

IV. The Search-cum-Selection Committee is free to identify and recommend any other person also, based on merit, who may not have applied for the post. The Committee may relax the eligibility and qualifications/experience criteria, in respect of outstanding candidates, if considered necessary.

V. SUBMISSION OF APPLICATIONS

1. All applicants should send their applications in the prescribed format which is available at www.indianrailways.gov.in/railwayboard. Candidates may also attach a brief note, not exceeding 2 pages of A4 size, on any outstanding achievements made in the career.

2. Candidates from the CPSEs and Govt. officers shall submit their applications through proper channel, along with Vigilance clearance and attested copies of ACRs/APARs for the last 05 years.

3. Applicants from Private Sector must submit the following documents along with their application:

(a) Annual Reports of the Company in which currently working for the last three 3 financial years;

(b) Whether the company is listed or not; if yes, documentary proof;

(c) Evidence of working at Board level or at least a post of the level immediately below the Board level;

(d) Self-attested copies of documents in support of age and qualifications;

(e) Relevant Jobs handled in the past with details.

4. The application along with all required enclosures shall reach on or before **05 PM on 23.12.2022**. Scanned copy of the application may also be sent through e-mail to eo2@rb.railnet.gov.in.

5. All applications should be addressed to:-

Shri Manoj Kumar, Director (Deputation), Ministry of Railways (Railway Board), Room No.107, Rail Bhawan, New Delhi-1.

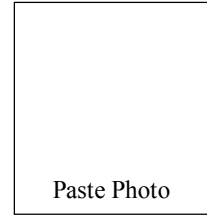
**APPLICATION FORM FOR CANDIDATES FROM CENTRAL PUBLIC SECTOR ENTERPRISES (CPSE)/CENTRAL GOVERNMENT (INCLUDING ARMED FORCES OF THE UNION/ALL INDIA SERVICES)/STATE PUBLIC SECTOR ENTERPRISES (SPSE)/PRIVATE SECTOR
(Through Proper Channel, except candidates from the Private Sector)**

1. Name of the post applied for _____

2. (a) Applicant's Name (as per official records Mr./Mrs./Ms.) _____

(b) Designation of the Applicant (in full) _____

(c) Name of the company _____



(d) Category as per Employment Status :- Officer of a CPSE/Central Government/Armed Forces of the Union/All India Services/SPSE/Private Sector
(Please tick as applicable)

(e) Office Address: _____

(f) Address for communication _____

3. Telephone No: Office _____ Residence _____ Mobile No. _____

E-Mail id _____

4. Date of Birth (DD/MM/YY) _____ Age as on the last date for receipt of applications (23.12.22) (Years/Months/Days) ____

5 (i) Educational/Professional Qualifications:

Sl. No.	Qualification*	Name of Institution	Tick the relevant			Tick the relevant			Self Declaration Whether meets the eligibility qualification requirement			
			From	To	Part time	Full time	Correspondence	Degree	Diploma	Certificate	Mandatory	Desirable
1	2	3	4	5	6	7						

* Should be exactly as per Degree/ Certificate issued by the university.

(ii) Positions held during the last ten years, from the date of uploading the vacancy circular on the PESB website.

Sl. No.	Complete Designation & Place of posting *	Name of the Organization	Pay scale**	Period		Reporting to Designation*	Self Declaration Whether meets the mandatory experience requirement		If yes, nature of duties in support of the declaration
				From	To		Yes	No	
1	2	3	4	5	6	7	8		

* Should be exactly as per specific office order issued by the CPSE/Ministry/SPSE/Employer.

** Private Sector-CTC/remuneration/emoluments drawn.

NB : The positions should be indicated in order of the most recent assignments.

Note: 1. Please attach a write-up, **not exceeding 400 words**, in support of your candidature, for reference at the time of interview.
2. Full form of all abbreviations used while making entries in the application form should be suitably explained i.e. in footnotes or a separate attachment.

6. (a) Do you hold lien in any organisation other than where currently working?

Yes	No
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If yes:

- a) Name of the organisation in which the lien is held :
- b) Date from which the lien is held :

(b) Are you on deputation?

Yes	No
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If yes :

- a) Name of parent organisation :
- b) Date from which on deputation :

7. (a) Whether any penalty/punishment was awarded to the applicant during the last 10 years.

Yes	No
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If yes, the details thereof

- i) Civil / Criminal
- ii) Departmental Inquiry

(b) Whether any civil or criminal action or inquiry is going on against the applicant as far as his / her knowledge goes

Yes	No
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If yes, the details thereof

- i) Civil / Criminal
- ii) Departmental Inquiry

I certify that the details furnished by me in Columns 1 to 7 wherever applicable are true to the best of my knowledge & belief.

(Name & Signature of the Applicant)

STATE PUBLIC SECTOR ENTERPRISES

8. Year wise Audited Annual Turnover of the Company for 3 financial years preceding the calendar year in which the post has been advertised (e.g: 2018-19, 2019-20 and 2020-21 for a post advertised in the calendar year 2022).

Year	Company in which candidate is/was serving	Annual Turnover of the Company & F.Y.

I certify that the details furnished by me in Columns 1 to 8 wherever applicable are true to the best of my knowledge.

(Name & Signature of the Applicant)

PRIVATE SECTOR

8. Year wise Audited Annual Turnover of the Company for 3 financial years preceding the calendar year in which the post has been advertised (e.g: 2018-19, 2019-20 and 2020-21 for a post advertised in the calendar year 2022).

Year	Company in which candidate is/was serving	Annual Turnover of the Company & F.Y.

- (i) the annual report for the last 3 years
 (a) may be accessed over____(please provide URL), or
 (b) enclosed
- (ii) I certify that I am
 (a) Working at Board level Yes No position
 (b) Working at least a post of the level immediately below Board level. Yes No
- (iii) Whether the company is listed Yes No if yes;
 Proof of listing may be accessed over_____(please provide URL)
- (iv) Self certified copies for proof of age and educational qualifications(enclosed)
- (v) The relevant jobs handled in the past with details/particularreferences

I certify that the details furnished by me in Columns 1 to 8 wherever applicable are true to the best of my knowledge & belief.

(Name & Signature of the Applicant)

Declaration

I Son/Daughter of.....hereby certify that I have not been disqualified to act as a Director under Section 164 or any other relevant sections of the Indian Companies Act, 2013.

(Name & Signature of the Applicant)

UNDERTAKINGS (as applicable)**For candidates from Central Government/Armed Forces of the Union/All India Services**

The appointment is on deputation basis. I hereby undertake to join the post, if selected. I understand that:

- (a) if I convey my unwillingness to join after the interview is held, I would be debarred for a period of two years from the date of interview, for being considered for a Board level post in any CPSE.
- (b) further, if I convey my unwillingness to join after the issue of offer of appointment I would be debarred for a period of two years from the date of offer of appointment for being considered for a Board level post in any CPSE.

(Name and Signature of the applicant)

Date:

For candidates from CPSE

I hereby undertake to join the post, if selected. I understand that:

- (a) if I convey my unwillingness to join after the interview is held, I would be debarred for a period of two years from the date of interview, for being considered for a Board level post in any CPSE other than the one to which I belong.
- (b) further, if I convey my unwillingness to join after the issue of offer of appointment I would be debarred for a period of two years from the date of offer of appointment for being considered for a Board level post in any CPSE other than the one to which I belong.

(Name and Signature of the applicant)

Date:

For candidates from SPSE/Private Sector

I hereby undertake to join the post, if selected. I understand that:

- (a) if I convey my unwillingness to join after the interview is held, I would be debarred for a period of two years from the date of interview, for being considered for a Board level post in any CPSE.
- (b) further, if I convey my unwillingness to join after the issue of offer of appointment I would be debarred for a period of two years from the date of offer of appointment for being considered for a Board level post in any CPSE.

(Name and Signature of the applicant)

Date:

Verification

(To be filled in by the designated officer for CPSE/Central Government/Armed Forces of the Union/All India Services/SPSE)

It is certified that the particulars furnished above have been scrutinized and found to be correct as per official records.

Signature & Designation of the
Competent Authority
with Telephone No.& e-mail address