



MECON LIMITED

(A PSU under Ministry of Steel, Govt. of India)

H.O: Doranda, Ranchi-834002;

Ref. Adv. No: 11.73.4.1/2022/NISP_O&M_Contract/05 Dated: 07/11/2022

NOTICE INVITING APPLICATIONS FOR ENGAGEMENT OF EXPERIENCED PERSONNEL ON CONTRACT BASIS

MECON Limited, a Miniratna Schedule "A", Public Sector Enterprise under Ministry of Steel, Government of India has taken up **Operations and Maintenance (O&M)** of an Integrated Steel Plant.

Applications are invited from serving personnel from any Public or Private Limited Company, etc. for entering into a contract with them as EXECUTIVE (O&M) - Steel Plant having field experience in "**Operation(s)/Maintenance (O&M)/Commissioning**" of Integrated Steel Plant of capacity 1mtpa or above on short term contract basis.

The experience of working in the above capacity Integrated Steel plant shall be either under direct employment of respective Company or through agencies carrying out O&M activities and appointed by such Companies.

Following are the terms and conditions for engagement of Executive based on the requirement in the area of Safety. The contract shall be on full time basis. The suitable designation fitting into contract requirement and work experience shall be given depending upon area of posting/deployment.

1. Educational Qualification & Post Qualification Experience:

The desired qualification and post qualification experience of interested candidates shall be as given in the following table;

Sl. No.	Post Name	Qualification	Post Qualification Experience (Minimum)	AGE (max.), In Years
1	Executive (Grade B) - Safety	Degree in Engineering along with Degree or Diploma in Industrial Safety of not less than 01(one) year duration duly recognized by Govt (acquired through regular mode)	The candidate should be well conversant with Industrial safety norms/guideline and having minimum 03 (three) years of experience in safety functions in any manufacturing industries. Preference will be given to those candidates having experience of safety functions in 1.0 MTPA or more capacity Steel Plant	45
		Degree in Physics/ Chemistry or Diploma in Engineering along with Degree or Diploma in Industrial Safety of not less than 01(one) year duration duly recognized by Govt (acquired through regular mode)	The candidate should be well conversant with Industrial safety norms/guideline and having minimum 07 (Seven) years of experience in safety functions in any manufacturing industries. Preference will be given to those candidates having experience of safety functions in 1.0 MTPA or more capacity Steel Plant	

Note:

The required educational qualifications must have been acquired from Universities / Institutes recognized by Government/ accredited by councils / bodies like UGC /AICTE set up by Central or State Government for the purpose.

2. Cut off Date:

The cut off date for reckoning the age limit and experience shall be the date of advertisement.



3. Duration of the contract:

- The incumbent will be on contract initially for a period of 03 years.
- The renewal or any further contract shall be subject to performance of the candidate to the satisfaction of MECON or the requirement of the respective assignment.
- Apart from the selection, a reserve panel shall be prepared which will be valid for 2 years and offer of contract will be issued from the panel based on the requirement in a phased manner.

4. Consolidated Pay & Other Benefits:

Unit	Maximum Contract fee per month (in Rs)	Conveyance fee per month (in Rs.)*	Accommodation fee per month (in Rs.)**	Medical
Safety	0.75 Lakh	5,000/-	3,500/-	Through Medical Insurance for candidate only

*If transport facility is not provided

** If Company does not provide accommodation.

Note:

- The contract fee mentioned above is all inclusive and may vary in individual case depending upon the professional experience, organization in which worked, last drawn salary and the recommendation of the selection committee. The candidate shall be required to produce the last drawn salary slip if short listed for discussion for award of contract.
- The contract fee shall also include a variable part (20% of the consolidated fee) which shall be paid on quarterly basis based on performance to be assessed by MECON.
- On completion of each 18 months deployment, the incumbent will be paid Lumpsum amount equal to 1 month average consolidated pay (average of the fixed + variable pay paid over 18 months) which shall be at the discretion of MECON based on individual performance and overall performance of Unit in which the incumbent is posted.
- The statutory deduction as per the law of land shall be applicable.

5. Leave (Per calendar year wise):

- Casual Leave (CL): 18 days on pro-rate basis i.e. 1.5 days per month.
- Medical Leave (ML): 20 days on pro-rate basis. More than 3 days at a stretch requires medical certificate from registered medical practitioner.

Note: 7 days or more in a month shall be taken as full month for computation of Casual Leave. Casual Leave is not a matter of right and is contingent upon exigencies of work.

6. Working Hours:

- Normal working hours as applicable under Factories Act, 1948 or any other applicable law or as applicable at place of posting i.e. NISP, Nagarnar (C.G.) or as decided by MECON under applicable Law.

7. Method of Selection:

- Personal Discussion.
- MECON reserves the right to adopt any other method including **ON LINE MODE** (if required).
- The selection shall be based on academic qualification, experience and expertise.



8. **Place of Posting:** NMDC Iron and Steel Plant (NISP), Nagarnar, Jagdalpur (C.G.) or as directed by MECON at any place in India.

9. **Medical Examination:** The selected candidate is required to enter into contract with MECON. Before rendering the services the selected candidates will have to undergo medical examination. The deployment of the selected candidates shall be subject to being found medically fit.

10. **Termination of the contract:**

(a) The contract shall automatically be terminated on completion of period of contract. No notice shall be issued to this effect.

(b) During the period of contract :

- The service/contract of the candidate can be terminated by MECON by giving one month's notice or one month's contract fee in lieu of notice period to the candidate without assigning any reason. However such notice/contract fee is not required in the event of termination due to any commission or omission of misconduct committed by the candidate.
- The candidate can terminate his services/contract by to MECON one month's notice in writing or by giving one month's giving one month's notice in writing or by giving one month's pay in lieu of notice period.
- The service/contract of the candidate can be terminated at any time without any prior notice on medical evidence that the candidate if unfit and/or likely to be unfit for efficient discharge of his assigned duty for a considerable time for the reason of ill health provided always that the decision of the company that the candidate is unfit/or likely to continue to be unfit shall be final and conclusively binding on the candidate.
- The service/contract of the candidate can be terminated at any time without any prior notice or contract fee in lieu of such notice, on un-satisfactory services on the job/assigned to the candidate, which shall be assessed on quarterly basis by the company.

11. **Submission of application:**

The interested and eligible candidates may apply through **ONLINE** application mode available in the website. The application other than ON LINE MODE shall be summarily rejected.

Activity	Date
Opening date for submission of Online application	To be notified in Website
Closing date for submission of Online application	To be notified in Website

Note:

1. Detailed instructions available on MECON website www.meconiimited-co.in may please be referred at the time of applying online application.
2. Candidates, in their own interest are advised not to wait till the last date & time and register their application well within the time. MECON shall not be held responsible, if the candidates are unable to submit their application due to last minute rush.
3. Candidates should read the instructions in the advertisement carefully before making any entry of selecting options for filling online application.



12. How to Apply:

1. Candidates satisfying the conditions of eligibility criteria shall apply online through our website www.meconlimited.co.in — Careers -> Career Opportunities -> Click here to apply Online on the dates as shall be notified on the website. No other mode of submission of application is allowed.
2. While applying online, candidate needs to upload the following documents: -
 - (a) Scanned copy of the recent passport size colour photograph in jpg/jpeg format (size not exceeding 40 KB).
 - (b) Scanned copy of signature with Blue / Black ink pen in jpg/jpeg format (size not exceeding 40 KB).
 - (c) Self-Attested scanned copies of the documents in pdf format as follows:
 - i. **For age proof :-** Date of Birth (Educational certificates or mark sheet not below Matriculation where DOB is mentioned/ Birth certificate issued by the Govt. Authority /PAN/ Aadhar card/ Voter ID/ Passport/ Driving License).
 - ii. **For qualification:** - Final/ Provisional Certificate or final consolidated mark sheet wherein passing of degree or diploma is mentioned.
 - iii. **For work experience certificate:** - Experience certificate issued by the employer or Self certified experience certificate (as mentioned in the application form) where the document should clearly prove the period claimed (from-to). Please ensure that the requisite years of experience is post – qualification.
 - iv. Proof of Pay slip/ salary slip for the pay/ salary last drawn.
 - v. PAN Card.
 - vi. Period of on the job training undertaken by the candidates as Management Trainee (MT) / Executive Trainee (ET)/ Graduate Trainee (GT) in PSUs or any other apprenticeship training undertaken under Apprenticeship Act, 1961 in any organization shall be considered for determining work experience.
3. The candidate is required to mention the name, position held in the organization, Postal address for correspondence, email address and mobile number of 2 (Two) persons with whom the candidate has worked, for the purpose of verification of experience mentioned in the application.

NOTE:

- a) While uploading the scanned documents online, the candidates are required to ensure that the scanned documents are legible else the application may get rejected.
- b) In case of multiple documents, all the documents may preferably be merged into a single PDF file not exceeding 10 MB and uploaded.

13. General Conditions:

1. Mere submission of application and fulfilling the eligibility criteria gives no right to any candidate to appear for discussion for contract.
2. The Candidate shall produce all original certificates / documents at the time of discussion.
3. The successful candidates shall be required to furnish their GST Registration number.
4. The candidate is required to indicate his/her tentative time of joining (month & year) if successful.
5. Furnishing of wrong / false information will lead to disqualification and MECON will not be responsible for any of the consequences of furnishing such wrong / false information. If at any stage during the process of awarding the contract or rendering the service, it is found that candidate has furnished wrong / false information or is found ineligible with respect to any of the eligibility parameters, his / her candidature will be rejected and the contract, if issued, will be cancelled forthwith.
6. The candidates must have an active E-mail ID & Mobile number which must remain valid for at least next one year. All future communications with the candidates will take place only through E-mail. Candidates have to ensure accuracy of their E-mail IDs. Mobile number. No change in E-mail ID& Mobile number as declared in the online application will be allowed.



7. Responsibility of receiving, downloading and printing of the call letters, information / communication etc. will be of the candidate. Company will not be responsible for any loss of E-mail sent, due to invalid / wrong Email ID provided by the candidate in online application or due to any other reason. Candidates are advised to retain the same E-mail ID and Mobile number active for at least 1 year.
8. Queries, if any, candidates may write to E-mail ID: **omnisp2022@meconlimited.co.in** or Contact No. 0651-2483571/3043 and for IT related queries, candidates may reach our IT Cell at **itranchi@meconlimited.co.in** or Contact No. 0651-2483475 between 11 AM to 05 PM on working days i.e. Monday to Friday (on dates as shall be notified on the website).
9. MECON Ltd. reserves the right to cancel the advertisement/ selection process any time without any prior information.
10. Travelling Allowance shall be provided to eligible candidates appearing for discussion and shall be limited to fare of II A/C (2A)/ CC by rail. Candidates are required to submit the filled in Travelling Allowance (TA) form along with bank account no. of candidate and IFSC Code No. of Bank Branch for payment of TA.
11. No correspondence shall be entertained about the outcome of the application.
12. The application other than **ON LINE MODE** shall be summarily rejected.
13. Any modifications / amendments / corrigendum in the advertisement will be given on MECON's website www.meconlimited.co.in only. Hence, candidates are requested to regularly check the website for updates.

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