

Terms of Reference

Senior Consultant (Information Technology) - KMD

National Health Systems Resource Centre (NHSRC) has been set up under the National Health Mission (NHM) as an autonomous registered society, to channelize technical assistance and capacity building support to the states for strengthening the public health system. The NHSRC is also mandated to contribute to health policy / programme design and evaluation. NHSRC intends recruiting a Senior Consultant (Information Technology) for Knowledge Management Division (KMD), purely on a contractual basis.

The position reports to the Division Head / ED. The position is on a contractual basis for two years and extendable based on performance.

Roles & responsibilities:

The consultant would be working with team to support on KMD deliverables and undertake the allocated tasks focussing on Tele MANAS related activities.

Key functions

- Support roll-out of Tele MANAS, both for programme implementations and IT enabled solutions, to support activities to enhance the efficiency of Tele MANAS by using relevant IT solutions.
- Supporting states in establishing the IT framework of the State level Cell.
- Coordination with other consultants working in Tele MANAS to understand IT requirements for service delivery, data compilation and analysis.
- Participation in planning with IIITB, State partners, Department of IT, & other agencies involved in tasks related to IT component of Tele MANAS.
- Generating comprehensive analytics that is timely and useful for policy makers at National and State level.
- Undertaking field visits to identify IT related challenges and recommend mechanisms for effective use of data for planning, service delivery and improving efficiency of Tele MANAS.
- Provide technical inputs to research studies/protocols as and when required.
- Support review and analysis of published and grey literature and data available through various sources on a periodic basis, including National / State / District level survey, HMIS, Sustainable Development Goal indicators and Universal Health Coverage indicators.
- Support in creating platform for partners/stakeholders to share and create evidence-based knowledge, enabling the uptake of information to strengthen Tele MANAS.
- Ensure availability of information from available data sources in an easily transferrable and usable form, based on the requirement of the Knowledge Management and other divisions.
- Identify best practices and innovations within states and districts and support in documentation. Undertake review of literature and stay up-to-date on current trends in Tele MANAS.
- Prepare and update Progress on Tele MANAS on monthly basis with clear measurable indicators obtained from various sources

- Ensure timely and high-quality responses to MoHFW and Parliament Questions pertaining to the division.
- Support Knowledge Management Division on all administrative and technical matters
- Support Executive Director/Advisor in other assignments as and when required

Qualification & experience:

i) Essential:

- MBBS/BDS with Post Graduate Degree (fulltime course) or higher qualification in Public Health, Community Health, Preventive and Social Medicines/Social Sciences in Health
- Minimum 5 years of experience in public health with exposure in IT enabled solutions under National Health Programme.
- Experience in one or all the following:
 - Information Technology in Health Systems
 - Qualitative/Quantitative research
 - Documentation
- Excellent analytical skills, communication and presentation skills, and interpersonal abilities.
- Excellent oral and written communication skills in English

ii) Desirable:

- Knowledge of Information Technology.
- Experience in direct implementation of health service delivery programmes through Government, NGOs, or Regional Resource Centres.
- Demonstrated experience in working with IT based applications and software in National/state level health programme specific initiatives.

Age limit: Up to 50 Years (as on the date of receiving the application)

Work location: New Delhi; may involve 7-10 days travel to States and districts/month

Remuneration range: Between Rs. 90,000/- to Rs. 1,50,000/-

*Fee offered within the band will be commensurate with qualification and experience.

Other benefits: In addition to the remuneration mentioned above, Consultants of NHSRC are entitled to Free Accidental insurance, Subsidized Medical insurance, Mobile bills reimbursement, Laptop reimbursement (As per NHSRC Policy), 30 days Consolidated leave, fully paid Maternity leave (For Female Consultants) as per Government of India policy, performance linked increments, TA/ DA and per diem for on-duty visits.

Duration of contract: 2 years with further extensions (subject to satisfactory performance)

Candidates selected in this interview could be considered for other vacant positions at NHSRC requiring similar skill sets and at appropriate level.

How to apply: Candidates are requested to fill the online application correctly which is available on the NHSRC website (<http://nhsrcindia.org>). Applications will be accepted in the

prescribed online application format only. Last date for receiving applications is 13 December 2022.