

IMMEDIATE

No. V(A)/12/4/Rectt/NTRO/2022 - 18355
Government of India
National Technical Research organisation
Block-III, Old JNU Campus, New Delhi-110067

Dated, the 17th October 2022

Sub: Recruitment Notice for deputation to the grade of Deputy Director (Administration) in NTRO.

The undersigned is directed to forward a recruitment notice inviting applications to fill up 02 (Two) vacancies of Deputy Director (Administration) in Level-12 of the pay matrix in National Technical Research Organisation.

2. It is requested that this recruitment notice may please be widely circulated amongst the eligible officers of your Organization/Department. The applications of the willing and eligible officers in prescribed proforma (**Annexure-I**) with Certification by Employer/Cadre Controlling Authority (**Annexure-II**) may be forwarded through proper channel along with attested photocopies of APARs for the last 05 years so as to reach on the following address:-

**Director (Establishment)
National Technical Research Organisation
Block-III, Old JNU Campus
New Delhi - 110067**

3. The last date for receipt of application is 30 days from the date of publication of advertisement in the Employment News. The recruitment notice is also being uploaded in the website **ntro.gov.in**. The extension of last date of receipt of application, if any, will be notified / uploaded in the website.

Enclosure: As above.


Deputy Director (R)

Distribution: As per list enclosed.

ANNEXURE-II

Certification by the Employer/Cadre Controlling Authority

The information/details provided in the above application by the applicant are true and correct as per the facts available on records. He/she possesses educational qualifications and experience mentioned in the vacancy circular. If selected, he/she will be relieved immediately.

2. Also certified that:

- i) There is no vigilance or disciplinary case pending/contemplated against Shri/Smt. _____
- ii) His/ Her integrity is certified.
- iii) His/ Her APAR dossier in original is enclosed/photocopies of the APARs for the last 5 years duly attested by an officer of the rank of Under Secretary of the Govt. of India or above are enclosed.
- iv) No major/ minor penalty has been imposed on him/her during the last 10 years
Or A list of major/ minor penalties imposed on him/her during the last 10 years is enclosed (as the case may be).

Countersigned

(Employer/Cadre Controlling Authority with Seal)

