

No. PERS/9/6/UT-GC/DMRCL/2022
Dt. 21.11.2022

Requirement of Retired Govt/PSU employees on contract basis on fixed remuneration.

RITES Ltd. is providing General Consultancy Services for Delhi Metro Rail Project, Phase-IV. In this connection, RITES Ltd. needs retired Govt/PSU employees professionals for the following position:

VC No.	Title of position	No of posts	Retired from 7 th CPC Pay Levels/ posts or equivalent	Minimum Educational Qualification	Minimum Experience required	Location/ Period of engagement
89/22 (E)	Project Planning and Coordination	01	Level-13A (E-7), Scale 100000-260000 in IDA pay scale or equivalent level in CDA pay scale	B.E. or B. Tech or Diploma in Engineering (Civil) from a recognized university.	Total Professional Experience of atleast 20 Years for Degree Holder & 25 years for Diploma Holder. Should have relevant experience at least 04 Years for Degree Holder & 06 Years for Diploma Holder in GCs Metro as Project Planning and Coordination. Preferable : (a) Should have experience for Project Planning and Coordination in GC Metro. (b) Should have experience in monitoring of the execution of Metro Works. (c) Should have experience in Primavera Schedules & BIM Models.	Delhi / Initially for 2 months and extendable as per requirement in GC Metro as Project Planning and Coordination.
90/22 (E)	Quality Assurance (QA) Expert	02	Level-13A (E-7), Scale 100000-260000 in IDA pay scale or equivalent level in CDA pay scale	B.E. or B. Tech or Diploma in Engineering (Civil) from a recognized university.	Total Professional Experience of at least 20 Years for Degree Holder & 25 years for Diploma Holder. Should have relevant experience at least 04 Years for Degree Holder & 06 Years for Diploma Holder in GC Metro as Quality Assurance Expert. Preferable : (a) Should have experience	Delhi / Initially for 2 months and extendable as per requirement in GC Metro as Quality Assurance Expert.



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					<p>for Review the Project Quality Management Plans, Inspection & Testing Plans, Work procedure, Design Mixes and Method statement etc.</p> <p>(b) Should have experience in the implementation of QA Plans and quality Manual in every aspect namely Design, Inspection, Testing, Handling, Storage, Delivery etc.</p> <p>(c) Should have experience in Quality assurance on Project Sites, implementation of quality audit and review the internal/ External Quality audit reports.</p>	
91/22 (E)	Environment Expert	01	Level-13A (E-7) Scale 100000-260000 in IDA pay scale or equivalent level in CDA pay scale	<p>Bachelors of Engineer in Civil / Environmental with Master's degree / Post Graduate Diploma in Environmental Management OR Bachelor of Science with Master in environmental Science.</p>	<p>Total Professional Experience of at least 20 Years. Should have relevant experience at least 04 Years in GC Metro Environmental Expert</p> <p>Preferable :</p> <p>(a) Should have experience in Environment Management of Construction Sites.</p> <p>(b) Should have experience Environment Health and Safety Management (System, Certification etc.)</p> <p>(c) Should have experience preparation of documents for ISO 9001, ISO 14001 and ISO 45001.</p> <p>(d) Should have experience in preparation of EIA work / report for various construction / Metro / Railways/Highways/Building projects (JICA ABD etc. funded projects).</p> <p>(e) Should have experience in Green Building Project as per IGBC Norms.</p>	Delhi / Initially for 2 months and extendable as per requireme

Remuneration

Negotiable remuneration to be decided as per policy of the company on approval of CV by client.




Nature & period of Engagement

The appointment shall be purely on contractual basis initially for a period of 2 months, extendable until completion of the assignment subject to mutual consent and satisfactory performance. The actual deployment will be subject to approval of client.

Age Limit: - Maximum 63 years as on 01.11.2022.

Note:

1. Applicants are requested to register themselves on RITES web site in the registration format available under Tab "Career" – Expert Registration – registration for Consultant/Expert on RITES website <http://www.rites.com> and submit a print out of the same and self-attested copies of the following documents along with the prescribed proforma (Annexure-1) in hard copy to the undersigned **within 10 days from the date of publication.**
 - a. 2 recent passport size colour photographs.
 - b. High School certificate for proof of Date of Birth.
 - c. Certificates of Academic & Professional qualifications
 - d. Detailed CV.
 - e. Pension Payment Order.
 - f. Service Certificate, Last Pay-slip, indicating last grade and basic pay drawn issued by the last employer.
 - g. PF No with the last employer.
 - h. Proof of Identity & Address (Passport, Voter ID, Driving License, Aadhaar Card etc)
 - i. PAN Card
 - j. Proof of different periods of experience as claimed in the Application Form (if applicable)
 - k. Any other document in support of candidature
 - l. Those who have been imposed any major/minor penalties during the last 5 years of service are not eligible to apply.
 - m. Detailed CVs may also be mailed at rajeevnanda@rites.com with contact details.


(B.K. Nanda)
Sr.Dy.General Manager/HR
RITES Ltd. (Shikhar)
Plot No.1, Sector-29, Gurgaon-122001

PROFORMA FOR SUBMISSION OF APPLICATION FOR ENGAGEMENT OF EXPERT/CONSULTANT

1	Please indicate the Vacancy Circular No.	
2	Please indicate the category for which applied: Re-employment as Expert (Technical/Professional)	
3	Name of the Applicant	
4	Date of Birth	
5	Professional/ Technical/ Educational Qualification (Qualification documents to be submitted)	
6	Details of Employment (Please attach your updated CV)	
7	Name of Organization from which retired and last designation/ Grade pay	
8	Last Pay drawn & grade held at the time of retirement (CDA/ IDA pay scale)	
9	Field of specialization & No. of years of experience in the field which is proposed to be utilized in the consultancy assignment	
10	Additional information, if any, which you would like to mention in support of your suitability for the post (Attach a separate sheet)	
11	Discipline & Appeal cases, Vigilance status – (Penalties imposed/ Status of Secret list) for the last five years (Technical/ Professional) in a vigilance case. i) Whether any major Penalty imposed? ii) Whether imposed two minor penalties iii) Whether his name figured on the secret list if yes, details thereof:	
12	Documents to be attached: i) Copy of Pension Payment Order (PPO) ii) Service Certificate iii) Experience certificate issued by the department iv) Proof of Pay Scale/ Last pay drawn, Grade pay v) Copy of Date of Birth certificate vi) PF No.	

The above information is true to the best of my knowledge and belief. I am liable to be disqualified, if any information given above is found to be incorrect/ incomplete or false.

Signature of the applicant

Date:

Place:

Self declaration by retired government employees being hired as Advisors/ Consultants regarding vigilance status

The undersigned certified the following:-

- i) That I am not involved in any current vigilance/ CBI cases nor any disciplinary or prosecution proceedings are in process against me.
- ii) That I have not been imposed a major penalty or two or more minor penalties or administrative action has been taken three times or more against me or that I have not been imposed with one Minor Penalty and two administrative actions have not been taken against me as a result of vigilance/ CBI action while in service.
- iii) That I have not been imposed a minor penalty during the last 5 years of service.
- iv) That administrative action has not been taken against me during last 5 years of service.

In case it is found that the above information is not true, the services of undersigned shall be liable to be terminated without any notice.

Signature of the Advisor/ Consultant _____

Name of the Advisor/ Consultant _____

Place:

Date: