

भारत सरकार / Government of India
राष्ट्रीय वित्तीय रिपोर्टिंग प्राधिकरण / National Financial Reporting Authority

7th Floor, Hindustan Times House,
Kasturba Gandhi Marg, New Delhi

NF-12035/3/2021

Dated 16 . 12. 2022

To,

1. All Ministries / Departments of Government of India,
2. All State Governments / Union Territory Governments
3. RBI / Public Sector Banks/ Government Financial Institutions / Regulatory Bodies / Public Sector Undertakings / Statutory Bodies / Other Government Institutions

Sub: Filling up of the posts of Assistant Manager (AM) in NFRA at New Delhi on Deputation / Short term Contract basis

Sir,

National Financial Reporting Authority (NFRA), New Delhi, is a statutory body set up under Section 132 of Companies Act, 2013. NFRA has been established to protect the public interest and the interests of investors, creditors and others associated with the companies or bodies corporate by establishing high quality standards of accounting and auditing and exercising effective oversight of accounting functions performed by the companies and bodies corporate and auditing functions performed by auditors.

2. The Authority proposes to fill up the posts as per details stated in the **Annexure - I** in its headquarters at New Delhi from among the following, initially for a period of three years in accordance with the Recruitment Rules notified vide Extraordinary Gazette No. 369 dated 16.5.19 of Ministry of Corporate Affairs and MCA Letter No. NFRA-05/14/2020-Comp-MCA dated 18.8.2020 Copies of the same are available on NFRA website at **Notifications > Direct Recruitment**):

- (i) On Deputation from officers of Central Government or State Governments or Union territory Governments
Or
- (ii) On Short Term Contract basis from officers of RBI / Public Sector Banks/ Government Financial Institutions / Regulatory Bodies / Public Sector Undertakings / Statutory Bodies / Other Government Institutions.

3. It is requested to forward applications in the prescribed proforma (**Annexure –II**) along with attested copies of ACRs/APARs for the last five years, Vigilance clearance and Cadre clearance of eligible candidates whose services could be placed at the disposal of the Authority immediately in the event of their selection. It is also informed that the applications submitted for the post of Manager against the **NFRA Vacancy Circular No. NF-12035/3/2021 dated 02.12.2021 will not be considered** and hence candidates who have applied against the said Circular shall submit fresh applications against this Circular.

4. The application should be sent through proper channel in an envelope superscribing “**Application for the post of AM in NFRA**” and should be addressed to “The Secretary, National Financial Reporting Authority (NFRA), 7th Floor Hindustan Times House, K.G. Marg, New Delhi – 110001” **so as to reach this office on or before 2 months from the date of publication of advertisement on this Vacancy Notice in Employment News. Advance copy along with stipulated documents may be sent on email id manager-admn@nfra.gov.in.** (Note- In case of any change in this notice the same will be displayed

on NFRA website as such the interested officers are requested to see the NFRA website nfra.gov.in regularly)

मृत्तुंजय सिंह

(Mritunjay Singh)
Deputy General Manager

Encl. As above.

Copy to:

1. Joint Secretary, Ministry of Corporate Affairs: for kind information.
2. Director (Admin), DoPT with request to kindly arrange to put up this Vacancy Circular on the ***Vacancy Notifications of Min./Deptt./Org. in GOI*** section of DOPT website.
3. Under Secretary (CS-I (P)), DoPT with request to kindly arrange to put up this Vacancy Circular on the ***What's New*** section of DoPT website for wide publicity.
4. US (Competition), Ministry of Corporate Affairs with request to arrange to put up this Vacancy Circular on the website of Ministry of Corporate Affairs.
5. AM (IT), NFRA with request to put up this Vacancy Circular on website of NFRA and social media handles of NFRA.

Details of Posts to be filled up in NFRA

S.N.	Name of Posts	No. of likely* vacancies	Basic Pay	Eligibility Criteria
1.	Assistant Manager (AM). Grade A	1	Rs. 28150-1550(4)-34350-1750(7)-46600-EB-1750(4)-53600-2000(1)-55600.	<p>For Deputation:</p> <p>An officer of Central Government or State Governments, or Union Territory Governments:</p> <p>(i) with regular service in the grade rendered after appointment thereto on regular basis in Level 8 (Rs. 47600-151100) in the pay matrix;</p> <p>or</p> <p>(ii) with two years of regular service in the grade rendered after appointment thereto on regular basis in Level 7 (Rs. 44900-142400) in the pay matrix;</p> <p>and</p> <p>minimum two years post-qualification experience in the fields of law, investigation, Information Technology, Finance, Economics, Accountancy, Auditing, Administration.</p> <p>For Short Term Contract:</p> <p>Officers from Reserve Bank of India, Public Sector Banks, Government Financial Institutions, regulatory bodies, statutory bodies, Public Sector Undertakings and other government institutions with a minimum of two years of relevant experience in the officer cadre or Junior management grade.</p> <p>Essential qualification for deputation / short term contract:</p> <p>Chartered Accountant or Master of Business Administration with specialization in Finance or Accounting or Chartered Financial Analysis or Law or Graduation in Commerce, Economics, Finance, Bachelor of Technology in Computer Science or Engineering or Master in Computer Application or any other discipline, from a recognised University or Institution.</p> <p>Age Limit for Deputation / Short term Contract</p>

				The maximum age-limit for appointment by deputation or contract shall be not exceeding fifty six years as on the closing date of receipt of applications.
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*No. of vacancies may vary if an officer does not join/ relieves from NFRA, etc.

Notes:

1. Deputationists shall not be eligible for consideration for appointment by promotion.
2. The period of deputation including the period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization or department of the Central Government shall ordinarily not exceed three years. It may be extended for another two years such that the maximum period of deputation shall not exceed five years.
3. An employee appointed on deputation to any of the above posts may elect to draw either the pay in the scale of pay of the post as shown above, or his pay in the parent cadre with deputation allowance.
4. The terms and conditions of Deputation / Short term contract will be in accordance with MCA letter No. NFRA-05 / 19 / 2020 – Comp-MCA dated 29.10.2020 (Available on NFRA website at **Notifications > Direct Recruitment**).
5. Dearness Allowance: Dearness Allowance (DA) rates in respect of NFRA pay Scales w.e.f. November 2022 is 103.4 %. Presently the revision of DA is quarterly, as under –

February, March, April

May, June, July

August, September, October

November, December, January.

6. For any further details, please see NFRA website: <https://nfra.gov.in>

ANNEXURE – II

Application form for vacancy in NFRA

Post applied for: Assistant Manager

Passport size
recent Colored
Photograph of
applicant

Application is for Deputation / Short term contract (please tick)

S.N.	Particulars	Details to be filled by the Applicant
1.	Name of Applicant	
2.	Present Designation	
3.	In case application is for deputation: Service to which the officer belongs to out of : a. Central Government/ State Governments/ Union territory Governments b. Date of entry into service & Post with pay level in which joined	
4.	Name of Organization employed with:	
5.	Whether currently on deputation/ short term contract? If yes, Date from which on deputation: Name of organization on deputation to: Designation on which on deputation to :	
6.	In case application is for Short Term Contract: Type of organization employed with from among: RBI /Public Sector Banks/ Government Financial Institutions / Regulatory Bodies / Public Sector Undertakings / Statutory Bodies / Other Government Institutions	

7.	Contact Details Office Address Email: Mobile No.: Land Line No.:								
8.	Name, Designation, email ID, Phone No of Cadre Controlling Authority.								
9.	Name, Designation, email ID, Phone No of Relieving Authority in case selected.								
10.	Date of Birth (attach proof of DOB)								
11.	<table border="1"> <tr> <td>Age Limit permissible for the post as on the closing date of receipt of application for the post applied for</td> <td>Age of the applicant on the closing date of receipt of application</td> </tr> <tr> <td style="text-align: center;">56</td> <td></td> </tr> </table>	Age Limit permissible for the post as on the closing date of receipt of application for the post applied for	Age of the applicant on the closing date of receipt of application	56					
Age Limit permissible for the post as on the closing date of receipt of application for the post applied for	Age of the applicant on the closing date of receipt of application								
56									
12.	Date of Retirement under applicable service rules where employed.								
13.	<p>Educational Qualification*</p> <p>Note: Though there is no requirement of minimum Educational Qualification in respect of Deputation, however, such applicants are also required to fill in their Educational Qualification details.</p> <table border="1"> <thead> <tr> <th>Essential Educational Qualification Required for the post</th> <th>Educational Qualification possessed by the applicant (Enclose copy of Degree / Certificate / Membership of ICAI)</th> </tr> </thead> <tbody> <tr> <td rowspan="4">Chartered Accountant or Master of Business Administration with specialization in Finance or Accounting or Chartered Financial Analysis or Law or Graduation in Commerce, Economics, Finance, Bachelor of Technology in Computer Science or Engineering or</td> <td></td> </tr> <tr> <td></td> </tr> <tr> <td></td> </tr> <tr> <td></td> </tr> </tbody> </table>	Essential Educational Qualification Required for the post	Educational Qualification possessed by the applicant (Enclose copy of Degree / Certificate / Membership of ICAI)	Chartered Accountant or Master of Business Administration with specialization in Finance or Accounting or Chartered Financial Analysis or Law or Graduation in Commerce, Economics, Finance, Bachelor of Technology in Computer Science or Engineering or					
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	Master in Computer Application or any other discipline, from a recognised University or Institution.	
	Educational Qualification possessed by the applicant	Date of acquiring the said Qualification (attach self-attested supporting document)
14. In case application is for Deputation:		
	Post Held on regular basis (i.e. substantive) basis	
	Scale of pay drawn on regular basis (i.e. substantive) basis	
	Level of Pay drawn on regular basis (i.e. substantive) basis	
	Date from which service rendered in the said level on regular (i.e. substantive) basis	
15. Experience* in case application is for Deputation		
	Grade/ Minimum length of service requirement for the post applied for	Actual service details of applicant in this regard
	<p>An officer of Central Government or State Governments, or Union Territory Governments:</p> <p>(i) with regular service in the grade rendered after appointment thereto on regular basis in Level 8 (Rs. 47600-151100) in the pay matrix;</p> <p>or</p> <p>(ii) with two years of regular service in the grade rendered after appointment thereto on regular basis in Level 7 (Rs. 44900-142400) in the pay matrix;</p>	
	Essential Experience Required for the post	Experience possessed by the applicant
		Fields Length of Service

	<p>minimum two years post-qualification experience in the fields of law, investigation, Information Technology, Finance, Economics, Accountancy, Auditing, Administration.</p>							
<p>Give details of Experience in Government Service in reverse Chronological order (may attach additional sheet)</p>								
<p>16. Experience* in case application is for Short term Contract:</p> <table border="1" data-bbox="296 696 1378 965"> <thead> <tr> <th data-bbox="296 696 807 763">Requirement for the post applied for</th> <th data-bbox="807 696 1378 763">Actual service details of applicant in this regard</th> </tr> </thead> <tbody> <tr> <td data-bbox="296 763 807 965"> <p>a minimum of two years of relevant experience in the officer cadre or Junior management grade</p> </td> <td data-bbox="807 763 1378 965"></td> </tr> </tbody> </table> <p>Give details of Experience in Officer Cadre in reverse Chronological order (may attach additional sheet)</p>					Requirement for the post applied for	Actual service details of applicant in this regard	<p>a minimum of two years of relevant experience in the officer cadre or Junior management grade</p>	
Requirement for the post applied for	Actual service details of applicant in this regard							
<p>a minimum of two years of relevant experience in the officer cadre or Junior management grade</p>								
17.	<p>Any other information applicant would like to submit in support of your suitability for the post applied for</p>							
18.	<p>Attested copy of last 5 Years APAR attached ** (Kindly mention the period of APAR and the corresponding grades here)</p>							
19.	<p>Copy of Vigilance Clearance attached **</p>							
20.	<p>Statement of Purpose in 100 words</p>							

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Note- Please page number the entire set of application and attach an index of the documents attached.

*Kindly attach copy of Educational Qualification and Experience in support of your application as required for the post being applied for.

** To be filled by Competent Authority forwarding the application.

It is certified that the details given above are true.

Signature of the applicant

Date

It is certified that the details given above are verified with service records of the applicant and found to be correct.

**Signature and Seal of the Competent Authority
of the organization forwarding the application**

Date

**Address, Tel. No., and Email id of the
Competent Authority forwarding the application**