



Chennai Petroleum Corporation Limited
(A Govt. of India Enterprise and Group Company of IOCL)



Advt.No.3 of 2022 – CPCL/HRD:03:056 dated 13.12.2022

Recruitment of Ex-Servicemen

Chennai Petroleum Corporation Limited (CPCL) is a leading profit making Public Sector Organization and a Group Company of Indian Oil Corporation Ltd., in the field of Hydro-carbon processing with a refining capacity of 10.5 MMTPA located in Chennai, Tamil Nadu.

CPCL invites applications from young, self-motivated and energetic persons of Indian Nationality for the following posts. The number of vacancies indicated are tentative which may increase or decrease in the relevant categories at the absolute discretion of the Management and in compliance with the Presidential Directives on reservation at the time of appointment.

Position Code	Designation / Discipline	Total
CPCL 01	Senior Manager (Administration)	1
CPCL 02	Officer (Administration)	2
CPCL 03	Junior Technical Assistant IV (Fire & Safety)	6
Total		9

Reservation for Ex-Servicemen (ExSM):

Reservation for Ex-Servicemen (ExSM) will be applied across all categories including disabled servicemen, as per Govt. guidelines. The reservation shall be applied on Horizontal basis and the vacancies reserved are not distinct and shall be adjusted against the vacancies specified in the relevant categories of each discipline i.e. UR/SC/OBC/EWS.

1. Upper Age Limit (as on 01.12.2022):

The Upper Age Limit are as follows:

Sr. No	Post Code	Upper Age Limit inclusive of applicable reservation
(i)	CPCL 01	50 Years
(ii)	CPCL 02	45 Years
(iii)	CPCL 03	40 Years

2. Educational Qualification and Experience (as on 01.12.2022):

Post Code	Qualification
CPCL 01	Candidate should have acquired Post-Graduate Degree in any discipline, preferably MBA. Candidate must be in the rank of Major or equivalent or above in the Indian Army / Indian Navy / Indian Air force.

CPCL 02	Candidate should have acquired 3 years' Graduate Degree in any discipline, Desirable: Post Graduation, preferably MBA. Candidate must be in the rank of Junior Commissioned Officer (JCO) or equivalent or above at the time of leaving the Indian Army / Indian Navy / Indian Air force.
CPCL 03	Candidate must have completed Matric / SSLC. Candidate must have served in Indian Army / Navy / Air Force in Other Ranks (ORs) category for not less than 15 years. Heavy Vehicle Driving License will be preferred.

- a) Minimum essential educational qualification(s) required shall be as indicated in the Table at Sl. No. 4 against each post.
- b) All minimum essential qualification(s) must be from UGC recognized Indian University/ UGC recognized Indian Deemed University or AICTE approved courses from Autonomous Indian Institutions/concerned statutory council (wherever applicable).

3. Mode of Selection:

Post Code CPCL 01 & 02:

The selection shall be made through Personal Interview tentatively in Chennai. Candidates will be short-listed for Personal Interview based on their qualification, experience and overall suitability.

In case of receipt of larger number of applications, CPCL reserves right to short-list candidates based qualification, experience and overall suitability.

Post Code CPCL 03:

The selection shall be made through Written Test and or Physical and Endurance Test.

i) Physical Test:

- Height (Min.) : 165 cm, (Relaxable by 5 cm. for candidate from hilly areas).
Weight (Min.) : 50 kg,
Chest (Min.) : Normal- 81 cm, Expanded- 86.5 cm.

ii) Endurance Test:

- (a) One Mile Run: Run 1.6 km in 6 minutes.
(b) Load Carrying: Run a distance of 100 meters with dummy load of 30 kg, within 30 seconds.
(c) Vertical Rope Climbing: Climbing rope using Hands & Feet upto 4 meters.

iii) Medical Fitness Norms:

The following abnormalities shall be deemed to be disqualification for physical fitness of fire operator: -

1. Flat feet.
2. Knock knee.
3. Deformity of any limb or extra limb.
4. Any other physical abnormality.
5. Absence of full field of vision in each eye.
6. Color / Night blindness.
7. Squint eyes.

8. Any morbid condition of the eyes or lids of either eye.
9. Deaf / Dumb.
10. Skin / Venereal diseases.
11. Disorders in Nervous System, Respiratory System & Cardio-vascular System.
12. Abnormal medical condition detected by physician, if any.

4. Pay and Emoluments:

Post Code	Qualification
CPCL 01	Candidates will be appointed in the IDA Pay Scale of ₹90,000-2,40,000 on a basic pay of ₹90,000/- (Rupees Ninety Thousand only) in Grade 'D' in Supervisory cadre, subject to medical fitness.
CPCL 02	Candidate will be appointed in the IDA Pay Scale of ₹50,000-1,60,000 on a basic pay of ₹50,000/- (Rupees Fifty Thousand only) in Grade 'A' in Supervisory cadre, subject to medical fitness.
CPCL 03	Candidates will be appointed in the IDA Pay Scale of ₹25,000-1,05,000 on a basic pay of ₹25,000/- (Rupees Twenty Five Thousand only) in Grade 'IV' in Non-Supervisory cadre, subject to medical fitness.

Besides Basic Pay, Industrial pattern of DA, HRA, Cafeteria, Conveyance Maintenance, Performance Related Pay (PRP), Contributory Provident Fund, Gratuity, LFA (lumpsum) / LTC, Reimbursement of Medical expenses for Self and dependents and other benefits including Superannuation benefits would be provided according to the rules of the Corporation.

5. Application Fee:

- i. There will be no application fee.

6. How to Apply:

The candidates will have to apply online through the website of Chennai Petroleum Corporation Limited. To apply visit: www.cpcl.co.in. The candidate must possess a valid e-mail ID. The site will be functional from **10:30 hours of 14.12.2022 to midnight of 09.01.2023**. Once the candidates submit their data Online, system will display a print option to generate the online Application Form. The candidates will have to download the form and keep it safe with them for future reference.

7. Service Bond:

Candidates selected for the post code CPCL 01 & 02 will have to execute a bond to serve the Corporation for a minimum period of three years from the date of joining the corporation as under:

Category	Officers/ Engineers
General	Rs. Three Lakhs only
EWS/OBC(NCL)/SC/ST/ PwBD	Rs. Fifty Thousand only

8. General Rules/Instructions:

- (i) A candidate is allowed to apply for ONLY one discipline/post. While applying for any post, the applicant should ensure that he / she fulfills the eligibility criteria and other norms mentioned, as on the specified dates and that the particulars furnished are correct in all respects. No enquiry asking for advice as to eligibility will be entertained.
- (ii) Candidates are hereby informed that any Corrigendum/ Addendum etc. with regard to this advertisement will be made available on www.cpcl.co.in only. Candidates are advised to refer to the above website periodically for updates. All future correspondence with respect to the advertised posts will be made only through www.cpcl.co.in.
- (iii) Candidates need not submit /send at any address, application printouts or any certificates or copies thereof at the time of online application. Their candidature will be considered on the strength of the information declared in the application. If at any stage, it is found that any information furnished in the online application is false/ incorrect or if according to CPCL, the candidate does not satisfy the eligibility criteria, his/ her candidature/ appointment is liable to be cancelled/ terminated.
- (iv) All the educational qualifications mentioned should be from a University/ Institution/ Board recognised by Govt. of India/ approved by Govt. Regulatory Bodies. If grades are awarded instead of marks, candidates should clearly indicate its numerical equivalent (i.e. convert to percentage of marks).
- (v) Candidates are advised in their own interest to apply online much before the closing date and not to wait till the last date for depositing the fee to avoid the possibility of disconnection/ inability/failure to log on to the website on account of heavy load on internet or website jam.
- (vi) CPCL shall not entertain requests from the candidates seeking advice about their eligibility to apply.
- (vii) The candidates will have to appear for the test and for the document verification at their own cost.
- (viii) SC / ST candidates called for Written Test / Interview will be reimbursed single Second Class Railway / Bus fare from the nearest railway station of the mailing address to the place of test / interview and back by the shortest route on production of ticket, provided the distance is not less than 30 kms. Reimbursement will be made subject to submission of TA claim along with original rail ticket / receipt or photocopy thereof or original bus tickets(s) and copy of Community Certificate. Reimbursement of travel claim will not be allowed, if Community Certificate is not produced and if the SC / ST candidate is found ineligible as per Press Advertisement criterion.
- (ix) Documents relating to Age/Qualification/Experience/Category etc. will have to be submitted at the time of document verification by the candidates who are called for Interview / Physical Endurance Test. Selection and Appointment of candidates is subject to verification of Caste / Character & Antecedents from authorities concerned. Caste certificate submitted by candidate seeking reservation as SC/ST/OBC/EWS in the prescribed proforma from the competent authority should clearly indicate the candidate's caste, the Act/Order under which the caste is recognised as SC/OBC/EWS and the village/town where the candidate is originally a resident.

- (x) Candidates employed in Government organizations / Public sector undertakings / Autonomous Bodies owned by the Government, should forward their applications through proper channel. However, they may also produce the **NO OBJECTION CERTIFICATE** at the time of document verification if their applications were not routed through proper channel. If not possible, the candidate if selected must bring clear cut release order from his previous employer.
- (xi) Any legal proceedings in respect of any matter of claim or dispute arising out of this advertisement and / or an application in response thereto can be instituted only in Chennai and courts/ tribunals/ forums at Chennai only shall have sole and exclusive jurisdiction to try any cause / dispute.
- (xii) Instances for providing incorrect information and /or process violation by a candidate detected at any stage of the selection process will lead to disqualification of the candidate from the selection process. If such instances go undetected during the current selection process but are detected subsequently, such disqualification will take place with retrospective effect.
- (xiii) Canvassing in any form will be a disqualification.
- (xiv) Candidates are required to possess a valid e-mail id and mobile no., which are to be entered in the application form, so that intimation regarding downloading of admit card for written test / physical test / document verification / interview can be sent.
- (xv) In case of any ambiguity / dispute arising on account of interpretation of versions of advertisement other than English advertised in Newspaper / Employment News, English version given in the web-site **www.cpcl.co.in** will prevail.
- (xvi) Candidate's admission to the Interview / Test / Document verification is strictly provisional. The mere fact that the call letter has been issued to the candidate does not imply that his candidature has been finally cleared by CPCL.
- (xvii) Candidates are advised in their own interest not to bring any of the banned item including mobile phones/ pagers / smart watches / any other communication devices to the venue of the examination / interview, as arrangement for safekeeping cannot be assured.
- (xviii) Candidates are not permitted to use or have in possession of calculators in examination premises.
- (xix) The candidates will be finally selected subject to their being found medically fit. Candidates are advised to ensure that they are Medically Fit as per CPCL's Pre-Employment Medical Standards. Candidates are advised to go through the "Pre-Employment Medical Examination Guidelines' before they commence the application process. The guidelines are available on our website **www.cpcl.co.in**.
- (xx) Candidate will appear for the examination at an Examination Centre at his/ her own risks and expenses and the corporation will not be responsible for any injury or losses etc. of any nature.

- (xxi) The candidature of the applicant would be provisional and subject to subsequent verification of certificates/testimonials, experiences etc. At any stage of the selection process, if it is found that the candidate has furnished false or incorrect or incomplete information, the candidature/ appointment of the candidate will be cancelled.
- (xxii) Filling up of vacancies is solely at the discretion of the Management based on suitability of candidates and no claim will arise for appointment, if some of the vacancies are not filled due to unsuitability/insufficient number of candidates.
- (xxiii) The decision of the management will be final and binding on all candidates on all matters relating to eligibility, acceptance or rejection of the applications, mode of selection and cancellation of the selection process, etc. No correspondence will be entertained in this regard. It is that mere fulfillment of qualification, experience and other eligibility requirements laid down, does not entail a candidate to be called for the written test / interview.
- (xxiv) For any clarifications, please email at recruitment@cpcl.co.in

General Manager (Personnel)

Important Dates:

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| a. | Opening of online application | 14.12.2022 |
| b. | Closing of online application | 09.01.2023 |