

**NOTIFICATION FOR EMPANELMENT OF CASUAL ASSIGNEES
IN DIFFERENT CATEGORIES IN RNU, DOORDARSHAN KENDRA, GUWAHATI**

Regional News Unit, Doordarshan Kendra, Guwahati invites applications from interested Candidates of Indian origin residing in Assam for empanelment as Casual Assignees in different categories, as per the details given below:

| SI.No | Category | Age | Essential Qualification | Fee payable |
|-------|---|--------------------|--|---|
| 1. | News Reader/ News Anchor (Assamese/ English) | 21-40 Years | <p>Essential</p> <p>i) Degree from a recognized University. ii) Proficiency in the language concerned, iii) Camera friendly face with a voice of a very good quality suited to Broadcasting. iv) Correct pronunciation, accent and modulation. v) Knowledge of current regional/Indian and foreign affairs, vi) Acquaintance with names of important personalities in the Region/India and abroad.</p> <p>Preferable :</p> <p>i) Journalism background. ii) Professional background in the field of academic or related areas. iii) Experience with Television/Radio Media</p> <p>Desirable :</p> <p>i. Knowledge of English & Hindi ii. Ability to interview people who matter in news iii. Ability to write news stories and report event from the sports</p> | <p>Rs. 1875/- For Fresher per day per shift (For Multiple bulletins in a shift)</p> <p>Rs. 2400/- For persons with 03 years' experience per day per shift (For Multiple bulletins in a shift)</p> <p>Rs. 1650/- per day per shift (For single bulletin including language bulletin)</p> |
| 2. | Editorial Assistant (Assamese/ English) | 25-50 Years | <p>Essential</p> <p>i) Degree from a recognized University ii) Degree/Diploma in Journalism from a recognized university iii) Minimum 3 years' experience of work related to news broadcasting/news organization</p> <p>Desirable:</p> <p>i) Acquaintance with national/international affairs. ii) Matriculate in the relevant language</p> | Rs. 2400 per day per shift |
| 3 | News Reporter (Assamese/ English) | 21-50 Years | <p>Essential</p> <p>i) Degree from a recognized University ii) Degree/Diploma in Journalism/ Mass Communication from a recognized university .</p> <p>Desirable:</p> <p>i) Minimum 3 years' experience in relevant filed, preferably in broadcast organization ii) Acquaintance with national/international affairs. iii) Matriculate in the relevant language.</p> | <p>Rs.1875/- for per day for fresher</p> <p>Rs. 2400/- per day for 3 yrs experience</p> |

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|---|-------------------|----------------|---|------------------------------|
| 4 | Website Assistant | 21-50 Years | Essential 1) Degree from a recognized University ii) Diploma in Journalism/Mass Communications from a recognized University Desirable i) Exposure to new media operations and / or proven aptitude in this field. | Rs. 1500/- per day per shift |
| 5 | Video Editor | 21-50 Years | Essential i) 10+2 from a recognized Board ii) Degree/Diploma in Film & Video Editing from a recognized university iii) Minimum 2 years' experience in the relevant field. | Rs.1500/- per day |
| 6 | CG Operator | 21-50 Years | Essential i) 10+2 from a recognized Board, ii) Certificate in Computer application. Desirable: i) One year's experience in relevant field. | Rs.1125/- per day per shift |
| 7 | Stenographer | 21-50 Years | Essential i) 10+2 from a recognized Board, ii) Speed of 80 w.p.m in shorthand and 40 w.p.m in Computer Typing | Rs.1275/- per day per shift |

Important points for Candidates

1. Casual category empanelment is not a regular post.
2. Empanelled cannot claim for permanent job.
3. Selected candidates may get a maximum 7 (seven) assignments per month.
4. Applications without proper enclosures will be summarily rejected and no further correspondence will be entertained.
5. Canvassing in any form will attract rejection of application.
6. There is no application fee.
7. No TA/DA will be paid for the tests/interview.
8. If a candidates is applying for multiple positions, a separate application form needs to be submitted.

How to apply

The eligible candidates may send their applications in the prescribed format at Annexure A, along with the copies of required documents, i. e., Certificates of educational qualifications, Proof of age, Proof of residence, experience certificate etc. to the **RNU Head, Doordarshan Kendra, R.G. Baruah Road, Guwahati-781024** in an envelope with heading "Empanelment of _____ (Name of the position) for RNU, DDK, Guwahati within one month from the date of publication of the notification in the website.

Separate detailed CV can also be submitted along with Prescribed Application Format, if more detail is required to be attached. However, Prescribed Proforma must be submitted invariably.

Application for Casual Assignment in RNU, DDK, Guwahati

Post Applied for on casual assignment basis:

Name:

Date of Birth:

Son of/ Daughter of/ Wife of:

a) Permanent Address:

b) Present Address:

Mobile No. :

Email Id:

a) Educational Qualification:

| Qualification | Institution/Board | Year of Passing |
|---------------|-------------------|-----------------|
| | | |
| | | |
| | | |

b) Other Professional Qualifications (if any):

| Qualification | Institution/Board | Year of Passing |
|---------------|-------------------|-----------------|
| | | |
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| | | |

1. Languages Proficient in Speaking:

Assamese

Hindi

English

2. Languages Proficient in Writing:

Assamese

Hindi

English

3. Experience:a) **Whether Employed:** Yes No b) **Details of Employment/ Self Employment**

| Deptt/Organization/ Establishment | Nature of Work/Job/ Assignment | Period in Years/Month |
|-----------------------------------|--------------------------------|-----------------------|
| | | |
| | | |
| | | |
| | | |

c) Whether having any Media Experiences: Yes

No

d) If Yes, Details of Experience

| Name of Media Organization | Nature of Work/Job/Assignment | Period in Years/Month |
|----------------------------|-------------------------------|-----------------------|
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| | | |
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Any Other Relevant Information, if any, related to this assignment:

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Whether already working in All India Radio/ Doordarshan?

Name the department AIR Programme, NSD: AIR, DD Prog. Or DD: RNU?

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I hereby declare that all the above information furnished by me are true and correct to the best of my knowledge and belief. I also know that this assignment is not and will not be considered for an employment. I further solemnly express my unconditional acceptance for the terms and conditions of this assignment.

Date:

Signature of the Applicant