



**Date of Walk-in-interview:  
19.01.2023 (Thursday) 9.30 AM**

**Venue: Computer Centre, IASRI,  
Pusa, New Delhi - 110012**

**भारतीय कृषि अनुसंधान परिषद  
Indian Council of Agricultural Research  
कृषि भवन, नई दिल्ली -110001 Krishi Bhawan, New Delhi – 110 001**

**Advertisement No.: 11(1)/2022-ICT/December 2022  
Walk-in-Interview for Young Professional (IT)**

Application are invited for Young Professional (IT) to be hired purely on contractual basis under ICT Unit, ICAR Headquarters, New Delhi for one year or co-terminus of the project whichever is earlier [extendable for two more years (01 year at a time) subject to requirement of the services of the YP(IT) in the organization and satisfactory performance of the candidate after evaluation by Assistant Director General (ICT). However, maximum duration will not be extended beyond three years].

II) **The number of YP (IT)** position to be hired are six as detailed below which can be extended or reduced depending upon the requirement.

| Position Code | Name of Position           | No. of Posts | Qualifications    | Emoluments per Month           |
|---------------|----------------------------|--------------|-------------------|--------------------------------|
| 02 & 03       | Young Professional-I (IT)  | 02           | As per Annexure-I | Rs. 25,000/-<br>(Consolidated) |
| 01 & 04       | Young Professional-II (IT) | 04           |                   | Rs. 35,000/-<br>(Consolidated) |

III) **Educational Qualification and Experience** are mentioned at Annexure – 1. A copy of duly filled in said application form should be submitted at the time of interview. Original documents of the candidates appearing interview will be verified on the date of interview.

IV) **Age limit:** Minimum 21 years and maximum 45 years as on date of interview.

V) **The date of interview** is 19.01.2023 (Thursday). Candidates are requested to report at **9.30 am** sharp for walk-in Interview at **Computer Centre, Indian Agricultural Statistics Research Institute (IASRI), Pusa, New Delhi - 110012** along with their duly filled in application form and all original documents for verification.

VI) **Terms and conditions:**

1. The interview for the above position will be conducted in-person only at the Scheduled date, time & venue.
2. The number of positions may increase or decrease according to the need and availability of fund in particular scheme and may be inter changeable within different group with the consent of concerned In-charge / Officer's and finally approval of the competent authority.
3. Only Indian citizens are eligible for appearing in the interview.
4. Age limit: Minimum 21 years and maximum 45 years as on date of interview.

5. Period of contract is initially for one year [extendable for two more years (01 year at a time) subject to requirement of the services of the YP in the organization and satisfactory performance of the candidate after evaluation by Assistant Director General (ICT). However, maximum duration will not be extended beyond three years]
6. The above positions are purely contractual basis subject to satisfactory performance. The selected candidates shall have no right / claim for regular appointment or absorption at ICAR at any point of time.
7. No TA / DA and official accommodations will be paid / provided for appearing in the interview.
8. Only the candidates having essential qualification will only be considered for interview.
9. Candidates are requested to ensure their eligibility like age, qualification etc. before appearing for the interview.
10. Concealing of facts or canvassing in any form shall lead to cancellation of candidature or termination.
11. Person already in employment should submit "No Objection Certificate" from their present employer.
12. The eligible candidates appearing for interview are requested to submit their duly filled Application Form affixing a passport size photograph on the top and declaration duly signed in the application form annexed with duly self-attested all supporting documents / certificates such as (Proof for age, Category Certificate, Educational Qualifications – Marksheets & certificates from 10th class onwards, experience and research publication etc.) at the time of interview.
13. Application should be submitted by the candidates in the prescribe Proforma only. The entire desired document should be attached in the sequence as given in check list and check list should be duly filled as per given table in the application form. Applications if not found in proper Proforma along with desired documents as per check list may likely to be rejected.
14. Original documents of the candidates appearing interview in-person will be verified on the date of interview and if found incorrect document, his / her candidature will be cancelled.
15. Selected candidate(s) will be required to produce all original documents at the time of joining for verification purpose.
16. The selected candidate will be required to produce medical and character antecedent certificates at the time of joining.
17. The Assistant Director General (ICT), ICAR reserves the right to cancel / postpone the interview without assigning any reason thereof.
18. The decision of the Assistant Director General (ICT), ICAR will be final and binding on all aspects.
19. The Assistant Director General (ICT), ICAR shall also reserves the right to terminate the contract of job as mentioned above, even before the completion of the contract period for which no appeal thereof shall be made.
20. In case of any dispute, it will be resolved in jurisdictions of Delhi court only.

- Sd -  
Deputy Secretary (ICT)



# APPLICATION FORM Young Professional (IT)

AFEX RECENT  
PASSPORT SIZE  
SIGNED  
PHOTOGRAPH

Name of the Position: YP-I (IT)  YP-II (IT)  (Please see in Annexure-I)

Position code: 01  02  03  04  (Please see in Annexure-I)

1. Name of the Candidates (Block letters): .....

2. Father's / Husband Name: .....

3. Sex : Male  Female  Transgender

4. Date of Birth (Please attach documentary proof): .....

5. Age as on date of Notification: Year ..... Month ..... Days .....

6. Marital Status: .....

7. Permanent address: .....  
.....

8. Correspondence address: .....  
.....

9. E-mail Id: ..... Mobile: ..... WhatsApp No: (Optional) .....

10. Whether SC/ST/OBC/GEN (Documentary evidence to be attached): .....

11. Nationality: .....

12. Educational Qualification: - (Please attach photocopy of related certificate) starting from Matriculation/10<sup>th</sup> & onwards:

| S. No. | Name of the Examination Passed | Subjects | Name of Board / University | Year of Passing | % of Marks |
|--------|--------------------------------|----------|----------------------------|-----------------|------------|
|        |                                |          |                            |                 |            |
|        |                                |          |                            |                 |            |
|        |                                |          |                            |                 |            |
|        |                                |          |                            |                 |            |
|        |                                |          |                            |                 |            |
|        |                                |          |                            |                 |            |
|        |                                |          |                            |                 |            |
|        |                                |          |                            |                 |            |

13. Details of national level exam passed (Documentary evidence to be attached):

14. Experience (particulars of all previous and present employment) if any: - (Please attach documentary proof)

| Sr. No. | Name of the Organization | Post/ position held | Period (from & up to) | Emoluments | Remarks |
|---------|--------------------------|---------------------|-----------------------|------------|---------|
|         |                          |                     |                       |            |         |
|         |                          |                     |                       |            |         |
|         |                          |                     |                       |            |         |

15. Detail of Publications: .....

16. Do you have any relative(s) working in ICAR ?  
If yes provide details .....

17. Any other Information relevant information: .....

## DECLARATION

I hereby declare that all the statements made above are true, complete and correct to the best of my knowledge and belief. I also declare that

- (i) I have never been punished or debarred from government (Central / State) autonomous Organizations and ICAR service;
- (ii) I have not been convicted by a court of law for any offence.
- (iii) In the event of any information being found false / incorrect/ ineligibility being detected at any time before or after selection, action may be taken against me and I shall be bound by the decision of the employer.
- (iv) I further declare that I have read the Advt. carefully and I declare that I fulfill all the conditions of eligibility regarding age limit, educational qualifications etc., prescribed for the contractual engagement.

Date:

Signature of the applicant:

Place:

Name:

Check List of the documents for the position of YP-I & YP-II as per advertisement:

| S. No. | Documents required                                                           | Enclosed (Yes/No) |
|--------|------------------------------------------------------------------------------|-------------------|
| 1.     | Application form in given Proforma                                           |                   |
| 2.     | Copy of 10th standard Marksheet cum Certificate                              |                   |
| 3.     | Copy of 12th standard Marksheet cum Certificate                              |                   |
| 4.     | Copy of Mark sheet of Graduation                                             |                   |
| 5.     | Copy of Degree Certificate/Provisional Degree Certificate of Graduation      |                   |
| 6.     | Copy of Mark sheet of Post-Graduation                                        |                   |
| 7.     | Copy of Degree Certificate/Provisional Degree Certificate of Post-Graduation |                   |
| 8.     | Desirable Qualification, if any -Please Specify                              |                   |
| 9.     | Copy of Experience Certificate (s) - (if applicable)                         |                   |
| 10.    | Copy of Proof of Date of Birth                                               |                   |
| 11.    | Any other (Please Specify)                                                   |                   |



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**Annexure-I**

**Subject: Qualification of Young Professional (IT)–I & II for ICT Unit at ICAR Hqrs.**

Job Profile and Qualification etc. for hiring of four Young Professionals (IT) (2 YP-I and 2 YP-II) for implementation of ICT initiatives in the ICAR HQ and ICAR Institutes and monitoring of progress from time to time in order to strive for achieving the set target.

| Position Code | Item/Position | Job Profile                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | Educational Qualification and Experience                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
|---------------|---------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 01.           | YP-II (IT)    | <ul style="list-style-type: none"><li>To provide day to day support to ICT Unit for resolving issues of eOffice users in ICAR.</li><li>Assisting in making necessary changes in the transfer and posting module of the e-Office on inter-institutional and intra-institutional transfer.</li><li>Assisting in management of Master Data Management module of eOffice Portal</li><li>Managing Leave Management System includes updation of workflow, leave balance etc.</li><li>Creating e-Office account of transferred employee(s) whose eOffice account does not exist by collecting information.</li><li>Trouble shooting day to day problems in using e-Office which includes eFile, eLeave, KMS etc.</li><li>e-Procurement module of CPP Portal which includes enrolment of institutes on CPP Portal, Nodal Officer account creation and mapping of their DSCs, creation of department user's account and providing technical support.</li><li>To resolve issues related to ICAR-ERP at ICAR Hqrs.</li><li>Any other IT related similar work.</li></ul> | <p>Education Qualification: -</p> <ul style="list-style-type: none"><li>Graduates with at least 60% marks in Computer Application/ Information Technology/Computer Science/ Artificial Intelligence/ Operating Systems/ Software Engineering/ Computer Graphics with one-year experience in relevant field.</li></ul> <p>OR</p> <ul style="list-style-type: none"><li>Master's in computer application/ Information Technology/Computer Science/ Artificial Intelligence/ Operating Systems/ Software Engineering/ Computer Graphics.</li></ul> <p>Desirable:</p> <p>Experience in one or more of the following:</p> <ul style="list-style-type: none"><li>Web-Site, Portals development &amp; management with ASP.NET, Java, PHP, Oracle, MySQL, MSSQL, HTML5, Bootstrap,</li><li>Designing tools such as Photoshop, and Corel Draw etc. based application development.</li><li>Mobile application development and maintenance for Android phones, Window Mobile, iPhone, etc.</li></ul> |

| Position Code | Item/Position           | Job Profile                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | Educational Qualification and Experience                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
|---------------|-------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 02.           | YP-I (IT)               | <ul style="list-style-type: none"> <li>• Coordination, implementation and testing ICAR-Agricultural Research Management System (ICAR-ARMS);</li> <li>• Report generation, compilation and support to different portals such as Precision Agriculture; KRISHI portal, Land Record Management System in ICAR Institutes,</li> <li>• Assisting in hosting virtual meetings and conferences, webcasting.</li> <li>• Assisting in design &amp; development of Software Requirement Specification (SRS) for different web application and software to be developed in ICAR such as Institute Ranking Management System, Portals for ICAR Awards etc.</li> <li>• Monitoring &amp; Assessment of different IT platform including websites of ICAR Institutes to insure compliance GIGW Guidelines issued by Government of India.</li> <li>• Any other IT related similar work.</li> </ul> | <p>YP-I (IT)</p> <ul style="list-style-type: none"> <li>• Graduates with at least 60% marks in Computer Application/ Information Technology/Computer Science/ Artificial Intelligence/ Operating Systems/ Software Engineering/ Computer Graphics.</li> </ul> <p>Desirable:</p> <ul style="list-style-type: none"> <li>• Knowledge of software development using open source technologies (PHP &amp; MYSQL/ PostgreSQL) or Microsoft web technologies (ASP.Net MVC Framework), Open Source CMS such as Joomla, Drupal.</li> </ul>                                                                                                                                                     |
| 03.<br>04.    | YP-I (IT)<br>YP-II (IT) | <ul style="list-style-type: none"> <li>• Monitoring, maintenance of switches, firewall and related equipment in network center including administration of Firewall and managed switches in wired and wi-fi network</li> <li>• Trouble shooting of network and desktop related problems.</li> <li>• Any other IT related similar work.</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | <p>YP-I (IT)</p> <ul style="list-style-type: none"> <li>• Graduates with at least 60% marks in Computer Application/ Information Technology/Computer Science/ Artificial Intelligence/ Operating Systems/ Software Engineering/ Computer Graphics.</li> </ul> <p>Desirable: CCNA Certification/ Security Certification</p> <p>YP-II (IT)</p> <ul style="list-style-type: none"> <li>• Graduates with at least 60% marks in Computer Application/ Information Technology/ Computer Science/ Artificial Intelligence/ Software Engineering/ Operating Systems/ Computer Graphics with one-year experience in management of UTM/ firewall/ managed layer-3/ layer-3 switches.</li> </ul> |

| Position Code | Item/Position | Job Profile | Educational Qualification and Experience                                                                                                                                                                                                                                                                         |
|---------------|---------------|-------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|               |               |             | <p>OR</p> <ul style="list-style-type: none"> <li>• Master's in computer application/ Information Technology/ Computer Science/ Artificial Intelligence/ Software Engineering/ Operating Systems/ Computer Graphics/ Information Security</li> </ul> <p>Desirable: CCNA Certification/ Security Certification</p> |

\*Educational qualification and experience is as per revised guidelines of hiring of technical manpower on short term basis in ICAR vide council order F.No. Agril.Edn. 1-0/2020-A&P dated 4th December 2020.

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