

**MUMBAI METRO RAIL CORPORATION LIMITED**

(A JV company of Govt. of India and Govt. of Maharashtra)

MMRCL –Line 3 Transit Office, ‘E’ Block, Bandra-Kurla Complex, Bandra (E),

Mumbai - 400 051. Website: [www.mmrc.com](http://www.mmrc.com)**Recruitment Advertisement 2022 – 03**

Mumbai Metro Rail Corporation Limited intends to appoint qualified and experienced professionals for the following posts on Contract/ Deputation basis:

Sr. No.	Name of Posts & Pay Scale (IDA) / Grade	Nature of appointment	UR	EWS	OBC	SC	ST	Total
1.	Director (Systems and O&M) Rs. 1,80,000 – 3,40,000/-	Contract/ Deputation	01	-	-	-	-	01
2.	Director (Finance) Rs. 1,80,000 – 3,40,000/-	Contract/ Deputation	01	-	-	-	-	01
3.	Director (Planning & Real-estate dev./ NFBR) Rs. 1,80,000 – 3,40,000/-	Contract/ Deputation	01	-	-	-	-	01
	<b>Total</b>		<b>03</b>	-	-	-	-	<b>03</b>

**Note :**

- Age, qualification and experience would be as on **01<sup>st</sup> December, 2022.**
- For detailed advertisement, Recruitment Rules, eligibility requirements and other instructions for filling the above posts please visit [www.mmrc.com](http://www.mmrc.com).
- Online submission of application will start from **05<sup>th</sup> December, 2022 at 10:00 Hrs. and will end on 18<sup>th</sup> January, 2023 at 23:59 Hrs.**

**Date: 30<sup>th</sup> November, 2022****Place: Mumbai**

(Ashwini Bhide, I.A.S)  
Managing Director  
Mumbai Metro Rail Corporation Ltd.

<b>Post name</b>	<b>Director (Systems and O&amp;M)</b>
<b>No. of post</b>	01 (one) – Un-reserved (UR)
<b>Pay Scale</b>	Rs. 1,80,000 – 3,40,000/- (IDA) and other allowances / perks / privilege, as admissible.
<b>Grade</b>	Director level
<b>Age</b>	Minimum 45 years & Maximum 57 years 03 years of residual service as on the date of vacancy w.e.t. the date of superannuation. (Age is relaxable for deserving/ internal /deputation candidates)
<b>Qualification &amp; Mandatory Experience</b>	<ul style="list-style-type: none"> <li>• The applicants should have a Degree in Electrical/ Electronics &amp; Communications Engineering from a recognized institution along with good academic record and a proven track record of minimum twenty-five (25) years of Group ‘A’/Executive Service in Railway sector.</li> <li>• The applicants should have extensive experience in planning, designing and execution of major electrical / signal &amp; telecom works in rail-based transportation projects, supply, testing &amp; commissioning of rolling stock with on board signalling &amp; telecom systems in rail- based transportation projects preferably in urban situations such as Metro / MRTS.</li> <li>• The applicants should have extensive experience in preparing tendering / contract management and project management of important electrical structures and / or signalling and telecom systems from domestic and international vendors as a team leader.</li> <li>• The applicants should have experience and knowledge of coordinating and interfacing with railway related disciplines such as track, signalling &amp; electrification, rolling stock etc.</li> <li>• The applicants should have experience and knowledge of complying with project related requirements of international funding institutions.</li> <li>• The applicants will be responsible to independently carry out business of Operation &amp; Safety and related functions of Mumbai Metro Rail Corporation Ltd. (MMRCL).</li> <li>• The applicant will be responsible for the maintenance of Metro Systems and Civil Works including Viaduct, Buildings and Interiors of Stations, Depot and RSS, MEP, E&amp;M including Lifts and Escalators, BMS and Fire Safety Equipments, Rolling Stock including Driving Simulator, Signalling &amp; Train Control, Telecommunications Systems, Power Supply, Traction &amp; SCADA, Track Works (Ballast less), Automatic fare collection, Depot Equipments and Ticket Vending Machines etc.</li> <li>• Maintenance of all assets of Metro Railway Systems including Rolling Stock, Depot &amp; RSS, Signalling &amp; Telecommunication, Power Supply, Power Distribution, Traction &amp; SCADA, E&amp;M equipments, P-way, Via duct, Buildings, etc.</li> <li>• All Commercial matters including Sale of Tickets, Customer Care, Complaint /feedback Management System</li> <li>• Planning of recruitment and training of manpower in operations</li> <li>• Stable financial health and viability of the Company.</li> <li>• Maintaining quality of Metro Services including Punctuality, Safety, Energy efficiency of Operations.</li> <li>• Benchmarking of Key Performance Indicators (KPI).</li> <li>• Security of the systems.</li> <li>• Public Relation for the Revenue operating sections</li> <li>• Any other activity required for maintenance of Metro Railway Network</li> </ul>
<b>Desirable Experience</b>	<ul style="list-style-type: none"> <li>• The applicants should have a minimum of 3 years’ experience of O&amp;M in Metro or Urban railway in the capacity of Chief Engineer Level II or above</li> </ul>
<b>Retirement Age</b>	Maximum 62 years
<b>Terms of employment</b>	The appointment will be on contract basis initially for a period of 05 years, or, the date of superannuation, whichever is earlier.
<b>Process of Selection</b>	Selection to be conducted by a committee comprising of Secretary MoHUA (Chairman, MMRCL); Metropolitan Commissioner, MMRDA; Managing Director, MMRCL. The committee may co-opt experts in the respective fields.

<b>Post name</b>	<b>Director (Finance)</b>
<b>No. of post</b>	01 (one) – Un-reserved (UR)
<b>Pay Scale</b>	Rs. 1,80,000 – 3,40,000/- (IDA) and other allowances / perks / privilege, as admissible.
<b>Grade</b>	Director level
<b>Age</b>	Minimum 45 years & Maximum 57 years 03 years of residual service as on the date of vacancy w.e.t. the date of superannuation. (Age is relaxable for deserving/ internal /deputation candidates)
<b>Qualification</b>	<ul style="list-style-type: none"> <li>• The incumbent should be a graduate with first class in any discipline and a proven track record of minimum twenty-five (25) years post degree experience in an organized group ‘A’ Service of Central /State Government viz. IA&amp;AS, IRAS, IDAS etc. OR</li> <li>• A Gazetted /executive officer with 25 years post degree experience having qualification of CA/ICWA. Additional qualification of MBA (Finance) shall be preferred</li> </ul>
<b>Mandatory &amp; Desirable Experience</b>	<ul style="list-style-type: none"> <li>• The applicant should be working in the SA grade in Pay Band 4 of revised CDA grade of Rs. 37,400-67,000 or equivalent IDA grade i.e. Rs.1,20,000 – 2,80,000/-, or scales higher, for a minimum period of five (5) years in Government / PSUs or equivalent in IDA pay scale.</li> <li>• The applicants should have minimum 05 years’ experience as Chief Financial Officer/ Financial Advisor heading Finance &amp; Accounts Department.</li> <li>• The applicants should be conversant in interacting and dealing with Local Authorities as well as related authorities in Central and State Government.</li> <li>• The applicants should have experience in design, development and implementation of financial and accounting policies, procedures and systems, financial appraisals of large infrastructure project to banks and financial institutions, experience on working projects funded by banks/ bilateral/ multilateral funding agencies like WB/ ADB/ JICA etc.</li> <li>• The applicants should have experience in resources mobilization, project financing, Budget, financial control, cash flow projects evaluation, taxation, fund management, finalization of accounts, Internal audits, preparation of budget, Direct and indirect Taxes, Financial vetting of proposals, coordination with statutory/Govt. Auditors and monitoring of receivables in projects of repute.</li> <li>• The applicants should have experience of dealing with international funding agencies, international contract management including global tenders</li> <li>• <b><u>Private Sector Executive must fulfil all the three criteria listed below:-</u></b> <ul style="list-style-type: none"> <li>➤ Should be working in companies where the annual turnover is in excess of Rs. 5,000 Crore.</li> <li>➤ Should be working in private companies listed on at least one Stock Exchange.</li> <li>➤ Should be working at a Board level position.</li> </ul> </li> </ul>
<b>Retirement Age</b>	Maximum 62 years
<b>Terms of employment</b>	The appointment will be on contract basis initially for a period of 05 years, or, the date of superannuation, whichever is earlier.
<b>Process of Selection</b>	Selection to be conducted by a committee comprising of Secretary MoHUA (Chairman, MMRCL); Metropolitan Commissioner, MMRDA; Managing Director, MMRCL. The committee may co-opt experts in the respective fields.

**Annexure 3**

<b>Post name</b>	<b>Director (Planning &amp; Real-estate dev./ NFBR)</b>
<b>No. of post</b>	01 (one) – Un-reserved (UR)
<b>Pay Scale</b>	Rs. 1,80,000 – 3,40,000/- (IDA) and other allowances / perks / privilege, as admissible.
<b>Grade</b>	Director level
<b>Age</b>	Minimum 45 years & Maximum 57 years 03 years of residual service as on the date of vacancy w.e.t. the date of superannuation. (Age is relaxable for deserving/ internal /deputation candidates)
<b>Qualification &amp; Mandatory Experience</b>	<ul style="list-style-type: none"> <li>• Degree in Civil Engineering or Architecture from an institution of repute along with a proven track record of twenty-five (25) years of Group ‘A’ Executive Service in urban infrastructure systems.</li> <li>• The candidates should be working in the SA grade in Pay Band 4 of revised CDA grade of Rs. 37,400-67,000 + GP 10,000 or equivalent IDA grade i.e. Rs. 1,20,000–2,80,000/- for a minimum period of five (05) years.</li> <li>• At least ten years’ experience in Project Planning, Execution in financing of Urban infrastructure project.</li> <li>• Candidates from Central Govt. / All India Services should be holding a post of the level of Joint Secretary in Govt. of India or carrying equivalent scale of pay.</li> <li>• Candidates from State Public Sector Enterprises/ Private Sector should be working at Board level position or at least a post of the level immediately below the Board level.</li> <li>• Candidates from the Armed forces of the Union should be holding a post of the level of Major General in the Army or equivalent rank in Navy/ Air Force.</li> </ul>
<b>Desirable Experience</b>	<ul style="list-style-type: none"> <li>• Masters in Transport Planning or Urban Planning</li> <li>• Preferable experience in Urban Transport / Railway/Metro infrastructure Project and Railway background.</li> <li>• Experience in Multi model integration, Town Planning, Development regulations.</li> <li>• Experience in Redevelopment of Non-fare box revenue &amp; Real Estate/ Property development.</li> <li>• Experience in underground constructions.</li> </ul>
<b>Retirement Age</b>	Maximum 62 years
<b>Terms of employment</b>	The appointment will be on contract basis initially for a period of 05 years, or, the date of superannuation, whichever is earlier.
<b>Process of Selection</b>	Selection to be conducted by a committee comprising of Secretary MoHUA (Chairman, MMRCL); Metropolitan Commissioner, MMRDA; Managing Director, MMRCL. The committee may co-opt experts in the respective fields.

## Recruitment Guidelines

### 1) How to Apply:

- i. Candidates are required to apply online only through MMRCL official website: **www.mmrcl.com --->Careers --> MMRCL Recruitment Advertisement 2022-03.**
- ii. Candidates are required to have valid personal E-mail ID & Mobile No. It should be kept active during the recruitment process. MMRCL will send intimation of personal interview and any other information regarding your application only through the registered E-mail ID.
- iii. The online registration will remain active from **05<sup>th</sup> December, 2022 at 10:00 Hrs. and will end on 18<sup>th</sup> January, 2023 at 23:59 Hrs.** In order to avoid last minute rush, the candidates are advised to apply early enough. MMRCL will not be responsible for network problem or any other problem of this nature & non-submission of online application during the last days due to heavy rush etc.
- iv. All the fields in the online application form should be filled up carefully. There will be a pre-view of the application filled in by the candidate before submitting the application, so that it can be edited. After submission of application, no modification will be permitted.
- v. Candidates will have to upload scan copy of updated Resume, and passport size photograph (.jpg/ .jpeg) and recent pay slip in .pdf format along with their application.
- vi. **Candidate are required to clearly indicate whether they are applying against the vacancy for consideration on Contract or Deputation basis.**
- vii. Candidates belonging to Government Sector are required to forward their application in prescribed format on postal address given below along with (i) Latest Resume, photograph, all educational qualification certificates and all work experience certificates, (ii) No Objection Certificate (As per the enclosed format), (iii) Attested copies of ACR's/APR's of last 05 (five) years, (iv) Certificate stating that no vigilance case is either pending or contemplated against the officer, (v) No Penalty Certificate stating that no major/ minor penalty has been imposed on the officer or a statement giving details of major/ minor penalties imposed on the officer, if any, during the last 10 years.

### Postal Address:

THE ENVELOPE SHOULD BE PROPERLY SEALED AND SUPERSCRIBED  
WITH

Name of the post \_\_\_\_\_

**To,**  
**Deputy General Manager (HR),**  
Mumbai Metro Rail Corporation Limited,  
MMRCL –Line 3 Transit Office, E Block,  
Bandra Kurla Complex, Bandra (East),  
Mumbai- 400051

### 2) **General: Most Important**

- i. Age, qualification and experience would be as on **01<sup>st</sup> December, 2022.**
- ii. In case of educational qualifications, in addition to an institute being approved by UGC/ AICTE; the particular Degree/ Diploma awarded by that institute is also required to be an approved Degree/ Diploma.
- iii. While applying for the above post, the applicant should ensure that he/she fulfils the eligibility and the norms mentioned above on the specified dates and the particulars furnished by him/ her are correct in all respects. In case, it is detected at any stage of recruitment that Candidate does not fulfil the eligibility norms and /or that he/ she has furnished any incorrect/ false information or has suppressed any material fact(s), his/her candidature will stand cancelled. If any of these shortcomings is/ are detected even after appointment his/ her services are liable to be terminated.

- iv. MMRCL reserves the right to change the number of vacancies and cancel/ restrict/ modify/ alter and modify the recruitment criteria's during the recruitment process if required, without issuing any further notice or assigning any reason thereof.
- v. Incomplete applications or applications received after the due date will be summarily rejected. MMRCL is not responsible for Loss/ delay in post.
- vi. MMRCL is not responsible for any printing error that might have inadvertently crept in.
- vii. **Candidates employed in Govt. Dept. / PSU/ Autonomous Body should forward their application through proper channel and must produce "NOC" from the present employer on the date of interview. (Format is enclosed below)**
- viii. Outstation candidates will be reimbursed AC 2 tier railway fare/economy class airfare for attending the interview.

**3) Important Dates:**

a)	Starting date for accepting applications	<b>05<sup>th</sup> December, 2022</b>
b)	Closing date for accepting applications	<b>18<sup>th</sup> January, 2023</b>

**Date: 30<sup>th</sup> November, 2022**

**Place: Mumbai**

**(Ashwini Bhide, I.A.S)**  
**Managing Director**  
**Mumbai Metro Rail Corporation Ltd.**

**Notes :-**

- (i) An **ex-serviceman** who has once joined a Govt. job on the civil side after availing of the benefits given to him as an ex-serviceman for his re-employment, his ex-servicemen status for the purpose of re-employment in Govt. ceases.
- (ii) The relaxation in upper age limit is allowed on cumulative basis as per Govt. Guidelines.
- (iii) All persons who are eligible for age relaxation under 3(d) of the detailed AD must produce the domicile certificate at the time of interview from the district Magistrate in the Kashmir Division within whose jurisdiction he / she had ordinarily resided or any other authority designated in this regard by Government of J & K to the effect that the candidate had ordinarily been domiciled in the Kashmir Division of the State of J & K during 01-01-1980 to 31-12-1989.
- (iv) **Ex-Servicemen (for all posts as indicated In the Detailed AD):**  
05 years relaxation is allowed in case of Ex-servicemen. (Including ECOs/ SSCOs) provided applicants have rendered at least 05 years military service and have been released on completion of assignment (including those whose assignment is due to be completed within 06 months) otherwise than by way of dismissal or discharge on account of misconduct or inefficiency or on account of physical disability or have been released on account of physical disability attributable to military service or on invalidment. ECOs/ SSCOs who have completed their initial period of assignment of five years of Military Service but whose assignment has been extended beyond five years and in whose case the Ministry of Defence issues certificate that they would be released on selection within three months from the date of receipt of offer of appointment.

## Declaration to be signed by the Candidate

I hereby certify that above particulars mentioned in the application are correct and true to the best of my knowledge and belief and no material fact/information has been suppressed or concealed there from.

**PLACE:**

**DATE:**

\_\_\_\_\_  
**SIGNATURE OF THE APPLICANT**

**NAME:**

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### (Certificate to be furnished by the Employer/Head of office/ Forwarding Authority)

Certified that the information/ details provided in the above application by the applicant are true and correct as per the records. He/ She fulfils the eligibility criteria as prescribed for the grade applied by him/ her. **If selected, he/ she will be relieved immediately.**

It is also certified :-

- i. That there is no vigilance / disciplinary case or criminal case pending or contemplated against Shri / Smt./ Ms. \_\_\_\_\_
- ii. That his / her integrity is certified.
- iii. That the photocopies of the ACRs / APAR for the last three years are enclosed. (iv) That no major / minor penalty has been imposed on him / her during that last ten years or a list of major / minor penalties imposed on him / her during the last ten years is enclosed (as the case may be).

Place: \_\_\_\_\_

Date: \_\_\_\_\_

Signature \_\_\_\_\_

Name \_\_\_\_\_

Designation \_\_\_\_\_

Tel. No. \_\_\_\_\_

Office Seal

List of enclosures: