

Advt. No. CMD/OIL/PER/14(C)/Dec 2022-Advisor

1.0 Oil India Limited (OIL), a Navratna Public Sector Undertaking is the second largest National upstream Oil & Gas Company with pan India presence and global footprint. Oil India Limited intends to engage an Advisor on contract basis in CMD's Secretariat, OIL, Noida on consolidated honorarium for a period of 1(one) year, extendable by another 1(one) year. Applications are invited from interested and eligible candidates for engagement as Advisor in OIL.

2.0 **Eligibility:**

- a) Graduate/Post-graduate Degree from reputed Institute with a confident personality and a pleasing disposition. Any additional qualification/course in Petroleum Engineering is preferred.
- b) Must have retired as CGM/ED or equivalent post from OIL or any other PSU under MoP&NG with minimum 30 years of experience in upstream oil & gas sector, strategy formulation & implementation including other energy segments like Alternate energy & city gas distribution etc. Working experience at corporate office with Board level executives is added advantage.
- c) Knowledge in Policy and regulatory scenario of the Indian Oil & Gas sector & understanding of oil & natural gas value chain and its commercial issues along with strong analytical and presentation skills is desirable.
- d) The age of the applicant should not be more than 68 years as on 28th January, 2023.

3.0 **Job Description/Responsibilities:**

- a) Assisting CMD to drive strategic & business initiatives in the field of Exploration & Production of hydrocarbon & in other energy segments such as CBM, alternate energy & City gas distribution (CGD) etc. and generate systematic analytical report for senior management to take informed decisions based on schedule & priorities.
- b) Providing a bridging support for smooth coordination between the CMD's Secretariat and internal/external stakeholders demonstrating leadership commitment to maintain credibility & trusting relationships with shareholders, external experts, Directors of other oil & gas companies, JV partners (India & overseas), industry associates & key funding agencies and others as relevant.
- c) Assisting in development and execution of the company's business strategies to attain the set goals while preparing and implementing comprehensive annual business plans & budgets as per MoU with MoPNG & its periodic review.
- d) Working closely with senior management to analyze the current status of production of oil & gas, reserve accretion, OALP blocks progress v/s targets, review of strategic projects & provide regular update to CMD on various actions, pending points and new areas of growth etc.

- e) Assisting CMD to manage information exchange & ensure effective coordination while driving the business plans in the area of domestic & overseas business development.
- f) Working with Govt. bodies / ministries / nodal agencies to strengthen coordination & overall productivity.
- g) Supporting CMD with inputs for Board & Board level subcommittee meetings & any other related matters from time to time.

4.0 **Period of Contract:** 1(one) year, extendable by another 1(one) year.

5.0 **Place of Posting:** Noida.

6.0 **Honorarium and Facilities:**

Sl. No.	Level	Monthly Honorarium
1	CGM Level	Rs. 1,43,000/-
2	ED Level	Rs. 1,70,000/-

- i. The above honorarium will be lump-sum and inclusive of local conveyance, telephone (landline/mobile), internet expenses etc. The applicable GST, if any, will be extra and borne by the Company. Other taxes are to be borne by the individual. Income tax, as applicable, will be deducted.
- ii. Paid leave of 20 (twenty) days for 1(one) year engagement.
- iii. Normal Company holidays of OIL will be applicable.
- iv. Travel/Boarding and Lodging during all official tours outside the place of posting will be extended as per entitlement of the grade last held.
- v. Incidentals of Rs.250 per day for the actual number of days worked for OIL outside the place of posting.
- vi. Incumbent will work in line with regular executives of the Company.

7.0 **Selection Procedure:** Selection will be based on personal interaction with a Selection Committee.

8.0 Please note that no TA/DA will be paid. Further, no reimbursement shall be provided for joining.

9.0 Interested and eligible candidates may send their duly filled in application form (in prescribed format along with requisite documents) at email id **consdelhioffice@oilindia.in** on or before 23:59 hours of **28th January, 2023.**

10.0 The shortlisted candidates would be informed about the Personal Interaction through e-mail about the scheduled date and time. As such, the candidates are advised to mention a valid e-mail ID and mobile number.

11.0 Online application received after 28th January, 2023 will be rejected.



ऑयल इंडिया लिमिटेड
(भारत सरकार का उद्योग)
Oil India Limited
(A Government of India Enterprise)

Conquering Newer Horizons

**APPLICATION FOR ENGAGEMENT AS
ADVISOR, OIL**

*Please affix your recent
passport size photograph*

1	Name of the Applicant:	
2	Father's Name:	
3	Date of Birth:	
4	Gender:	
5	Address for Communication:	
6	Permanent Address (if different from address for communication):	
7	Telephone/Mobile No.	
8	E-mail ID	

9 EDUCATIONAL QUALIFICATIONS					
S No	Degree	College/ Institution	Year of passing	Specialization/ Discipline	Class/ Division
a.	Graduation				
b.	Post Graduation				
c.	Others (if any)				
d.	Any other academic details				
e.	Member of Professional Bodies				

10 EXPERIENCE DETAILS						
S. No	Name of the organization	Position held	Grade of the Position last held	Period of Service		Nature of duties
				From	To	
a.						
b.						
c.						
d.						
e.	Write-up on relevant experience (maximum 300 words)					

DECLARATION

I hereby certify that the particulars furnished above are true, correct and complete in all respects. In case of information provided by me being found incorrect or false, my engagement may be cancelled at any time without informing me.

Date:

Place:

Signature of the applicant

Please enclose copy of following documents along with the application:

1. Proof of Date of Birth
2. Proof of relevant experience