

**RAIL COACH FACTORY, KAPURTHALA**

(Employment Notice No.01/CQ/2022-23)

**Recruitment against Cultural Quota in Level-02 (Grade Pay-1900) for the year 2022-23**

Applications are invited from eligible Indian citizens for filling up 02 posts of Level-02 against Cultural Quota of RCF/KXH for the year 2022-23. The candidates having educational & Professional (Cultural) qualification should only apply.

S.No	Discipline	No. Of posts (Level-02)	Essential Minimum Educational Qualification & Professional (Cultural) Qualification
1	Light Vocal Singer (Male/Female)	01	<b>1. Educational Qualification :-</b> Passed 12 <sup>th</sup> (+2stage) or its equivalent examination with not less than( 50% marks in the aggregate will be required for NTPC categories. 50% marks is not required for SC/ST/Ex-servicemen candidates and candidates who possessing higher qualification like Graduation/Post Graduation). <b>OR</b> Passed Matriculation Plus Course Completed Act Apprenticeship/ITI approved by NCVT/SCVT from recognized institutions for the posts in Technical Categories (No other qualification including Diploma in Engineering is considered as alternative higher qualification on the ground of being a higher qualification in the same line of training.) <b>2. Professional (Cultural) Qualification :-</b> Possession Degree/Diploma/ Certificate in respective discipline only from Government recognized Institute. <b>3. Desirable Qualification :-</b> (a) Experience in the field & performance given on AIR/Doordarshan etc. (b) Prizes won at National Level.
2	Key Board Artist (Male/Female)	01	

**2. AGE LIMIT (Age as on 01.01.2023) :-**

The candidate must have attained the age of 18 years and must not have attained the age of 30 years as on 01.01.2023 i.e must have been born not earlier than 02<sup>nd</sup> January 1993 and not later than 01.01.2005.

**Note:-** (i). The date of birth of candidates should be between the dates given above table (both days inclusive).  
(ii). The candidate should also note that, once a Date of Birth has been claimed by them and

entered in the records of the Administration for the purpose of admission to the examination, no change will be allowed subsequently on any grounds whatsoever.

(iii) 10<sup>th</sup>/Matriculation Certificate/Equivalent Educational Certificate/Educational Certificate mentioning date of Birth is mandatory for D.O.B (Date of Birth) otherwise application will be rejected.

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Category	UR	OBC	SC/ST
Age	18 to 30 years	18 to 33 years	18 to 35 years

2.2 **EXTENT OF AGE RELAXATION**

2.2.1 The serving Railway employees who have put in 03 years continuous service in the Railways will be eligible for age relaxation as under :-

Category	UR	OBC	SC/ST
Age (upto)	40 years	43 years	45 years

2.2.2 Widows/Divorced women and women judicially separated but not remarried:

Category	UR	OBC	SC/ST
Age (upto)	35 years	38 years	40 years

2.2.3 **Staff of Quasi Administrative Offices of Railway Organisations**: Relaxation of age will be to the extent of 5 years (or) service rendered by them in such organizations, whichever is less.

2.2.4 **Ex-SERVICEMEN CANDIDATES**: Relaxation of age will be upto the extent of service rendered by them in Defence Services plus 3 years provided they have put in a minimum of 6 months service after attestation.

2.2.5 **PERSONS WITH DISABILITY**

Category	UR	OBC	SC/ST
Age (upto)	40 years	43 years	45 years

3. **APPLICATION FEE:-**

(i)	For all candidates except those mentioned in sub-Para (ii) below	Rs. 100/-- (Rs. One Hundred Only)
(ii)	For candidates belonging to SC/ST /Ex-Servicemen/PersonswithDisability/Women/ Minorities* and Economic Backward Class**	

**NOTE:-**Candidates are advised to deposit the requisite Fees for application in favour of **PFA/RCF/KXH's Online Account No. 65035290377, IFSC Code SBIN0050540 of State Bank of India** before the closing date and copy of the fees receipt must be attached with application. **Cheque, Draft & Postal Order will not be accepted and application without requisite original fee receipt will be rejected.**

3.1 **FEE EXEMPTIONS:**

Candidates belonging to SC/ST/EXSM, persons with disabilities, Women Candidates, Minority candidates and candidates belonging to Economically Backward Classes are exempted from payment of examination fees.

**Note:-**

- Minorities will mean Muslims, Christians, Sikhs, Buddhists and Zoroastrians (Parsis).
- Economically Backward Classes will mean the candidates whose family income is less than Rs. 50,000/- per annum.

Authorities competent to issue income certificates for the purpose of identifying Economically Backward Classes:

  
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- i. District Magistrate or any other Revenue Officer upto the level of Tehsildar.
- ii. Sitting Member of Parliament of Lok Sabha for persons of their own constituency.
- iii. Below Poverty Line (BPL) Card or any other certificate issued by Central Government under recognized poverty alleviation programme of izzat MST issued by Railways.
- iv. Union Minister-may also recommend for any persons from anywhere in the country.
- v. Sitting Member of Parliament of Rajya Sabha for persons of the district in which these MPs normally reside.

**Note:**

The certificates should be in the prescribed format given below as “**format A**” and a copy of the same should be enclosed with the application, failing which his/her application shall be rejected.

Income certificate for Waiver Off Examination Fees for Examination:-

1. Name of candidate :
2. Father's Name :
3. Age :
4. Residential Address :
5. Annual Family Income :  
(in words & Figure)
6. Date of Issue :
7. Signature :  
(Name)
8. Stamp of issuing authority :

**4. MEDICAL EXAMINATION**

Candidates recommended for appointment will have to pass the requisite medical fitness standards prescribed for the posts to be identified by this organization.

**5. SELECTION PROCESS & FORMATION OF PANEL**

The selection against Cultural quota will comprise written test (Objective type question) & Practical demonstration etc. The candidate who apply in response to this notification issued and are found eligible for consideration for appointment against cultural quota should be assessed on the basis of:

- i. Written test :- 50 marks  
(Note: The written test will consist of objective type questions.)
  - ii. Assessment of talent in the relevant field on
    - (a) The basis of practical demonstration :- 35 marks
    - (b) Testimonial/ Prize etc. :- 15 marks
- Total 100 marks**

**6. SYLLABUS**

The syllabus of written test will be based upon the educational qualification and Degree/ Diploma/ Certificate in Music/Dance/Drama etc.

**7. HOW TO APPLY**

1. Application in prescribed format on A-4 size good quality paper may be down loaded from the website [www.ref.indianrailways.gov.in](http://www.ref.indianrailways.gov.in) may be typed neat & clean one side.
2. Application is to be filled up by the candidate himself in his/her own handwriting and must signed affixing a passport size photograph with clear face on the space provided and one should be attached duly attested.

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3. Applicant will attach the attested photocopies of Educational and Sports achievements certificates. SC/ST/OBC/EWS candidates should also attach the attested copy of caste certificate on proper format.
4. **Candidates to ensure their eligibility before applying:-** The candidates should ensure that they fulfill all eligibility conditions prescribed for the post. Eligibility of the candidates for the post notified in this notification would be decided on the basis of the information furnished by them. If at any stage of recruitment or thereafter, it is found that
5. any information furnished by the candidate in his/her application is false/incorrect or the candidate has suppressed any relevant information or the candidate otherwise does not satisfy the eligibility criteria for the post(s), his/her candidature will be cancelled forthwith.
6. Railway Administration will not be responsible for late delivery and postal delay.
7. The last date & time for receipt of application in the office of the General Manager (Personnel) Recruitment Cell, Rail Coach Factory, Kapurthala-144 602 is dated **06.02.2023** up to 17.00 hrs.
8. Candidate superscribe clearly on the Envelope **"RECRUITMENT AGAINST CULTURAL QUOTA FOR THE YEAR 2022-23.**
9. The application should sent by ordinary post. Applications sent through registered post/Courier/by Registered AD will not be accepted.
10. Railway Administration reserve the right to cancel the Recruitment process in exceptional circumstances.
11. Under no circumstances applications received after the closing date & time will be entertained.
12. Candidates recruited against cultural quota through open advertisement shall be terminated from service, if the information and documents furnished by them for recruitment, are found incorrect/fake at any stage; observing requisite procedure for such termination.
13. Candidates those who are already in service of PSU/Govt Organizations and are eligible for the above should produce 'No Objection Certificate' for the same from their employer at the time of applying /trials.
14. Candidate's admission at all stages of the recruitment will be purely provisional subject to satisfying the prescribed eligibility conditions. Mere issue of call letters to the candidate will not imply that his his/her candidature has been finally cleared.
15. Sportspersons having sports norms for higher level and apply against the vacancies for the lower level can be considered. However, he/she will not claim for higher level after joining the Railways on the basis of sports achievements prior to joining Railways.
16. The decision of selection committee/administration in all matters relating to eligibility, acceptance or rejection of application etc. will be final and binding on the candidates and no inquiry or correspondence will be entertained in this connection.
17. Production of original documents of Date of birth, Educational Qualification, Possession Degree/Diploma/ Certificate in respective discipline only from Government recognized Institute Achievement and SC/ST/OBC/EWS etc on the day of Trial and Interview is mandatory without which they will not be allowed to appear in the Trial/Interview. Certificates in languages other than English or Hindi should be accompanied by an attested translation in English/Hindi. No TA/DA/Accommodation will be given for appearing in the selection trials/interview. Applicants will have to bring their own kit. They may also be required to stay during the selection trials for 2-3 days, for which they have to make their own arrangements. The railway administration has all rights reserved to fix any date/place or postpone trials/interview or cancel due to unforeseen causes against which no claim will be accepted.

— 24/1/2023

**8. LAST DATE FOR RECEIPT OF APPLICATION**

The last date for the receipt of applications (closing date) in Rail Coach Factory Kapurthala is dated **06.02.2023** upto 17.00 hrs

**9. Invalid Applications/Rejections :-**

Applicaton with the following short coming will be rejected.

- (i) Not Possesing the prescribed Educational/Technical/ and Professional (Cultural) Qualification for the post on the date of submission of application.
- (ii) Relevant certificates as proof for claiming age relaxation or fee relaxation if any wherever claimed.
- (iii) Application without proof of age.
- (iv) Applications over-aged or under-aged candidates and also where date of birth certificates attached are illegible, date of not filled in or wrongly filled.
- (v) Incorrect/Incomplete applications in any form, is liable to be rejected.
- (vi) Multiple Applications with minor changes of information and/or facts of varied details of same post.
- (vii) Applications without examination fee of Rs. 100/-, wherever applicable or less fee. Fees received through DD's/IPO's/Cheque will not be accepted.
- (viii) Copies of relevant certificates not self-attested as mentioned in



**(Kirpal Singh)**

**Senior Personnel Officer-III  
for General Manager (P)  
RCF/Kapurthala**

No.2013-E/RCF/P/Rectt/Cultural Quota.  
Dated: 04.01.2023

Copy to:-

1. All HOD's :
2. PRO/RCF : - For publication in News Papers and Employment News.
- 3.Gen. Secy. RCFEU & MU.
4. Distt. Employment Exchange Kapurthala & Regional Employment Exchange Jalandhar.
5. Resettlement Directorate of the Ministry of Defence West Block, R.K.Puran, NDLS-66.
6. Rajya & Zila Sainik Boards Kapurthala-144601 & Jalandhar-144001.
7. Zonal Secy.SC/ST/OBC Association/RCF/KXH.
8. All Notice Boards/RCF

**APPLICATION FORM FOR RECRUITMENT IN Level-02 (Grade Pay-1900) IN  
RAIL COACH FACTORY KAPURTHALA AGAINST CULTURAL QUOTA  
FOR THE YEAR 2022-23**

**Employment Notice No. 01/CQ/2022-23**

Affix here Latest  
passport size  
Photo (Attested by  
Gazetted Officer)

1. Name in full : \_\_\_\_\_  
(Block letter)
2. Father's Name : \_\_\_\_\_
3. Date of birth : \_\_\_\_\_
4. Age as on : \_\_\_\_\_ Years \_\_\_\_\_ Months \_\_\_\_\_ Days  
(01.01.23)
5. Whether SC/ST/OBC/ : \_\_\_\_\_  
EX-Serviceman/Persons with Disabilities/Women Candidates.  
(Please specify)
6. Permanent Address : \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
7. Postal Address : \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
8. Nearest Rly. Station : \_\_\_\_\_
9. Telephone No. if any ( P&T) \_\_\_\_\_ Mobile No.( if any) \_\_\_\_\_
10. **Essential Qualification:-**
  - a) i) Educational qualification (Academic) : \_\_\_\_\_
  - ii) Technical qualification : \_\_\_\_\_
  - b) Cultural Talent Qualification
    - a) : \_\_\_\_\_
    - b) : \_\_\_\_\_
  - c) Desirable Qualification
    - a) : \_\_\_\_\_
    - b) : \_\_\_\_\_
11. Indentityfication Marks  
(1) \_\_\_\_\_ (2) \_\_\_\_\_

24/04/2023

12. Details of fee paid:- Mode of payment through \_\_\_\_\_  
No. \_\_\_\_\_ Date \_\_\_\_\_ Amount. \_\_\_\_\_

Issuing Authority Name & Address \_\_\_\_\_

**DECLARATION**

I \_\_\_\_\_ hereby declare an oath that information given above is true to the best of my knowledge and belief. I undertake to work whole heartedly for the promotion of Cultural events after having been appointed against Cultural quota in addition to normal duties assigned to me, failing which I am liable to be removed from service.

(Signature of candidate in Hindi)

(Signature of candidate in English)

Name: - \_\_\_\_\_

Name :- \_\_\_\_\_

Place :- \_\_\_\_\_

Place :- \_\_\_\_\_

Dated: - \_\_\_\_\_

Dated:- \_\_\_\_\_

Thumb impression in case of Male L.T.I or in case of Female R.T.I.

