

**Government of India**  
**Ministry of Road Transport & Highways**

Applications are invited from eligible candidates to fill up one post of Member(Administration) at Level 15 of Pay Matrix in the National Highways Authority of India (NHAI), a statutory body under the Ministry of Road Transport & Highways entrusted with the task of implementation of National Highways Projects. The vacancy will arise w.e.f 20/01/2023.

(1) The qualifications and experiences required for the post of Member (Administration) are as follows:-

A person shall not be qualified for appointment as a Member (Administration) unless he/she:-

(i) is employed in the Central Government or a State Government or Public Sector Undertaking or an autonomous body established under law for the time being in force; and

(ii) (a) is holding an analogous post in Higher Administrative Grade in the pay scale of Rs.67000- 79000(6th CPC) / Level 15 of pay matrix under 7th CPC; or


(b) has at least three years' regular service in the Senior Administrative Grade of pay band-4 with pay scale of Rs.37400-67000/- plus grade pay of Rs.10000/-(6th CPC)/ Level 14 of pay matrix under 7th CPC; or

(c) has held at least twenty five years' regular service in Group 'A' posts in the pay band-3 with pay scale of Rs.15600-39100/- plus grade pay of Rs.5400/- (6th CPC) /Level 10 of pay matrix under 7th CPC and above out of which at least one year' regular service should be in the Senior Administrative Grade pay band-4 with pay scale of Rs.37400-67000/- plus grade pay of Rs.10000/-(6th CPC)/ Level 14 of pay matrix under 7th CPC; and

(iii) having eighteen years' experience in the field of Public Administration and Management.

(2) A Member shall hold office for a term of three years from the date on which he enters upon his office and shall be eligible for re-appointment for a further term of two years, which may be extended for a further period of two years: provided further that no member shall hold office after he attains the age of sixty-four years. Notwithstanding anything contained in these rules, a Member shall hold office at the pleasure of the Central Government.

(3) The applications of only such officers / candidates shall be considered that are routed through proper channel and are accompanied with the following certificates:-

  
कमल किशोर/KAMAL KISHORE  
अवर सचिव/Under Secretary  
सड़क परिवहन एवं राजमार्ग मंत्रालय  
Ministry of Road Transport & Highways  
भारत सरकार/Govt. of India  
नई दिल्ली/New Delhi-110001




- i) Application in duplicate as per proforma given in the Annexure
- ii) Cadre Clearance Certificate
- iii) Statement giving the details of Major or Minor penalties imposed upon the Officer, if any, during the last ten (10) years.
- iv) Vigilance clearance
- v) Integrity Certificate
- vi) Attested copies of ACRs / APAR for the past five years.

(4) Applications from eligible Officers completed in all respect may be forwarded to Shri Sushant Sudan, Deputy Secretary (Establishment), Ministry of Road Transport & Highways, Room No. 325, Transport Bhawan, 1, Parliament Street, New Delhi-110001 by 5.00 pm within 45 days from the date of publication of Advertisement. **Advance copy of application will not be entertained. No advertisement will be published in Employment News.**

(5) Incomplete application / applications submitted to any officer other than the designated officer i.e. Deputy Secretary (Estt.) and those received after the prescribed date/time shall be summarily rejected.

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