

GOVERNMENT OF INDIA, MINISTRY OF DEFENCE
COLLEGE OF MILITARY ENGINEERING, CME PO, PUNE-411031
EMPLOYMENT NOTICE

Applications are invited from Indian nationals to fill up the following Group 'C' vacancies through direct recruitment:-

Ser No	Post / Post Code	Pay Scale / Level of the post	Educational and Other Qualifications Required	Vacancies							
				SC	ST	OBC	EWS	UR	Total	PwBDs	ESM
										04	12
									To be adjusted within the total reserved and unreserved vacancies (119 Nos).		
1.	Accountant A-1	Level 4 (25500-81100)	<u>Essential.</u> (a) A Degree in Commerce from a recognized University / equivalent qualification. (b) One year experience in accounts work in Govt / Semi-Govt or Commercial Organization of repute.	-	-	-	-	01	01	-	-
2.	Instrument Mechanic A-2	Level 4 (25500-81100)	<u>Essential.</u> (a) Matriculation or equivalent pass from recognized Board / University. (b) Certificate of Craftmanship in the trade of Mechanic (Instrument) from an ITI of Central Government or equivalent. (c) Three year experience in the trade.	-	-	01	-	-	01	-	-
3.	Senior Mechanic A-3	Level 4 (25500-81100)	<u>Essential.</u> (a) Matriculation or equivalent pass from recognized Board. (b) Certificate in craftmanship in the trade of Mechanic (IC Engine) or Mechanic (Motor) or Fitter from ITI Central Government or equivalent. (b) Three year practical experience in the trade.	-	-	-	-	02	02	-	-
4.	Machine Minder Litho (Offset) A-4	Level 4 (25500-81100)	<u>Essential.</u> (a) Matriculation or equivalent pass from recognized Board (b) <u>Should Know</u> : - Printing in colour with correct registration, setting of inking rollers, dampers, and pressures; making chemical for Litho Offset printing; to Operate Litho / Offset Machines. (c) One year experience in the trade.	-	-	-	-	01	01	-	-
5.	Laboratory Assistant (Other than Telecom) (a) Applied Mechanics and Structural Laboratory (01) (b) Applied Science School (02) B-1	Level 3 (21700-69100)	<u>For Applied Mechanics and Structural Laboratory:-</u> <u>Essential.</u> B.Sc. (Inter Science with Physics and Mathematics as subjects). <u>For Applied Science School:-</u> <u>Essential.</u> 12th Standard with Science (First or Second class in the principal subjects), Inter Science B.Sc. (1st year) or Pre-degree / Pre Professional.	-	-	01	01	01	03	1 (MD, SLD)	-
6	Lower Division Clerk (LDC) C-1	Level 2 (19900-63200)	<u>Essential.</u> (a) 12th Class or equivalent qualification from a recognized Board / University. (b) Typing in Computer @ speed of 35 w.p.m in English or Hindi Typing @ 30 w.p.m on Computer (35 words per minute and 30 words per minute corresponding to 10500/9000 KDPH on an average of 5 Key depressions for each word.	3	1	1	1	8	14	1 (LC, Dw, AAV)	2
7.	Storekeeper (Grade-II) C-2	Level 2 (19900-63200)	<u>Essential.</u> (a) 12th class or equivalent qualification from a recognized Board / University. (b) One year experience in handling stores and keeping Accounts in a store or a concern of Central or State Govt, autonomous / statutory organization, PSUs or University or in any Private Organization listed on the stock exchange(s) of India.	-	-	-	01	01	02	-	-
8.	Civilian Motor Driver (Ordinary Grade) CMD(Ord Gde) C-3	Level 2 (19900-63200)	<u>Essential.</u> (a) Matriculation or equivalent pass from recognized Board / University. (b) Should possess valid civil driving license for all types of vehicles from State Govt. (c) Two years experience in driving vehicle.	-	-	-	-	03	03	-	1
9.	Library Clerk C-4	Level 2 (19900-63200)	<u>Essential.</u> (a) 12th std pass from recognized Board / University or its equivalent. (b) One year experience in a Public / Government Library. <u>Desirable:</u> Certificate in Library Science from a recognized University / Institute.	-	-	01	-	01	02	-	-
10.	Sand Modeller C-5	Level 2 (19900-63200)	<u>Essential.</u> (a) Matriculation or equivalent pass from recognized Board / University. (b) One year experience in similar work.	-	-	01	01	02	04	-	-
11.	Cook C-6	Level 2 (19900-63200)	<u>Essential.</u> (a) Matriculation or equivalent pass from recognized Board / University. (b) Minimum experience of one year in cooking in reputed hotel or Mess.	01	-	-	01	01	03	-	-
12.	Fitter General Mechanic (Skilled) C-7	Level 2 (19900-63200)	<u>Essential.</u> (a) Matriculation or equivalent pass from recognized Board / University. (b) Certificate of Craftmanship in the trade of Fitter from ITI of central Govt or equivalent. (c) One year experience in the trade.	01	-	01	-	04	06	1 (D,HH)	1
13.	Moulder C-8	Level 2 (19900-63200)	<u>Essential.</u> Matriculation or equivalent pass from recognized Board / University and one year experience in the trade.	-	-	-	-	01	01	-	-

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14.	Carpenter (Skilled) C-9	Level 2 (19900-63200)	Essential. Matriculation or equivalent pass from recognized Board / University and one year experience in the trade.	-	-	01	-	04	05	-	1
15.	Electrician (Skilled) C-10	Level 2 (19900-63200)	Essential. Matriculation or equivalent pass from recognized Board / University (b) ITI certificate in the trade of Electrician and one year experience in the trade.	01	-	01	-	-	02	-	-
16.	Machinist Wood Working C-11	Level 2 (19900-63200)	Essential. Matriculation or equivalent pass from recognized Board / University and one year experience in the trade.	-	-	01	-	-	01	-	-
17.	Blacksmith (Skilled) C-12	Level 2 (19900-63200)	Essential. (a) Matriculation or equivalent pass from recognized Board / University. (b) ITI certificate in the trade of Blacksmith and one year experience in the trade.	-	-	-	-	01	01	-	-
18.	Painter (Skilled) C-13	Level 2 (19900-63200)	Essential. Matriculation or equivalent pass from recognized Board / University and one year experience in the trade.	-	-	-	-	01	01	-	-
19.	Engine Artificer C-14	Level 2 (19900-63200)	Essential. Matriculation or equivalent pass from recognized Board / University and one year experience in the trade.	-	-	-	-	01	01	-	-
20.	Storeman Technical D-1	Level 1 (18000-56900)	Essential. Matriculation or equivalent pass from recognized Board / University and should have experience in similar work for one year.	-	-	-	-	01	01	-	-
21.	Laboratory Attendant D-2	Level 1 (18000-56900)	Essential. Matriculation or equivalent pass from recognized Board / University and one year experience in Laboratory.	01	-	-	01	-	02	-	-
22.	Multi Tasking Staff (MTS) D-3	Level 1 (18000-56900)	Essential. Matriculation or equivalent pass from recognized Board / University or ITI Pass.	17	01	13	04	14	49	1 (B, LV)	5
23.	Lascar D-4	Level 1 (18000-56900)	Essential. Matriculation or equivalent pass from recognized Board / University.	03	05	04	01	-	13	-	2
Total Posts				27	07	26	11	48	119	04	12

ABBREVIATIONS: UR-Unreserved; SC-Scheduled Caste; ST-Scheduled Tribe; OBC-Other Backward Classes; EWS-Economically Weaker Section, PwBDs-Persons with Benchmark Disabilities (Minimum 40% Disability); LC-Leprosy Cured, MD-Multiple Disabilities (Including Deaf and Blind), D-Deaf, HH-Hard of Hearing, B-Blind, LV-Low Vision, Dw-Dwarfism, AAV-Acid Attack Victims, SLD-Specific Learning Disability. ESM-Ex-Serviceman.

Notes

- Number of posts / vacancies are tentative and the recruitment process can be cancelled/ suspended/ terminated by the appointing authority at any stage, due to administrative reasons.
- Multi-Tasking Staff – (Ser No 22) is required to perform duties of Safaiwala / Watchman / Gardner / Messenger and any other task as chosen by the appointing authority. Lascar- (Ser No 23) is required to perform duties of loading, unloading, digging and other tasks requiring manual labour.
- PwBDs and ESM Vacancies. Out of the total 119 vacancies, 12 vacancies for ESM and 04 vacancies for PwBDs candidates will be reserved from within the reserved and unreserved vacancies for the posts as shown in the Table above.

4. Online Application Form, Educational and other qualifications and Age Limit.

(a) **Online Application Form:** - (i) Only online application will be accepted. (ii) Online application with mandatory undertaking / forms to be uploaded by the candidate is available at <https://cmepune.edu.in>. (iii) Candidates should NOT send any application printouts or certificates or copies to CME by post. (iv) Candidates may apply for only one post in one online application. However, a maximum of three separate online applications for three different posts may be filled by a candidate mentioning their priority of post in the space given in the online application form.

(v) Any future amendments / corrigendum in the advertisement will be published in <https://cmepune.edu.in>.

(b) **Educational and other qualifications:** - Essential educational qualification, essential experience and desirable qualification (where applicable) for each post are as given in the table above.

(c) **Age Limit:** - (a) All posts for UR are 18 to 25 years except for CMD (Ord Gde) which is 18 to 30 years. The crucial date for determining age limit shall be the last date for receipt of application. Age relaxation criteria for candidates from reserved categories, for PwBDs and for ESM candidates is available at <https://cmepune.edu.in>.

(d) **Last date of submission of online application:** - (i) The last date of receipt of online application at <https://cmepune.edu.in> is 04 Mar 2023. (ii) Candidates are responsible for providing all factually correct data and correct certificates / documents. Providing factually incorrect data, fake certificates / documents or providing incomplete certificates / documents by the candidate will result in automatic rejection of his / her candidature.

(e) Persons working in Central Govt / State Govt / PSUs must also forward a printout of the application through the competent authority of his / her present organisation to Recruitment Cell, F CBRNP, CME, Dapodi, Pune-411031 by 04 Apr 2023. Admit Card will not be issued in case of non-receipt or late receipt of copy of the applications at CME, Pune.

5. Screening, Written Test and Skill / Practical Test.

(a) Mere submission of online applications(s) does not entitle candidates to be called for the written test.

(b) The number of candidates to be called for the written test will be restricted as per the merit of the candidate in the educational and other qualifications required. The number of candidates being called for the skill / practical test will be restricted.

(c) Skill / Practical test will be carried out in respect of LDC, CMD (Ord Gde) and Cook post only.

(d) Shortlisted candidates will be intimated later via email on their registered email ID about the status of their application(s). The organisation will not be responsible for non-receipt of intimation due to inactive / incorrect email ID. The candidates should check their status and shortlisted candidate should download their Admit Card approx 30 days after the last date of submission of the application(s) from <https://cmepune.edu.in>.

(e) No extra weightage will be given to additional qualifications / experience other than those mentioned above.

(f) Syllabus for written test alongwith breakdown of marks has been provided in detail on <https://cmepune.edu.in>.

(g) The examination centre will be in Pune, Maharashtra.

(h) Candidates will be responsible for their meal, travel and accommodation arrangements for the written test and skill / practical test. No TA/DA will be provided.

(i) Though the candidates can apply for multiple posts, Admit Card for examination will be issued for only one post per candidate based on the merit and priority of post filled by the candidate.

(j) PwBDs candidates desirous of availing the services of scribe / reader for the written test, should make arrangements for the scribe / reader at their end, and, must mandatorily produce certificate(s) at Appendix I, Appendix II and Appendix III as given at <https://cmepune.edu.in> at the written test. No scribe / reader will be provided by CME, Pune for the written test.

(k) Candidates are required to report for the written test, skill / practical test (where applicable) with identity proof (Passport, Aadhaar Card, PAN Card, Driving License, Voter's I Card) and Admit Card. PwBDs candidates availing the services of a scribe / reader for written test must produce certificates as mentioned at Para 5 (j) above (Appendix I, Appendix II and Appendix III).

(l) For the written test and skill / practical test, candidates are required to carry blue / black ball point only.

(m) The candidate must always wear mask, use sanitizer, maintain social distancing at examination centre and strictly follow the Covid-19 guidelines.

6. Mode of selection.

(a) All applications will be scrutinized in terms of age limit, educational and other qualifications as given above, and documents, forms and certificates uploaded by candidate on <https://cmepune.edu.in>.

(b) The shortlisted candidates will be required to appear for the written test. The written test will be of Objective Type of multiple choice questions of 10th / 12th / Degree level corresponding to the post applied for.

(c) The written test will consist of (i) General Intelligence & Reasoning (ii) Numerical Aptitude (iii) General English (iv) General Awareness.

(d) The question paper will be in English and Hindi except for General English paper.

(e) The requisite number of candidates will be shortlisted and called for skill / practical test (LDC, CMD (Ord Gde) and Cook posts) based on their category and merit in the written test. The candidates should check their status and shortlisted candidate should download their Admit Card from <https://cmepune.edu.in>. (f) The skill / practical test being only qualifying in nature, final selection of the candidates will be based on their category and marks obtained by candidates in the written test subject to qualifying in skill / practical test.

7. The decision of appointing authority regarding selection / rejection will be final.

8. Candidates on selection are liable to be transferred anywhere in India.

9. To avoid last minute rush, candidates are advised in their own interest to submit ONLINE applications well before the closing date since there may be a possibility of inability / failure to log on to the website on account of heavy load on the internet or website jam during last days.

10. CME does not accept any responsibility for candidates not being able to submit applications on account of the aforesaid reason or any other reason.