



ELECTRICITY SERVICE COMMISSION

U.P. Power Corporation Limited

(An U.P. Govt. Undertaking)

S.L.D.C. Campus (Near Mantri Aawas), Vibhuti Khand,
Phase-2, Gomti Nagar, Lucknow-226010

CIN : U32201UP1999SGCO24928

Advertisement No.01/VSA/2023/CS

Applications are invited from Indian Nationals possessing the **Essential Eligibility Qualification** given below, for direct recruitment to the post of Company Secretary as detailed below:-

Sl.No.	Post Code	Name of Post	Name of Company	Number of Post
1	301	Company Secretary	U.P. Power Corporation Ltd. (UPPCL)	01

The process of selection to the above post will be on the basis of Academic and Professional Qualification (Maximum 45 marks), Experience (Maximum 30 marks), General Appearance and Personal Interview (Maximum 25 marks).

Application alongwith proof of payment of Application fee, Educational and Professional Qualification, Experience certificate issued by the Company should be self attested and scanned and sent through E-mail to **applyforcs.1322@gmail.com** before the closing date of the application form. **Application form received through any other mode/courier or by hand will not be considered.** Original application form alongwith proof of payment of application fee, photocopy of educational and professional qualification will have to be submitted at the time of interview. Candidate can pay the requisite application fee through RTGS/NEFT mode only to **Current Account No- 33126144232 & IFSC code: SBIN0000125 & Name of Bank -State Bank of India, main branch, Hazratganj, Lucknow.** Application fee shall not be accepted through any other mode or cash.

(1) ESSENTIAL ELIGIBILITY CONDITIONS:-

(i) **AGE:** The candidate should not be more than 45 years of age as on 01.07.2022 (Inclusive of all relaxation, whatsoever).

(ii) EDUCATIONAL QUALIFICATION:

- (A) Candidate should be a member of the institute of Company Secretaries of India and should hold a Degree in Law from a Recognised University
- (B) Preference shall be given to a candidate having qualification of a Cost Accountant in addition to (A) above from a recognised Institute.

(iii) **EXPERIENCE:** Minimum 05 years of independent work experience as a Company Secretary. Preference shall be given to those candidates, who have the above experience as a Company Secretary in a power sector company.

Note:-(i) Work experience as an independent Company Secretary will only be considered. (ii) Experience as a Firm's Proprietor/Partner will not be considered. (iii) Experience certificate issued by Firm/Company or Form32/DIR-12 shall be submitted in support of experience.

(2) **RESERVATION:** Being unitary post in UPPCL, reservation is not applicable.

(3) **PAY-SCALE:** Pay as Per 7th Pay Commission-(Level-13; Rs.1,31,100+ Dearness and other allowances admissible as per rules of UPPCL.

