

(To be uploaded on the website of the Commission on dated 01-02-2022)



भारत सरकार,  
कार्मिक, लोक शिकायत तथा पेंशन मंत्रालय,  
कार्मिक एवं प्रशिक्षण विभाग,  
कर्मचारी चयन आयोग,  
ब्लॉक स12-केन्द्रीय कार्यालय परिसर,  
लोधी रोड, नई दिल्ली-110003.

Government of India,  
Ministry of Personnel, Public  
Grievances & Pensions,  
Department of Personnel and Training,  
Staff Selection Commission,  
Block No. 12, CGO Complex, Lodhi  
Road, New Delhi - 110003.

**(Website of the Commission: <https://ssc.nic.in>)**

## **Notice**

### **Combined Higher Secondary (10+2) Level Examination, 2021**

Dates for submission of online applications	01-02-2022 to 07-03-2022
Last date and time for receipt of online applications	07-03-2022 (23:00)
Last date and time for making online fee payment	08-03-2022 (23:00)
Last date and time for generation of offline Challan	09-03-2022 (23:00)
Last date for payment through Challan (during working hours of Bank)	10-03-2022
Dates of 'Window for Application Form Correction' and online payment of Correction Charges.	11-03-2022 to 15-03-2022 (23:00)
Schedule of Computer Based Examination (Tier-I)	May, 2022
Dates of Tier-II Examination (Descriptive Paper)	To be notified later

“GOVERNMENT STRIVES TO HAVE A WORKFORCE WHICH REFLECTS GENDER BALANCE AND WOMEN CANDIDATES ARE ENCOURAGED TO APPLY”

**F. No. 3/7/2021-P&P-I (Vol.-1):** The Staff Selection Commission will hold a competitive examination for recruitment to the posts of Lower Divisional Clerk/ Junior Secretariat Assistant, Postal Assistant/ Sorting Assistant and Data Entry Operators for various Ministries/ Departments/ Offices of the Government of India and various Constitutional Bodies/ Statutory Bodies/ Tribunals, etc..The details of the examination are as under:

1. **Pay Scale:**

- 1.1 Lower Division Clerk (LDC)/ Junior Secretariat Assistant (JSA): Pay Level-2 (Rs. 19,900-63,200).
- 1.2 Postal Assistant (PA)/ Sorting Assistant (SA): Pay Level-4(Rs. 25,500-81,100).

1.3 Data Entry Operator (DEO): Pay Level-4(Rs. 25,500-81,100) and Level-5(Rs. 29,200-92,300).

1.4 Data Entry Operator, Grade 'A': Pay Level-4(Rs. 25,500-81,100).

2. **Vacancies:**

2.1 Vacancies will be determined in due course. Updated vacancy position will be uploaded on the website of the Commission (<https://ssc.nic.in>->Candidate's Corner-> Tentative Vacancy).

3. **Reservation:**

3.1 Reservation for the Scheduled Castes (SC), Scheduled Tribes (ST), Other Backward Classes (OBC), Economically Weaker Sections (EWS), Ex-servicemen (ESM) and Persons with Disabilities (PwD) etc. categories is available as per extant Govt. Orders.

3.2 The Commission makes selection of candidates in pursuance to the vacancies reported by the User Departments concerned for various posts. The Commission does not have any role in deciding the number of vacancies of any User Department. Implementation of reservation policy, maintaining reservation roster and earmarking of vacancies for different categories come under the domain of the User Departments.

4. **Permissible disabilities for PwD candidates:**

4.1 Except for the Border Roads Organisation (BRO), the posts have been identified suitable for following disabilities, which is as per Notification No. 38-16/2020-DD-III dated 04.01.2021 issued by Department of Empowerment of Persons with Disabilities (Divyangjan), M/o Social Justice and Empowerment:

S No	Name of Post	Functional Requirement	Suitable Category of Benchmark Disability
1	Data Entry Operator	S, ST, W, MF, RW, SE, H	a) LV b) D, HH c) OA, BA, OL, BL, OAL,CP, LC, Dw, AAV, MDy d) ASD (M), ID, SLD, MI e) Multiple Disabilities Involving (a) to (d) above
2	Lower Division Clerk (LDC) / Junior Secretarial Assistant (JSA)	S, ST, W, BN, RW,SE, H, C, MF	a) B, LV b) D, HH c) OA, BA, OL, BL, OAL, CP, LC, Dw, AAV, MDy d) ASD (M, MoD), ID, SLD, MI e) Multiple Disabilities involving (a) to (d) above
3	Postal Assistant/ Sorting Assistant	S, ST, W, MF, SE, H, C	a) LV b) D, HH c) OL, LC, Dw, AAV d) ASD (M), ID, SLD, MI e) Multiple Disabilities involving (a) to (d) above