

ICMR-NATIONAL CENTRE FOR DISEASE INFORMATICS AND RESEARCH

Department of Health Research, Ministry of Health and Family Welfare, Government of India,
Nirmal Bhawan- ICMR Complex, Poojanahalli Road, Kannamangala Post, Bengaluru -562 110. Karnataka (India)
Email: adm.ncdir@gov.in

Adv. No. 5/2023 dated 17-05-2023

Online applications are invited for various project posts to be filled up on purely temporary or contractual basis under project at ICMR-National Centre for Disease Informatics and Research, Bengaluru.

Place of duty: ICMR-National Centre for Disease Informatics and Research, Bengaluru.

1. Name of the Project: 'CaRes NER – A Multidisciplinary Research Programme for Prevention and Control of Cancer in North Eastern States in India' at ICMR-NCDIR, Bengaluru. {Up to 30-09-2025 and may be extended as per the requirement of the institute/ funding agency}

Name of the Post	Computer Programmer (Grade A)
Number of Posts & Category	1 Post - EWS
Essential Qualification	Master's Degree in Computer Application / Information Technology / Computer Science from recognized institution/ university. OR B.E/ B. Tech in Computer Engineering / Computer Science / Computer Technology / Information Technology from a recognized university.
Desirable Qualifications	Android developer Java, Android, Restful API and Json Parsing, Multithreading, Java, XML, HTML5, CSS3, Angular JS, SQ Lite, My SQL, Data Encryption, Google Maps and location services. Familiar with Restful API to connect to server and json parsing, multithreading and parallel processing, knowledge in SQLite and data encryption, Google maps integration and related APIs, strong knowledge of Android UI design principles, patterns and best practices. Should have completed a course in Android application development and have a strong understanding of Android SDK and mobile development cycle. OR .Net developer C#.NET & VB.NET developer with good communication and analytical skills. The ideal candidate should be proficient in the following areas: .NET Framework 3.5, ASP.net C#.NET, VB.NET, .NET MVC, MS SQL Server, JavaScript, LINQ, WCF Services/Web Services, JQuery, AJAX, JavaScript, SQL Server 2005/2008/2012, web-designing skills with HTML 5, Bootstrap, Google Maps and location services
Age Limit	30 Years
Emoluments	₹. 32,000/- per month
Job Description	Assisting the senior software development colleagues with all aspects of software design, coding and database development for software applications in disease data capture, checking, processing, analysis, reporting and data visualizations. The incumbent will have to provide required assistance to develop outputs on different aspects of the project or may be assigned any other responsibilities from time to time as per requirement.

प्रशासनिक अधिकारी/Administrative Officer
एन सी डी आई एन (आई सी एम आर), बेंगलुरु
NCDIR (ICMR), Bengaluru

Name of the Post	Project Scientist – B (Medical)
Number of Posts & Category	1 Post - EWS
Essential Qualification	MBBS degree with one-year Research / Teaching experience OR MD/MS in Community Medicine/ Pediatrics/ Pathology /ObGyn/Hospital Administration from a recognized university.
Desirable Qualifications	i) Post Graduate Qualification in Epidemiology MHA or Public Health (MAE/MPH/MSc/PhD etc) ii) work experience in NCDs / epidemiology/NPCDCS programme, Health system, policy etc. iii) Research / teaching experience in the relevant subjects in recognized institute(s) (ii) Knowledge of Computer Applications. iv) Trained in Public Health/Epidemiology/ Research methodology.
Age Limit	35 Years
Emoluments	₹. 68,875/- per month
Job Description	(i). Conduct literature review, synthesise and write reports on medical and public health topics (ii). Coordinate and conduct data collection at health facility and system level, Organize data management and transmission (iii). Training, guiding and supervising PTOs/DEOs in their day to day work (iv). Able to work in a team The candidate should be willing to travel within India for field work.

2. Name of the Project: **“Strengthening the Medical Certification of Cause of Death (MCCD) practices in public and private healthcare facilities in India: Research to implementation”**. {Up to 28-02-2024 and may be extended as per the requirement of the institute/ funding agency}

Name of the Post	Project Scientist – B (Medical)
Number of Posts & Category	1 Post - OBC
Essential Qualification	MBBS degree with one-year Work experience OR MD/MS in Community Medicine/ Pediatrics/ Pathology /ObGyn/Hospital Administration from a recognized university.
Desirable Qualifications	(i). Post Graduate Qualification in Epidemiology Public Health (ii). Experience in handling software applications. (iii). Training/experience in Health Research.
Age Limit	35 Years (3 Years of age relaxation for OBC candidates)
Emoluments	₹. 68,875/- per month
Job Description	(i). Conduct literature review, synthesize and write reports on medical and public health topics (ii). Coordinate and conduct data collection at health facility and system level, Organize data management and transmission (iii). Training, guiding and supervising Project Staff in their day to day work (iv). Able to work in a team.

प्रशासनिक अधिकारी/Administrative Officer
एन सी डी आई आर (आई सी एम आर), बेंगलुरु
NCDIR (ICMR), Bengaluru

3. Name of the Project: **Older Population Based Cancer Registry under North East Region at NCDIR, Bengaluru.** {Up to 31-3-2026 and may be extended as per the requirement of the institute/ funding agency}

Name of the Post	Computer Programmer (Grade A)
Number of Posts & Category	1 Post - ST
Essential Qualification	Master's Degree in Computer Application / Information Technology / Computer Science from recognized institution/ university. OR B.E/ B. Tech in Computer Engineering / Computer Science / Computer Technology / Information Technology from a recognized university.
Desirable Qualifications	Android developer Java, Android, Restful API and Json Parsing, Multithreading, Java, XML, HTML5, CSS3, Angular JS, SQ Lite, My SQL, Data Encryption, Google Maps and location services. Familiar with Restful API to connect to server and json parsing, multithreading and parallel processing, knowledge in SQLite and data encryption, Google maps integration and related APIs, strong knowledge of Android UI design principles, patterns and best practices. Should have completed a course in Android application development and have a strong understanding of Android SDK and mobile development cycle. OR .Net developer C#.NET & VB.NET developer with good communication and analytical skills. The ideal candidate should be proficient in the following areas: .NET Framework 3.5, ASP.net C#.NET, VB.NET, .NET MVC, MS SQL Server, JavaScript, LINQ, WCF Services/Web Services, JQuery, AJAX, JavaScript, SQL Server 2005/2008/2012, web-designing skills with HTML 5, Bootstrap, Google Maps and location services
Age Limit	30 Years plus (5 Years of age relaxation for ST candidates)
Emoluments	₹. 32,000/- per month
Job Description	Assisting the senior software development colleagues with all aspects of software design, coding and database development for software applications in disease data capture, checking, processing, analysis, reporting and data visualizations. The incumbent will have to provide required assistance to develop outputs on different aspects of the project or may be assigned any other responsibilities from time to time as per requirement.

4. Name of the Project: **'Setting up of Hospital Based Cancer Registry in Regional Cancer Centre at ICMR-NCDIR, Bengaluru'.** {Up to 31-3-2026 and may be extended as per the requirement of the institute/ funding agency}

Name of the Post	Project Admin Assistant
Number of Posts & Category	1 Post - EWS
Essential Qualification	Graduate in any discipline from recognized University with five years' experience in administration or finance/accounts work.
Desirable Qualifications	(i) Knowledge of preparation of Budget, finalization of accounts, maintenance of cash book in double entry system, ledger etc. (ii) Knowledge of government rules governing Finance/ Accounts and Establishment matters and principles of audit of accounts. (iii) Experience in handling Administrative / Accounts / Establishment / Purchase and Stores. (iv) Working Knowledge of Computer and MS-office
Age Limit	30 Years
Emoluments	₹. 32,000/- per month

[Signature]
प्रशासनिक अधिकारी/Administrative Officer
एन सी डी आई रगर (आई सी एम आर), बंगलुरु
(NCDIR, ICMR), Bengaluru

Job Description	<p>1. Management of project activities and monitoring implementation of project and the participating centers. To assist in any other works related to the project or other scientific/administrative.</p> <p>2. To assist in preparation of all necessary documents of the meetings/training/workshops etc. Secretarial Assistance.</p> <p>3. To assist in any other works related to the project or other technical activities</p>
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Name of the Post	Project Section Officer
Number of Posts & Category	1 Post - OBC
Essential Qualification	Graduate in any discipline from recognized University with five years' experience in administration or finance/accounts work
Desirable Qualifications	<p>(i) Experience in dealing with various matters related to administration, establishment, accounts and procurement through GeM and allied matters at supervisory level.</p> <p>(ii) Conversant with Govt. of India (GoI) rules and procedures.</p> <p>(iii) Noting and drafting</p> <p>(iii). Working knowledge of Microsoft Word, Excel, PowerPoint etc.</p> <p>(iv). Knowledge of TA/DA Rules of Govt of India.</p>
Age Limit	30 Years plus (3 years age relaxation for OBC candidates)
Emoluments	₹. 32,000/- per month
Job Description	<p>(i). Handling all the relevant matters at semi-executive level.</p> <p>(ii). Dealing with all the matters pertaining to projects for obtaining and scrutiny of UCs, submission of proposal for release of funds, etc.,</p> <p>(iii). Rendering assistance to Scientists/Administrative Officer and Accounts Officer dealing with various matters, as and when necessary.</p>

5. Name of the Project **'Development of Population Based Stroke Registry' in different regions of India at NCDIR, Bengaluru.** {Up to 29-2-2025 and may be extended as per the requirement of the institute/ funding agency}

Name of the Post	Project Scientist – C (Medical)
Number of Posts & Category	1 Post - OBC
Essential Qualification	<p>Post Graduate Degree (MD/MS/DNB) after MBBS with one-year research experience</p> <p>OR</p> <p>MBBS degree with four years' research experience</p>
Desirable Qualifications	<p>(i) MD/MS/DNB in Medicine/ Pediatrics/ P&SM, Pathology/ Pulmonary Medicine/ Radiotherapy/ Obstetrics and Gynecology/ Hospital Administration from a recognized University for candidates with first class relevant degree / Master of Public Health. (ii) Additional Post-doctoral research / teaching experience in the relevant subjects in recognized institute(s); (iii) Knowledge of Computer Applications.</p> <p>iv) Trained in Public Health / Epidemiology / Research Methodology</p> <p>v) Post Graduate Qualification in Epidemiology or Public Health (MAE/MPH/MSc/Ph.D etc.) or 2 years' experience in cancer or other NCD epidemiology/NPCDCS Programme etc.</p> <p>vi) Work experience in Health systems/ policy.</p>
Age Limit	40 Years plus (3 Years of age relaxation for OBC candidates)

Emoluments	₹. 72,325/- per month
Job Description	(i) Assist in ongoing research/training programs (ii) Conduct good literature search and synthesis, develop research proposal, data management, data analysis, report writing (iii) Any other related work assigned to.

6. Name of the Project: **'National Stroke Care Registry Programme: Development of Hospital Based Stroke Registries in different regions of India'** at ICMR-NCDIR, Bengaluru. {Up to 30-09-2027 and may be extended as per the requirement of the institute/ funding agency}

Name of the Post	Project Admin Assistant
Number of Posts & Category	1 Post - ST
Essential Qualification	Graduate in any discipline from recognized University with five years' experience in administration or finance/accounts work
Desirable Qualifications	(i) Knowledge of preparation of Budget, finalization of accounts, maintenance of cash book in double entry system, ledger etc. (ii) Knowledge of government rules governing Finance/ Accounts and Establishment matters and principles of audit of accounts. (iii) Experience in handling Administrative / Accounts / Establishment / Purchase and Stores. (iv) Working Knowledge of Computer and MS-office
Age Limit	30 Years plus (5 years age relaxation for ST candidates)
Emoluments	₹. 32,000/- per month
Job Description	1. Management of project activities and monitoring implementation of project and the participating centers. To assist in any other works related to the project or other scientific/administrative. 2. To assist in preparation of all necessary documents of the meetings/training/workshops etc. Secretarial Assistance. 3. To assist in any other works related to the project or other technical activities

Name of the Post	Project Technical Officer (Statistics)
Number of Posts & Category	1 Post - ST
Essential Qualification	Graduate in Statistics / Biostatistics from recognized university with five years' work experience from a recognized institution OR Master's degree in the Statistics / Biostatistics from recognized university.
Desirable Qualifications	Knowledge of statistics related computer software like SPSS, EPI-INFO, EPISTAT & application packages like MS-Office. Two years post MSc research experience particularly in survival analysis/ cancer registry.
Age Limit	30 Years plus (5 years age relaxation for ST candidates)
Emoluments	₹. 32,000/- per month
Job Description	The candidate is required to provide assistance in data analysis and statistical outputs using modern medical statistical tools for implementation of this project or any other work as per requirement.

प्रशासनिक अधिकारी/Administrative Officer
एन सी डी आई गार (आई सी एम आर), बेंगलुरु
NCIR (ICMR), Bengaluru

7. Name of the Project: **'Development of Hospital Based Stroke Registry in the North East Region' at ICMR-NCDIR, Bengaluru.** {Up to 31-03-2026 and may be extended as per the requirement of the institute/ funding agency}

Name of the Post	Project Scientist – B (Medical)
Number of Posts & Category	1 Post - OBC
Essential Qualification	MBBS degree with one-year Research / Teaching experience OR MD/MS in Community Medicine/ Medicine/ Pediatrics/ Pathology/ObGyn/ from a recognized university. OR MBBS with MPH (2years)
Desirable Qualifications	i) Post Graduate Qualification in Epidemiology MHA or Public Health (MAE/MPH/MSc/PhD etc) ii) work experience in NCDs / epidemiology/NPCDCS Programme, Health system, policy etc. iii) Research / teaching experience in the relevant subjects in recognized institute(s) (ii) Knowledge of Computer Applications. iv) Trained in Public Health/Epidemiology/ Research methodology.
Age Limit	35 Years plus (3 Years of age relaxation for OBC candidate)
Emoluments	₹. 68,875/- per month
Job Description	To develop programmes for research and training related to this project and to provide assistance in conducting research for prevention and control of Cancer in North & East regions of India. To undertake monitoring / coordination / data management / report writing and publication or any other work as per requirement from time to time.

8. Name of the Project: **'Setting up of Cancer Registry in Andhra Pradesh' at ICMR-NCDIR, Bengaluru.** {Up to 30-11-2025 and may be extended as per the requirement of the institute/ funding agency}

Name of the Post	Project Technical Officer (Statistics)
Number of Posts & Category	1 Post - SC
Essential Qualification	Graduate in Statistics / Biostatistics from recognized university with five years' work experience from a recognized institution OR Master's degree in the Statistics / Biostatistics from recognized university.
Desirable Qualifications	Knowledge of statistics related computer software like SPSS, R, EPI-INFO, EPISTATA & application packages like MS-Office. Two years post MSc research experience particularly in survival analysis/ cancer registry.
Age Limit	30 Years plus (5 years age relaxation for SC candidates)
Emoluments	₹. 32,000/- per month
Job Description	The candidate is required to provide assistance in data analysis and statistical outputs using modern medical statistical tools for implementation of this project or any other work as per requirement.

प्रशासनिक अधिकारी/Administrative Officer
एन सी डी आई गैर (आई सी एम आर), बेंगलुरु
NCDIR (ICMR), Bengaluru

Name of the Post	Computer Programmer (Grade B)
Number of Posts & Category	1 Post - OBC
Essential Qualification	Master's Degree in Computer Application / Information Technology / Computer Science from recognized institution/ university. OR B.E/ B. Tech in Computer Engineering / Computer Science / Computer Technology / Information Technology from a recognized university with two years' experience in relevant areas of programming or information system in a Government, Autonomous, PSU etc. recognized organizations
Desirable Qualifications	.Net developer C#.NET & VB.NET developer with good communication and analytical skills. The ideal candidate should be proficient in the following areas: .NET Framework 3.5, ASP.net C#.NET, VB.NET, .NET MVC, MS SQL Server, JavaScript, LINQ, WCF Services/Web Services, JQuery, AJAX, JavaScript, SQL Server 2005/2008/2012, web-designing skills with HTML 5, Bootstrap, Google Maps and location services. OR Android developer Java, Android, Restful API and Json Parsing, Multithreading, Java, XML, HTML5, CSS3, Angular JS, SQ Lite, My SQL, Data Encryption, Google Maps and location services. Familiar with Restful API to connect to server and json parsing, multithreading and parallel processing, knowledge in SQLite and data encryption, Google maps integration and related APIs, strong knowledge of Android UI design principles, patterns and best practices. Should have completed a course in Android application development and have a strong understanding of Android SDK and mobile development cycle.
Age Limit	30 Years Plus (3 Years of age relaxation for OBC candidates)
Emoluments	₹. 32,500/- per month
Job Description	Assisting the senior software development colleagues with all aspects of software design, coding and database development for software applications in disease data capture, checking, processing, analysis, reporting and data visualizations. The incumbent will have to provide required assistance to develop outputs on different aspects of the project or may be assigned any other responsibilities from time to time as per requirement.

9. Name of the Project: **Additional Population Based Cancer Registry under North East Region at NCDIR, Bengaluru.** {Up to 31-3-2026 and may be extended as per the requirement of the institute/ funding agency}

Name of the Post	Project Scientist – C (Medical)
Number of Posts & Category	1 Post - UR
Essential Qualification	Post Graduate Degree (MD/MS/DNB) after MBBS with one-year research experience OR MBBS degree with four years' research experience
Desirable Qualifications	(i) MD/MS/DNB in Medicine/ Pediatrics/ Pathology/ Obstetrics and Gynecology/ from a recognized University for candidates with first class relevant degree / Master of Public Health. (ii) Additional Post-doctoral research / teaching experience in the relevant subjects in recognized institute(s); (iii) Knowledge of Computer Applications. iv) Trained in Public Health / Epidemiology / Research Methodology

प्रशासनिक अधिकारी/Administrative Officer
एन सी डी आई एन (आई सी एम आर), बेंगलुरु
NCDIR, ICMR, Bengaluru

	v) Post Graduate Qualification in Epidemiology or Public Health (MAE/MPH/MSc/Ph.D etc.) or 2 years' experience in cancer or other NCD epidemiology/NPCDCS Programme etc. vi) Work experience in Health systems/ policy.
Age Limit	40 Years
Emoluments	₹. 72,325/- per month
Job Description	(i) Assist in ongoing research/training registry programs (ii) Conduct good literature search and synthesis, develop research proposal, data management, data analysis, report writing (iii) Any other related work assigned to.

Terms and Conditions:

- Interested and eligible candidates should apply preferably ONLINE through the website www.ncdirindia.org. Duly filled application affixing recent passport size photograph along with self-attested copies of all relevant certificates and experience should be sent to ICMR-NCDIR, Bengaluru before **05-06-2023 by email (adm.ncdir@gov.in)**. While sending application by email candidates should attach ICMR-NCDIR application format, along with documents related to education and experience in chronological order. (Pdf format)
- Community/ Caste certificate: Candidates applying under OBC category shall submit self-attested copy of OBC Non – Creamy Layer Certificate in specified format, issued within one year from the closing date of application by the appropriate authority. Only Non-Creamy Layer OBC certificate issued within one year will be -accepted and other certificates will not be accepted.
- Community/ Caste certificate: Candidates applying under SC/ST category shall submit self-attested copy of SC/ST Certificate in specified format.
- Community/ Caste certificate: Candidates applying under EWS category shall submit self-attested copy of EWS Certificate in specified format.
- Age relaxation against post earmarked for reserved candidates will be as per Govt. of India Norms. No age relaxation against Unreserved (UR) vacancy.
- Age Concession: Age relaxation in respect of SC/ST/OBC candidates, retrenched government employees, Departmental Candidates (including projects) and Ex-servicemen in accordance with the instructions issued by the Central Government from time to time.
- Persons already in regular time scale service under any Government Department / Organizations are not eligible.
- Qualification and experience should be in relevant discipline/ field and from a reputed institution/ organization recognized by relevant authority. Experience shall count from the date of completion of minimum educational qualification.
- Submission of incorrect or false information during the process of interview/ personal discussion through video conferencing shall disqualify the candidature at any stage.
- Mere fulfilling the essential qualification/ experience does not guarantee selection.
- Initial appointment will normally for a period of one year and the services will be extended further period subject to satisfactory performance evaluation of the concerned project employee.
- Age will be reckoned from the last date of receipt of application by email i.e., **05-06-2023**.
- These posts are purely temporary and co-terminable with the project. Employees will be engaged on consolidated pay basis.
- The appointment will be made on the basis of results of interview / personal discussion through video conferencing mode.
- Selected candidate will not have any right to claim for regular appointment in the Council on the basis of contract appointment.
- Late received applications will not be considered. Only short-listed candidates will be called for interview/video conferencing, no correspondence will be entertained in
- Incomplete applications, without photograph or without copies of relevant certificates will not be entertained. The Director, ICMR-NCDIR reserves the right to increase or decrease the no. of posts or reject the applications or cancel the notification without assigning any reason thereof.

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NCDIR, ICMR, Bengaluru

18. No TA/DA will be paid for appearing in interview/video conferencing. Any canvassing by or on behalf of the candidates or to bring political or other outside influence with regard to selection/recruitment shall be disqualification.

19. **Shortlisting Criteria:**

- The shortlisting is based on criteria fixed by ICMR-NCDIR.
- In the first instance, all the candidates who fulfill minimum eligibility criteria, in respect of age, educational qualifications and experience, etc (wherever required), shall be shortlisted.
- If the number of such shortlisted candidates are high and it is not possible to call all of them for interview, then the ICMR-NCDIR shall further shortlist the candidates, on the basis of some suitable shortlisting criteria, as may be fixed by the appointing authority i.e. Director, ICMR-NCDIR. Though this may vary from case to case, depending on merits, ICMR-NCDIR, generally prefers to call candidates with higher experience in the relevant fields or candidates with higher educational qualification or both, as the case may be.

Note: The purpose of shortlisting candidates is to restrict, to a reasonable limit, the number of candidates to be called for interview, keeping in view the number of vacancies available at a time, the number of candidates satisfying the Essential Qualifications and other conditions prescribed. In order to rationalize the time of the interview Boards are also to reasonably restrict the number of candidates to be called for interview, a set of norms have been adopted with the approval of the Competent Authority, which are indicated below:

For one vacancy	Up to 12 Candidates
For 2-3 vacancy	Up to 24 Candidates
For 4-6 vacancy	Up to 36 Candidates
For 7-9 vacancy	Up to 48 Candidates
For 10 vacancy and above	Up to 50 Candidates or above (5times the number of posts)

20. Shortlisted candidates will be called for interview personal discussion and / or video conferencing after verification of essential qualification and experience. Bad connection/ connection failure from any side during interview / personal discussion will not be a responsibility of ICMR-NCDIR, Bengaluru.

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NCDIR, ICMR, Bengaluru

**SCHEDULE FOR SUBMISSION OF ONLINE APPLICATION BY EMAIL AND PERSONAL
DISCUSSION/ OR VIDEO CONFERENCING**

Sl. No	Post	No. of posts	Date and time of submission of online application by email	Date and time of personal discussion/ or video conferencing
1	Project Scientist – C (Medical)	2 Posts	<u>05-06-2023 till 05:00 PM</u>	Date of personal discussion / video conferencing will be intimated to eligible / shortlisted candidates
2	Project Scientist – B (Medical)	3 Posts		
3	Project Technical Officer (Statistics)	2 Posts		
4	Computer Programmer (Grade A)	2 Posts		
5	Computer Programmer (Grade B)	1 Post		
6	Project Admin Assistant	2 Posts		
7	Project Section Officer	1 Post		

The selected candidate should bring original certificates in the time of joining (1) Educational qualification (2) Proof of Date of birth (3) Experience certificates/testimonials. (4) One-self attested recent passport size photograph (5) ID Proof (Ex. PAN/Voter ID/Driving License etc.) (6) Three sets of self-attested photocopies of all documents. (7) SC/ST/OBC/EWS/PWD Certificates, if applicable. (8) Candidates should submit all certifications/testimonials in original for verification. Candidates who fail to bring the original certificates will not be allowed to report the duty.

NOTE

- Guidelines for applying online are given in Annexure – I
- Shortlisted candidates will be called for interview / personal discussion through video conferencing after verification of essential qualification & experience.
- Any Addendum/Corrigendum in respect of above vacancy notice shall be issued on our websites www.ncdirindia.org only and no separate notification shall be issued in the press. Applicants are requested to regularly visit our website to keep themselves updated.

Further information on NCDIR and its Mission/Function can be viewed on the NCDIR website (www.ncdirindia.org).

प्रशासनिक अधिकारी/Administrative Officer
एन सी डी आई रंगर (आई सी एम आर), बेंगलूरु
NCDIR (ICMR), Bengaluru

Sd/-
DIRECTOR
ICMR-NCDIR, Bengaluru