

ANNEXURE-III

(TO BE POSTED ON BANK'S WEBSITE)

Central Bank of India Samajik Utthan Avam Prashikshan Sansthan
(CBI-SUAPS)

(A Society/Trust Sponsored by Central Bank of India)

**Engagement of Sub-staff/Watchmen for RSETI CHHINDWARA, BALAGHAT & SEONI
(Rural Self Employment Training Institutes) on contract for the Year-2023-24**

TOTAL VACANT POST: 3

IMPORTANT: LAST DATE OF RECEIPT OF APPLICATION: 15.06.2023

Society/Trust Profile:

Central Bank of India Samajik Utthan Avam Prashikshan Sansthan (CBI-SUAPS), a Society/Trust, (registered under Society Registration Act 1860 with Head Office at Mumbai), sponsored by Central Bank of India and engaged in imparting training to rural youth for their self-employment and bringing awareness among rural masses on financial literacy through its 46 RSETI & 48 FLCC Centers located in 50 districts of the country, is looking for engaging the services of Attender on Annual Contract basis for our **RSETI, CHHINDWARA, BALAGHAT & SEONI Center**.

The details are given below:

1. AGE, QUALIFICATION & EXPERIENCE

Sr.No.	Name of the Post	Age	Qualification	Experience / Other eligibility criteria.
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1.	Watchmen/Sub-staff	Minimum 21 years & maximum 35 years as on the last date of the receipt of the application *	Shall be passed Secondary School Certification (SSC)/ Matriculate	Should be resident of CHHINDWARA, BALAGHAT & SEONI District only.
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*** Relaxation of 5 years to SC/ ST candidates and 3 years to OBC Candidates and 10 years for PWDs and for widows, Divorced women and legally separated woman 9 years (Subject to maximum age limit of 35 years) from their husband who have not remarried for General and 38 years for OBC and 40 years for SC/ ST candidates.**

For Ex-Servicemen the relaxation in age will be upper age limit as above plus actual service put in armed forces plus three years subject to actual age being not more than 45 years.

2. CONTRACT PERIOD, AMOUNT AND OTHER TRAVELLING EXPENSES:

The candidate shall be appointed on Contract basis for a period of one year. Renewal of contract may be considered at the sole discretion of Society/Trust and subject to satisfactory performance.

No person employed elsewhere will be allowed to work on instant advertised post after being selected for the contractual engagement.

3. CONTRACT AMOUNT: The contract amount shall be fixed at **Rs.8000/-** per month. No other allowance/ benefit/ payment/ facility will be admissible.

4. LEAVE: The candidates shall be entitled for 15 days leave per year with maximum of 02 days per month.

5. JOB PROFILE: Watchmen/ Attender will perform the duties as sub-staff under and as per the direction/ instructions given by In-charge, Cent RSETI/ Cent FLCC centers

6. SELECTION PROCEDURE: The eligible candidates will be called for personal interview and the decision of the Society/Trust in this regard shall be final.

7. SUBMISSION OF APPLICATION:

Eligible candidates have to submit their applications in the given format (Annexure). Last date for receipt of application is **15.06.2023**. No applications shall be entertained beyond the stipulated date. Incomplete applications will be rejected.

Address the application, Subscribing “Application for the post of Attender/ Sub-staff at RSETI/ FLCC Centers on contract **for the year 2023-24**” to **Regional Manager/Co-Chairman, C/o Central Bank of India, Regional Office, P.B.NO. 13, Narshinghpur Road, Chhindwara..**

8. APPLICATION FEE: There is no application fee prescribed.

9. GENERAL INSTRUCTIONS:

- (a) While applying for the post, the applicant should ensure that he/she fulfills the eligibility criteria and other norms mentioned above and that the particulars furnished are correct in all respects. In case it is detected at any stage of recruitment that a candidate does not fulfill the eligibility norms and / or that he/ she has furnished any incorrect / false information or has suppressed any material fact (s), his / her candidature will automatically stand cancelled. If any of the above shortcoming(s) is / are detected even after engagement, his / her contractual engagement is liable to be terminated without any notice.
- (b) In case of suitable and deserving cases, any of the requirements and conditions of eligibility mentioned above, may be relaxed at the discretion of the Management of Society/Trust. The Management of Society/Trust reserves the right to fill or not to fill the above advertised position without assigning any reason thereof.
- (c) Mere admission of application against the advertisement and apparently fulfilling the criteria as prescribed in the advertisement would not bestow on him / her right to be called for interview.
- (d) The candidate, having worked for 12 months, if willing to work for the next 12 months, will give fresh offer in writing upon completion of said 12 months.

10. As agreed upon while submitting declaration form along with application the dispute if any, with regard to selection, appointment/ engagement or any claim arising out of the advertisement will be subject to the jurisdiction of Courts/ Tribunals/ forums at Mumbai only.

If you agree to the terms and conditions stated above, please sign duplicate copy of this letter as a token of their acceptance.

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	<p>उम्मीदवारों को संगठन में शामिल होने से पहले, संगठन के प्रबंधकों से लिखित अनुमति लेनी चाहिए।</p> <p>Note: Candidates engaged in the organization are not allowed to join in any trade, business, profession or calling without the written permission of the management.</p>	
18.	<p>क्या आपके पास आय का कोई अन्य स्रोत है? (ब्यौरा दें) Have you any other source of income? (Give details)</p>	
19.	<p>(क) क्या आप कभी गंभीर रूप से बीमार हुए हैं? यदि हाँ, तो बीमारी और किये गये उपचार के ब्यौरे दें. □(a) Have you ever suffered from any serious illness? If so, give details of illness and Treatment taken.</p>	
	<p>(ख) क्या आपको कोई शारीरिक या मानसिक विकार है? यदि हाँ, तो विकार की प्रकृति बताना. □(b) Do you presently suffer from any disability, physical or mental? If so, state briefly The nature of disability.</p>	
20.	<p>अन्य टिप्पणियाँ, यदि कोई हों. □ Additional Remarks, If any :</p>	
	<p>व्यक्तिगत संदर्भ PERSONAL REFERENCE</p>	
21.	<p>दो ऐसे संदर्भों के नाम दें जो संगठन के लिए विशेष स्थिति में, स्वीकार्य हों, जो कि रिश्तेदारों या पूर्व नियोक्ताओं के अलावा हों। संदर्भों को कम से कम 3 सालों से जानना चाहिए।</p> <p>Give names of two references who have a special standing, acceptable to the organization, other than relative or former employer. References should have known you for at least 3 years.</p>	
	<p>(i) नाम/Name:</p> <p>व्यवसाय/Occupation:</p> <p>पता/Address:</p>	
	<p>(ii) नाम/Name:</p> <p>व्यवसाय/Occupation:</p> <p>पता/Address:</p>	

