



GAIL (India) Limited
(A Government of India Undertaking - A Maharatna Company)

GAS PROCESSING UNIT, GANDHAR
Village: Rozatankaria, Taluka: Amod,
District-Bharuch – 392140 (Gujarat)
Phone: 02641-231023 Extn: 871343/871340.
Email: hrgandhar@gail.co.in
Website: www.gailonline.com

REQUIREMENT OF FULL TIME FACTORY MEDICAL OFFICER ON TEMPORARY TENURE BASIS

GAIL (India) Limited, a Maharatna PSU and India's flagship Natural Gas Company is integrating all aspects of the Natural Gas value chain (including Exploration & Production, Processing, Transmission, Distribution and Marketing) and its related services. In a rapidly changing scenario, GAIL is spearheading the move to a new era of clean fuel industrialization by creating a quadrilateral of green energy corridors that connect major consumption centres in India with major gas fields, LNG terminals and other cross border gas sourcing points. GAIL is also expanding its business overseas to become a formidable player in the International Market.

GAIL (India) Limited invites applications from committed, vibrant and passionate Indian nationals in Medical discipline fulfilling the eligibility criteria for filling up below mentioned post for its Occupational Health Centre at Gas Processing Unit, Gandhar, Village: Rozatankaria, Taluka: Amod, District: Bharuch-392140 (Gujarat):

Table-I

#	Name of the post	TOTAL
1	Full time Factory Medical Officer on temporary tenure basis	01

1. **Minimum Essential Qualification(s) for the above posts shall be as indicated in Table-II below:**

Table-II

#	Name of the post	Minimum Essential Qualification(s)
1	Full time Factory Medical Officer on temporary tenure basis	Minimum MBBS with completed internship and registration with Medical Council of India and must have Certificate of training in Industrial Health (CIH/AFIH/DIH) of minimum three months duration recognised by State Government.

1.1 Post qualification experience will be desirable.

1.2 Only full time Regular courses will be considered.

2. EMOLUMENTS AND OTHER BENEFITS

2.1 Engagement is full time on temporary tenure basis and will have initial period of engagement for not more than one year. Based on the performance, period of engagement may be extended further on yearly basis. However, the maximum period of contractual engagement shall not



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exceed beyond 30.06.2026. Increment will be given on extension of services after completion of one-year engagement.

- 2.2 Consolidated Monthly Fees of **Rs. 93,000/-** (Rupees Ninety-Three Thousand Only) will be paid per month.
- 2.3 Annual Increment of Rs. 2800/- will be given on extension of period (if any) after completion of one-year of engagement.
- 2.4 OPD expenses (as in-house medical facility is not available at GAIL, Gandhar) of Rs.1,000/- per month.
- 2.5 Family floater insurance cover of Rs.5 Lakhs for indoor treatment in respect of self, spouse and two immediate dependents i.e. children and/ or parents.
- 2.6 Personal Accident Insurance Policy for an amount of Rs.12 Lakhs to cover any eventuality including disability and medical treatment therefor.
- 2.7 Bachelor/ Family Accommodation shall be provided as per the entitlement for Sr. Officers/Eng. level in the Residential Colonies of GAIL subject to availability and License Fee Recovery (LFR) shall be made accordingly. Water, electricity charges and any other charges as applicable shall be recovered as per the rules.
- 2.8 TA/DA is also payable in case duty requires travelling or deputed for field duty to other locations as per rules, entitlement will be regulated similar to that for accommodation.
- 2.9 Factory Medical Officer will be entitled for 12 CL and 12 paid leave in a calendar year. For pro-rata calculation, 1 CL and 1 paid leave for a month may be taken. He will also be entitled to compensatory off for attending extra duty. Paid leave can be accumulated/ carried forward but not casual leave.
- 2.10 All the above benefits will be governed by the policy of the Company in force & amended from time to time.

3. PLACEMENT/ ASSIGNMENTS:

- 3.1 The selected candidate will be placed at **Occupational Health Centre at Gas Processing Unit, Gandhar, Village: Rozatankaria, Taluka: Amod, District: Bharuch- 392140 (Gujarat).**

4. APPLICATION FEE

- 4.1 **No application fee** is applicable to apply for the post of Factory Medical Officer.

5. HOW TO APPLY

- 5.1 CANDIDATES ARE REQUIRED TO FORWARD THE SCANNED COPY OF APPLICATION FORM DULY SIGNED AND FILLED IN ALL RESPECTS ALONG WITH REQUISITE TESTIMONIALS AS MENTIONED BELOW AT THE E-MAIL ID: hrgandhar@gail.co.in between **1100 hrs on 31.05.2023 to 1700 hrs on 12.06.2023** with the subject "**APPLICATION FOR THE POST OF FACTORY MEDICAL OFFICER**".



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- (i) Application form duly signed and filled in all respects.
- (ii) Self-attested recent passport size colour photograph (**3.5 X 4.5 cm**) of the candidate with white background (**.JPEG/ .JPG/ .BMP format size upto 50 KB**).
- (iii) MBBS degree certificate.
- (iv) MBBS internship completion certificate.
- (v) Registration with Medical Council of India or with State Medical Council.
- (vi) Degree certificate of Higher/ additional qualification(s) acquired (e.g., MD etc), if any.
- (vii) Complete and Proper Experience certificates/ Documents issued by the Employer in support of post qualification experience details mentioned by the candidate in the Application Form.
- (viii) NOC/ Forwarding Letter from the employer in case the candidate is employed in Central/ State Government Department, Central/ State PSUs or Semi Government organization.
- (ix) Valid Photo ID Proof: PAN Card/ Voter ID/ Aadhar Card/ Driving License etc.

5.2 No other means / mode of application shall be accepted.

5.3 **Candidates are NOT required to submit hard copy of application form/ testimonials to GAIL at this stage.**

5.4 In case the candidate is intimated for further Selection Process, he/ she has to bring the original application form with all **ORIGINAL DOCUMENTS**, for which a separate communication will be issued to the concerned candidate.

5.5 Before applying for the post, candidates should ensure that he/ she fulfills the eligibility criteria and other conditions mentioned in this advertisement. GAIL would be free to reject any application at any stage of the recruitment process, if the candidate is found ineligible for the post for which he/ she has applied. No correspondence shall be entertained in this regard.

6. HEALTH/MEDICAL FITNESS

6.1 Appointment to the above posts will be subject to the candidate being found medically fit.

7. SELECTION PROCESS

7.1 Candidates fulfilling all the eligibility criteria (based on the application as submitted), will be considered for further Selection Process. Depending on the number of candidates fulfilling all criteria, candidates will undergo single stage/ multiple stage selection process. In the event of number of applications being large, GAIL will adopt shortlisting criteria to restrict the number of candidates to be called for further selection process to a reasonable number by suitably raising the minimum eligibility standards.

7.2 Screening and selection will be based on the details provided by the candidates; hence it is necessary that only **accurate, full and correct information** is furnished by the applicants. Furnishing of wrong/ false information will be a disqualification and GAIL will not be responsible for any consequence of furnishing such wrong/ false information.

7.3 Since all the applications will be screened on the basis of data submitted by the candidate in the application form, the candidates must satisfy themselves of the suitability for the position to which they are applying. If at any stage during the recruitment and selection process, it is found



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that the candidates have furnished false or wrong information, their candidature will be rejected. Canvassing in any form during any stage of recruitment process will lead to cancellation of candidature.

- 7.4 All the details given in the application form will be treated as **final** and **no changes** will be entertained.
- 7.5 It may please be noted that submission of application under factious/ pseudo names/email ids is strictly prohibited. Any candidate resorting to such practices will be liable for suitable action under the provisions of IT Act 2000.
- 7.6 The shortlisted candidates will be called for interview on a convenient date. For any queries, candidates may contact **Shri Pankaj Kumar Sharma, Sr. Officer (HR), GAIL (India) Ltd., GPU, Gandhar, Mobile No. 9109911455.**
- 7.7 The selection process as indicated above is tentative. Selection Process may, however, vary depending upon the administrative/ business requirements of the Company.

8. OTHER TERMS & CONDITIONS AND GENERAL INSTRUCTIONS

- 8.1 **Only Indian Nationals** are eligible to apply.
- 8.2 Contract tenure will commence from the date of joining. Selected candidates will have to sign a contract with GAIL for the above engagement.
- 8.3 Notice Period of 30 days would be required to be given from either side for termination of contractual engagement if terminated prior to completion of stipulated tenure of engagement.
- 8.4 The candidates should ensure that they fulfill all eligibility criteria and other conditions of this advertisement and that the particulars furnished by them in the application form and the documents submitted by them later on are correct in all respects. Mere admission to the Selection Process does not imply that the Company (GAIL) has been satisfied about the candidate's eligibility. In case it is detected at any stage of the recruitment process that a candidate does not fulfill any of the eligibility criteria, and/ or that he/ she has furnished any incorrect information or has suppressed any material fact(s), his/ her candidature will stand cancelled. If any of these shortcomings(s) is/ are detected even after appointment, his/ her services will be summarily terminated.
- 8.5 Request for change of Mailing address/ email ID/ posts as declared in the application will **not be entertained.**
- 8.6 Candidates should possess a valid email ID. Candidates are advised to keep the email ID (to be entered compulsorily in the application form) active for at least **one year**. No change in the email ID will be allowed once entered. All correspondence with candidates shall be done through email only. All information/ communication regarding participating in the Selection Process shall be provided through email to the candidates found apparently eligible based on the application data and documents submitted. Responsibilities of receiving and downloading of information/ communications etc. will be of the candidate. GAIL will not be responsible for any loss of email sent, due to invalid/ wrong email ID provided by the candidate and no correspondence in this regard will be entertained.



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- 8.7 Only short-listed candidates who are found apparently eligible based on the application data and documents submitted will be called for participating in the Selection Process. In case the applicant does not receive any communication within **120 days** from the date of publication of this advertisement, it may be presumed that he/ she has not been short listed for the Selection Process.
- 8.8 Candidature of the registered candidate is liable to be rejected at any stage of the recruitment process or after recruitment or joining, if any information provided by the candidate is found to be false or is not found in conformity with eligibility criteria mentioned in the advertisement.
- 8.9 GAIL reserves the right to raise the minimum eligibility standards. GAIL also reserves the right to fill or not to fill all or any of the above positions and cancel/ restrict/ enlarge/ modify/ alter the recruitment/ selection process without any further notice or assigning any reasons whatsoever.
- 8.10 The prescribed qualification is the minimum and mere possession of the same does not entitle a candidate for participating in the Selection Process. GAIL's decision shall be final in this regard.
- 8.11 List of candidates shortlisted for participating in the Selection Process and also the list of selected candidates for appointment for the above posts will be displayed on GAIL Website www.gailonline.com for the information of the candidates in due course of time. Candidates are advised to visit GAIL Website www.gailonline.com for latest updates.
- 8.12 Any canvassing directly or indirectly by the applicant will disqualify his/ her candidature. Any dispute with regard to recruitment against this advertisement will be settled within the jurisdiction of **Bharuch Court** only.
- 8.13 Any revision, clarification, addendum, corrigendum, time extension, etc. to the above advertisement will be hosted on "Careers" section of GAIL website: www.gailonline.com only and no separate notification shall be issued in the press. Candidates are requested to visit the website regularly to keep themselves updated.

8.14 IMPORTANT DATES

#	Activity	Date
1	Commencement of forwarding of application by candidates	31.05.2023 (11.00 hrs.)
2	Last date for forwarding of application by candidates	12.06.2023 (17.00 hrs.)

9. IMPORTANT INSTRUCTIONS

- 9.1 We hereby caution the general public not to fall prey to the dubious agencies/organizations/individuals/aiming at fleecing money from the innocent public. Don't believe any advertisement/job announcement of GAIL (India) Limited circulated through e-mail, social media etc. Please rely on information hosted on our website www.gailonline.com for any job/career related information pertaining to GAIL (India) Limited.
- 9.2 In case you face any difficulty while applying, you can write to us at hrgandhar@gail.co.in.



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