



**JAMMU AND KASHMIR PUBLIC SERVICE COMMISSION**  
**Solina Srinagar, Kashmir - 190001**

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**Subject:** Filling up of forty one (41) posts of Horticulture Development Officer in the Agriculture Production Department (Horticulture) under direct recruitment quota.

**Reference:** Agriculture Production Department Letter No. Horti-Gaz/8/2021(98948) dated 03.04.2023 & 24.05.2023

**NOTIFICATION NO: 29 - PSC (DR-P) OF 2023**  
**DATED: 09.06.2023**

Applications, through online mode, are invited from the applicants who are domiciled in the Union Territory of Jammu & Kashmir and are possessing the prescribed Academic/Professional qualification and age, for the posts, details of which are given in the following paras, in terms of Jammu and Kashmir Agriculture Production Department (Horticulture) (Gazetted) Service Recruitment Rules, 2002 notified vide SRO 161 of 2002 dated 23.4.2002 and the Jammu & Kashmir Public Service Commission (Business and Procedure) Rules, 2021 as amended up to date.

**IMPORTANT**

- CANDIDATES ARE ADVISED TO UPDATE THEIR ONE TIME REGISTRATION BEFORE FILLING THE APPLICATION FORM.
- THE APPLICATION FORM TOGETHER WITH INSTRUCTIONS FOR FILLING UP THE APPLICATION FORMS WILL BE AVAILABLE AT THE WEBSITE OF THE COMMISSION FROM **12.06.2023**.
- CANDIDATES ARE ADVISED TO GO THROUGH THE INSTRUCTIONS AND ALL THE ELIGIBILITY CONDITIONS PRESCRIBED FOR THE POST BEFORE FILLING UP THE ONLINE APPLICATION FORM.
- LAST DATE FOR FILLING UP OF ONLINE APPLICATION FORM COMPLETE IN ALL RESPECTS ALONGWITH THE REQUISITE FEE (ONLINE MODE ONLY) IS **02.07.2023**.
- THE LAST DATE FOR RECEIPT OF ONLINE APPLICATIONS PROVIDED IN THE NOTIFICATION SHALL BE THE CUT-OFF DATE FOR DETERMINING THE ELIGIBILITY AS REGARDS ACQUISITION OF DOMICILE CERTIFICATE, EDUCATIONAL AND PROFESSIONAL QUALIFICATIONS.
- THE MINIMUM AND MAXIMUM AGE WILL HOWEVER BE RECKONED WITH REFERENCE TO 1 JANUARY, 2023.
- CANDIDATES CAN EDIT SOME OF THE FIELDS IN THEIR ONLINE APPLICATION FORM W.E.F. **03.07.2023 to 05.07.2023** (UP TO 11.59 PM). INSTRUCTIONS IN THIS REGARD WILL BE SEPARATELY MADE AVAILABLE ON THE WEBSITE.
- CANDIDATES ARE REQUIRED TO UPLOAD ALL THE MANDATORY PRESCRIBED/REQUISITE DOCUMENTS ALONGWITH THE ONLINE APPLICATION FORM.
- IN CASE THE MANDATORY PRESCRIBED/REQUISITE DOCUMENTS ARE NOT UPLOADED WITH THE ONLINE APPLICATION FORM, THE APPLICATION FORM/CANDIDATURE OF THE APPLICANT IS LIABLE TO BE REJECTED WITHOUT ANY FURTHER NOTICE.
- CANDIDATES WILL NOT BE REQUIRED TO SUBMIT A HARD COPY OF THE ONLINE APPLICATION FORM OR ANY OTHER DOCUMENTS TO THE COMMISSION AT THE TIME OF FILLING UP ONLINE APPLICATION FORM.
- THE CANDIDATE WILL HOWEVER BE REQUIRED TO PRESENT/PRODUCE A DOWNLOADED COPY OF THE ONLINE APPLICATION FORM ALONGWITH THE ORIGINAL CERTIFICATES AT THE TIME OF INTERVIEW.
- CANDIDATES ARE ADVISED IN THEIR OWN INTEREST TO SUBMIT ONLINE APPLICATIONS MUCH BEFORE THE CLOSING DATE AND NOT WAIT TILL THE LAST DATE TO AVOID THE POSSIBILITY OF DISCONNECTION/INABILITY TO PAY FEE OR FAILURE TO LOGIN TO THE ONLINE APPLICATION PORTAL ON ACCOUNT OF HEAVY LOAD ON THE WEBSITE DURING THE CLOSING DAYS.

## 2. DETAILS OF POST WITH CATEGORY WISE BREAKUP:-

ITEM NO.	NAME OF THE POST	Pay scale	OM	RBA	SC	ST	ALC/IB	OSC	PSP	EWS	Total
01	Horticulture Development Officer	Level 8 47600-151100	20	04	04	04	02	01	02	04	41

One vacancy has been reserved for persons with bench mark disability as per Government Order No. 59-JK(SWD) of 2021 dated 15.04.2021 issued by Social Welfare Department.

## 3. Prescribed qualification

Post	Qualification
Horticulture Development Officer	M. Sc Horticulture. In case of non-availability, B.Sc Horticulture/B.Sc Agriculture

## 4. AGE AS ON 1<sup>st</sup>, JANUARY, 2023.

The requirement of age for candidates belonging to Open Merit (OM) & Reserved Categories is as follows:-

S.NO.	CATEGORY	AGE LIMIT	NOT BORN AFTER	NOT BORN BEFORE
1	OM	40	01.01.2005	01.01.1983
2	RBA, SC, ST, ALC/IB, EWS, PSP, SOC	43	01.01.2005	01.01.1980
3	IN SERVICE CANDIDATE	40	01.01.2005	01.01.1983
4	PHC	42	01.01.2005	01.01.1981

THE CANDIDATES WHO ARE ALREADY IN GOVERNMENT SERVICE AND INTEND TO APPLY AS IN-SERVICE CANDIDATES SHALL, BESIDES APPLYING ONLINE, ROUTE THEIR APPLICATION FORM THROUGH ADMINISTRATIVE DEPARTMENT.

## 5. RESERVATION

- A candidate seeking his/her consideration under a Reserved Category must ensure that he/she possesses a valid requisite Category certificate on the cut-off date.
- The candidature will be provisional till the genuineness of the reserved category certificate is verified by the Appointing Authority
- Candidates may note that in case a claim for reservation is made on the basis of false/fake/fraudulent certificate, he/she shall be debarred from participation in the selection process conducted by the J&K Public Service Commission, in addition to any other penal action as may be deemed appropriate.

## 6. DOMICILE

The candidate should be a Domicile of the Union Territory of Jammu & Kashmir. The candidate must possess the Domicile Certificate issued by the Competent Authority in the prescribed format as on the last date prescribed for submission of online application form.

## 7. REQUISITE FEE

After successful submission of the online application form, candidate will be required to deposit requisite fee through online mode. The amount of fee to be paid is given below:

General Category	Rs.1000.00
Reserved Categories	Rs.500.00
PHC Candidates	Nil

The Application Form submitted without deposition of the fee, which gets substantiated through reflection of the same on the application form, such application form shall be treated as incomplete and candidature shall be deemed to have been rejected without any notice. No representation against such rejection shall be entertained.

Submission of multiple applications by way of prefixing Mr./Ms. or through generation of multiple User ID's or any other mode, followed by either non-payment of fee particulars or fee particulars (TID) of one application (RID) being mentioned against another application with a different RID would lead to rejection of the online application. The applicants who are submitting multiple applications should note that only the applications with higher Registration ID (RID) number shall be entertained by the Commission and fee paid against one RID shall not be adjusted against any other RID number. Besides strict disciplinary action shall be taken including the cancellation of candidature and debarment for future examinations of J&K PSC will be taken against such applicants.

**8. DOCUMENTS TO BE UPLOADED**

While filling the online application form the applicants are required to upload the documents as per details given below:

• **DOCUMENTS (MANDATORY):-**

- i. Date of Birth certificate (Secondary School/Matric Certificate- 01 leaf.
- ii. Domicile certificate – 01 leaf
- iii. Bachelor's Degree.
- iv. M. Sc Degree

• **DOCUMENTS (MANDATORY) IF CLAIMING BENEFIT UNDER THAT CATEGORY:-**

- i. Valid category certificate – 01 leaf
- ii. In-Service Certificate Signed by HOD

**ANY OTHER DOCUMENT FOR WHICH THE CANDIDATE IS CLAIMING WEIGHTAGE AS PER J&K (BUSINESS AND PROCEDURE) RULES 2021:-**

- i. M.Phil
- ii. P.hD
- iii. NCC C" Certificate/NSS (National level two campus). 01 leaf.

IT MAY BE NOTED THAT NO FURTHER OPPORTUNITY TO UPLOAD ANY DOCUMENT SHALL BE PROVIDED HEREAFTER AND ACTION UNDER RULES INCLUDING REJECTION OF APPLICATION FORM/CANDIDATURE ETC WILL BE TAKEN.

**9. SCHEME OF SELECTION/CRITERIA**

The selection shall be made in terms of Rule 43(II) of the J&K Public Service Commission (Business & Procedure) Rules, 2021, as amended upto date. The aspirants are advised to acquaint themselves with the said rule.

The written examination specified under Rule 43 shall comprise 120 objective type Multiple Choice Questions (MCQ) of two hours duration with negative marking @ 0.25 for each in-correct/ wrong answer.

**10. The syllabus for the written examination shall be notified separately.**

**11. IMPORTANT INSTRUCTIONS REGARDING FILLING UP OF ONLINE APPLICATIONS ARE GIVEN HEREIN BELOW:**

- a. Candidates are required to apply online through the website of the Commission i.e. <http://www.jkpsc.nic.in>. No other means/ mode of application shall be accepted.
- b. Candidates are first required to go to the JKPS C website [www.jkpsc.nic.in](http://www.jkpsc.nic.in) and click on the link "**One Time Registration**" or click on Login menu if you have already created your profile with the JK PSC.

- c. After logging into your account, candidates are required to fill all the requisite fields of One Time Registration (OTR) i.e. personal information, contact information & educational qualification, service details etc.
- d. The candidate shall also be required to upload the image of date stamped recent passport size color photograph and signature. The photograph should not be taken earlier than 01.01.2023.
- e. Size of the photograph (passport size) and signature must be between 10kB to 20kB in \*.jpeg or \*.jpg only.
- f. After successful submission of all the details in your OTR account, check the eligibility conditions as mentioned in the advertisement notification before applying for the post.
- g. On Clicking on the "show examination" a window will appear on your computer screen. Select the month of the advertisement notification for which you want to apply, a link(s) for the post(s) will appear on the computer screen.
- h. An "APPLY" button is shown against the respective post and the candidates will click on the APPLY button against the post he/she is eligible.
- i. On clicking "APPLY" button, an instruction window will appear. Candidates should read instructions carefully before clicking on "APPLY" button at the bottom of the webpage.
- j. On clicking "APPLY" button, the system will display all facts/particulars that a candidate may have mentioned while filling up the necessary fields of his/her OTR account. Candidate shall fill up the remaining required fields in the application form and accept the declaration thereof.
- k. Once the candidate is satisfied *about the correctness* of the filled in details, then, he or she may click on "SUBMIT" button to finally push the data into server with successful submission report.
- l. On successful submission of the basic details, the candidates will be required to pay the online fee and uploading of the documents, for final submission of the online application form.
- m. Candidates can pay the requisite fee through online mode in the "SUBMITTED APPLICATIONS" menu in your account.
- n. After successful payment of the fee, the fee status will get reflected on the Online Application form. Candidates can check the fee status by clicking on the **Print Application Button** in the submitted Applications menu in your JKPSA account. In case the payment status shows either "not submitted or under processing or status has not been reflected on your submitted application form", candidates(s) are advised to contact the JKPSA office at Solina Srinagar/Resham Ghar Colony Jammu immediately for clarification. Further where the online fee is paid through other service providers the candidate must ensure that not only the amount of fee is debited from his/service provider's Account but also credited into the official account of JKPSA.
- o. After successful submission of fee, the candidates will be required to upload requisite documents as specified in the advertisement/application form.
- p. The candidate would be able get the printout of his/her submitted application only after the payment of the requisite fee and uploading of requisite documents.
- q. Please note that the above procedure is the only valid procedure for applying. No other mode of application or incomplete steps would be accepted and such applications would be rejected.

## 12. ACTION AGAINST CANDIDATES FOUND GUILTY OF MISCONDUCT

Candidates are advised not to furnish any particulars that are false or suppress any material information.

A candidate who is, or has been, declared by the Commission, to be guilty of:

- obtaining by wrongful support his/her candidature by any means, or
- impersonating, or
- procuring impersonation by any person, or
- submitting fabricated documents or documents which have been tampered with or



- e. making statements which are incorrect, or false or suppressing material information, or
- f. resorting to any other irregular or improper means in connection with his/her candidature for the selection, or
- g. using unfair means, or
- h. writing irrelevant matter including obscene language or pornographic matter, in the script, or
- i. misbehaving in any other manner, or
- j. harassing or doing bodily harm to the staff employed by the commission for the conduct of their test, or
- k. attempting to commit or, as the case may be, abetting the commission of all or any of the acts specified in the foregoing clauses may, in addition to rendering himself/herself liable to criminal prosecution

shall be liable to;

- a. to be disqualified by the Commission from selection for which he/she is a candidate and/or
- b. to be debarred either permanently or for a specified period:-
  - i. By the Commission from any selection held by them.
  - ii. By the Union Territory Government from any employment under them, and
- c. if he/she is already in service under Government, disciplinary action can be taken against his/her under the appropriate rules.

*Bashir Ahmad*  
 09/06/23  
 (Bashir Ahmad Dar) JKAS  
 Secretary

**J&K Public Service Commission**

*M*  
*Signature*

Dated: 9.06.2023

No: PSC/DR/HDO/ 2023

Copy to the: -

1. Financial Commissioner (Additional Chief Secretary) Agriculture Production Department, Civil Secretariat, J&K
2. Director Information Department, J&K. He is requested to publish the notification in all the leading local dailies of UT of J&K for three consecutive days.
3. General Manager, Government Press for publication of the notification in the next issue of the Government Gazette.
4. P.S. to Chairman, J&K Public Service Commission for information of the Hon'ble Chairman.
5. P.S. to Member \_\_\_\_\_, J&K PSC for information of Hon'ble Member.
6. P.A. to Controller of Examinations, J&K Public Service Commission
7. In charge website, J&K Public Service Commission for uploading of the Notification on the website.
8. Notice Board, J&K Public Service Commission, Srinagar/Jammu.
9. Stock file/Main file.