

**NOIDA METRO RAIL CORPORATION LIMITED**  
(A joint venture of Govt. of India and Govt. of Uttar Pradesh)

Advt. No- NMRC/HR/Rectt/03/2023

Dated: 31.05.2023

**REQUIREMENT OF OFFICER FOR THE POST OF DEPUTY GENERAL MANAGER (CIVIL)**

Noida Metro Rail Corporation (NMRC) Ltd., a Joint venture company of Govt. of India and Govt. of Uttar Pradesh is executing the Noida- Greater Noida Metro Corridor. To meet the immediate requirement of experienced personnel for different department of NMRC, applications are invited from experienced, dynamic and motivated officers of Indian Nationality having relevant work experience on DEPUTATION BASIS.

**A) AGE, MINIMUM QUALIFICATION AND WORK EXPERIENCE REQUIREMENT FOR ELIGIBILITY**

<b>Post Code</b>	<b>Post &amp; Pay Scale</b>	<b><u>Qualification</u></b>	<b>Post Qualification Experience</b>
1	<b>Deputy General Manager (Civil)</b>  (Pay Scale 70,000-2,00,000)  No. of Posts- 1 (UR)  Max Age Limit- 45	<b><u>Essential Qualification:</u></b>  B. Tech or equivalent degree in Civil Engineering from a Govt. recognized University/Institute	The candidate should have knowledge and working experience in latest technology of construction of Civil Metro Stations, Viaduct, Pre-Stress Bridges, DPR Planning, Design Estimation, Construction Monitoring, Project Management, Drawing/Feasibility, Design of Bridges/Substructure and Foundation, RCC/PSC Viaduct Superstructure, Pile Foundation, , Tendering, Stores Management, Sales, Purchase, Auction, Inventories, Procurement of Stores Items, Civil works related to depot etc.  <b>Preference shall be given to candidates having working experience of Metros/Railways/Airports and other Large Infrastructure Projects</b>  (Refer table at B below of the Advt. for Total Experience and Present Pay Scale Criteria)

## **B) EXPERIENCE AND PRESENT PAY REQUIREMENT FOR ELIGIBILITY**

<b>DEPUTY GENERAL MANAGER (Post Code 1)</b>
<b>Candidates presently working in Govt. Organization/PSUs/Autonomous Bodies/Railways/ Metro Rail Company /other government bodies etc.</b>
- Minimum 7 years Executive experience /Managerial experience
AND
- The candidate should be presently working in IDA pay scale of INR 70,000-200,000 OR CDA Pay scale of INR 78,800-2,09,200 (L-12)
OR
- The candidate should be working for 3 years in IDA Pay scale INR 60,000-1,80,000 OR CDA pay scale INR 67,700-2,08,700 (L-11)
<b>NOTE :</b> An applicant presently working in CDA/ IDA pay scales in Govt./ PSU/ Metro/Govt. Company who has earlier worked in Private sector , his services in Executive is reputed private sector will also be considered for computing 07 years executive service

**The eligibility conditions as at A and B above should be fulfilled together as on the closing date of application i.e. 1.07.2023**

### **SELECTION PROCESS:**

- (a) Suitable candidates will be shortlisted, based on their eligibility/ experience in the relevant field and may be called for Personal interview. The selection process would judge different facets of Knowledge, skill, experience, aptitude and physical ability.
- (b) Appropriate method such as written test, may be resorted to if the candidates number is large.
- (c) The selection process may be conducted by NMRC through Online or Offline by taking into account number of candidates.
- (d) Outstation candidates if called for interview physically will have to make self-arrangements for travel and stay. No facility regarding travel and stay would be extended by NMRC unless or otherwise decided for the same.
- (e) Mere conformity to the job requirement of submission of application, will not entitle a candidate to be called for interview. Instead, depending upon the quantum of response of applications, the management may if found necessary, may prescribe appropriate method such as written test, raise/relax the eligibility criteria to restrict/allow the number of candidates to be called for interview.
- (f) The management reserves the right to call or not to call any/all of the candidates who have responded against this advertisement or to cancel/postpone the entire process due to any administrative reasons.
- (g) No correspondence will be entertained with the candidates not shortlisted for interview for any enquiry made.

(h) All correspondence regarding recruitment process shall be made on the e-mails address provided by the candidates at the time of application.

(i) The applicant should not only have the relevant knowledge and work experience, but also should be physically and medically fit enough. In case of selection, the candidates may have to undergo a medical examination as per the Corporation policy.

(j) Applications complete in all respects including NOC along with D&AR and Vigilance Clearance should reach NMRC Office on or before the stipulated (closing) date through proper channel.

k) Initial deputation period will be Three years.

#### **COMPENSATION PACKAGE & POSTING:**

The Company offers attractive pay, perks and allowances attached to the post/ grade as per IDA pattern scale of pay and company policy. The selected candidates can be posted/ transferred/ deployed to any of the project office/site office/consultancy office/regional office/depot or any other place of work of NMRC in India or outside India during the course of their service.

#### **GENERAL INSTRUCTIONS:**

1. **The candidate would be considered as eligible for the post if the eligibility conditions as stated at (A) and (B) of the Advt. are fulfilled together by the candidate. However if applications received are large in number, the organization at its discretion reserves the right to decide the shortlisting criteria based on most appropriate and suitable method.**
2. **Complete filled-up application as per Annex- A (enclosed format) should reach this office along with all certificates/testimonials / required documents latest by 1<sup>st</sup> July, 2023 (5 PM)**
3. Envelope containing the duly filled-up application should be super-scribed as-  
**APPLICATION FOR THE POST OF \_\_\_\_\_ (Post Code No. \_\_\_\_)** and should be addressed to:

**The General Manager /Finance & HR,  
Noida Metro Rail Corporation Limited  
Block III, 3<sup>rd</sup> Floor, Ganga Shopping Complex  
Sector 29, Noida- 201301, Distt. Gautam Budh Nagar, UP.**

The soft copy of the application form may also be sent to the email id of NMRC i.e. [hr\\_recruitment@nmcnoida.com](mailto:hr_recruitment@nmcnoida.com), however sending hard copy of the application form and supporting documents is mandatory.

4. **The application should be supported with the following documents, duly self-attested:**
- Copies of Educational Certificates (Matriculation and Onwards)
  - Service Certificate(s)/Experience certificates for all employment including present employment
  - NOC along with D&AR/Vigilance clearance from concerned Department/ Employer and copies of APARs/ACRs for last 4 years (For candidates from Govt. sector i.e. Central Govt., State Govt., Autonomous Bodies, Govt. authorities, Govt. Bodies, PSUs, Railways etc.)
  - Promotion orders/Increment Letters/Appointment Letter
  - Office order showing present pay-scale and promotion to present grade.
  - Pay Slip of last 3 months
- Incomplete applications or applications received after due date shall not be accepted and will be summarily rejected. NMRC will not be responsible for non-receipt/ late receipt of the application/ any communication due to postal delay or any other reason.**
5. Shortlisted candidates will be informed on their email address as mentioned in the application form and they will have to appear for interview on the scheduled date and time with all original documents/ testimonials.
6. Canvassing in any form shall disqualify the candidate.

#### **OTHER INSTRUCTIONS**

1. **All eligibility criteria pertaining to age, qualification, experience and other conditions as at (A) and (B) of the Advt. should be together fulfilled as on 01.07.2023**
2. **The duly filled application form along with all supporting documents shall reach at the address mentioned in advt. latest by 01.07.2023.**
3. The Minimum Qualification required for the post shall be from Govt. Recognized University/Institute only.
4. For the Candidates presently working in Central Govt./State Govt./Autonomous Bodies/Govt. Authorities/ Govt. Bodies/PSUs/Railways etc., past working experience of Private Sector shall be counted in computing minimum post qualification required for the post.
5. The eligibility criteria(s) may be relaxed in case of exceptional cases as per the sole discretion of the Management
6. In case of any dispute relating to interpretation or any other issue, the decision of the NMRC Management shall be final.

**GENERAL MANAGER (FINANCE & HR)**