

**BEL OPTRONIC DEVICES LIMITED**  
**(Govt. of India Enterprise under Ministry of Defence)**  
**EL-30, J - Block, M.I.D.C., Bhosari, Pune - 411 026.**  
**Tel. No - 020 – 27130981/82/83**

BEL Optronics Devices Limited (BELOP) is a Central Public Sector Enterprise under Ministry of Defence, Govt of India. located at EL-30, 'J' Block, Bhosari Industrial Area, Pune – 411 026. BELOP requires the following personnel on **Fixed Term Basis** for a period of **(4) four years** for its "Aviation Hoses manufacturing project":

**1. REQUIREMENTS:**

SR. NO	POST & CODE NO.	GRADE & SCALE	REQUIRED QUALIFICATION	REQUIRED EXPERIENCE	NO OF POST/S	APPROX. CTC per annum (IN LAKHS)
1	Process Engineer (Metal Working) <b>Code:- FTE- 23-24/001</b>	E-2 30000-120000	BE / B.TECH (Mechanical)	Minimum 2-3 years professional work experience in manufacturing and metal working.	One	8.26

**Reservation:** - Scheduled Tribe (ST).

**Please Note:**

- i) For the post indicated, the candidates should have full time BE / B. Tech degree from an AICTE approved college/Institute or a recognized University.
- ii) Candidates applying for the above indicated post should possess pass class for ST/PwBD.
- iii) Candidates have to compulsory attach the Final Degree Certificate as proof of completion of degree and indication of class and percentage of marks.
- iv) In case there is no mention of specialization in the qualifying degree as required in the minimum essential educational qualification, candidates are required to submit a Certificate from their University / Institution/College which indicates their specialization in qualifying degree.
- v) Candidates possessing relevant Industrial post qualification experience only needs to apply.
- vi) Academy/Teaching/Research work, experience in non-profit Organisation, internship/project work placements are part of academic curriculum will not be considered as experience. Work experience prior to completion of BE/ B. Tech will not qualify as relevant Post Qualification Experience.
- vii) Candidate should possess experience certificates/documents issued by the previous and present employer clearly indicating period of employment and post held.
- viii) The decision of the Selection Committee with respect to Industrial Experience will be final. Work experience indicated without supporting documents will not be considered and is liable to be reject/cancelled without any prior intimation.

**Upper Age limit is 35 years as on 01.11.2023:**

- i) For Candidates belonging to Person with Disability (PWD) category having minimum 40% disability will get 5 (five) years relaxation.
- ii) HSC/SSLC/SSC/ISC mark card and any other valid document will be considered as proof of date of birth.
- iii) Candidates seeking age relaxation will be required to attach copy of necessary certificate along with application and submit in original in case of selection or provide at any subsequent stage of the process for verification.

- iv) The EWS/Caste/Disability Certificate should be strictly in the format failing which, candidates will be considered under 'un-reserved' category, provided they are otherwise meeting all other criteria stipulated for unreserved candidates.
- v) The application of the candidates not meeting the prescribed age criteria will be reject/cancelled without any prior intimation.

**2. AREA OF EXPERTISE & ROLE / RESPONSIBILITIES:**

Sr. No.	Post & Code No	Areas of Expertise	Roles & Responsibilities
1	Process Engineer (Metal Working) <b>FTE – 23-24/001</b>	Mechanical component fabrication using CNC machines including programming of CNC machines.	Technological preparation of production, ensuring the quality and productivity of parts

**3. PAY AND ALLOWANCES:**

Pay scale Rs. 30,000- 3% - 1,20,000, in addition to Basic Pay, other allowances like Dearness allowance, House Rent Allowance, 35% of the Basic Pay as perquisites, Performance Related Pay (PRP), Medclaim Insurance and Provident Fund as per the Company's rules will be part of the remuneration package.

**4. METHOD OF SELECTION:**

- a. **Written test will be conducted at PIMPRI-CHINCHWAD/ PUNE.**
- b. All the candidates who would be applying for the above posts will be called for written test without conducting of verification w.r.t. caste certificate or other eligibility criteria; as scrutiny of applications at this stage will not be done. **Hence before proceeding for written examination, the Candidate concerned has the obligation to ensure that s/he has fulfilled the eligibility Criteria of this advertisement.**
- c. After written test, **only shortlisted candidates** (who are found satisfying the eligibility criteria of this advertisement) **will be called for interview as per the merit list and after considering reservation notified in this advertisement.**
- d. **The venue for the Written Test / Interview will be intimated later on valid e-mail ID which is to be entered in the application form.**
- e. **The name of candidates shortlisted for Written Test/Interview and final selection will be notified on our Company's website.**
- f. **SCRUTINY: Necessary scrutiny w.r.t. eligibility criteria will be carried out before the interview in respect of only those candidates who would be called for interview.**

**5. GENERAL CONDITIONS:**

- i) No TA/DA will be paid to attending written test/interview.
- ii) Candidates those who have applied in the past need not apply.
- iii) Only Indian Nationals need apply.
- iv) Candidates belonging to reserved category need to submit their authentic caste certificate issued by appropriate government authority
- v) Candidates who have **not completed** BE / B.Tech. need not apply.
- vi) Applications submitted in the SPECIFIED format with all relevant enclosures will only be accepted.

- vii) Candidature is liable to be rejected at any stage of recruitment / selection process or after joining, if any information provided by the candidate is found not fulfilling the criteria mentioned in the advertisement. The candidature is also liable for rejection at any stage if BELOP comes across any evidence/knowledge that the qualification, experience and any other particulars indicated in the application/other forms/formats are not recognized/false/misleading/mismatch and/or amounts to suppression of information/particulars which should have been brought to the notice of BELOP.
- viii) Usage of Mobile phones / pagers/ iPad / iPod / Tablets / Calculators or any other such electronic device is strictly prohibited inside the examination hall, thus usage would lead to disqualification of candidature.
- ix) Management of BELOP Company reserves the right to cancel / restrict / enlarge / modify / alter the recruitment / selection process, if need so arises, without issuing any further notice or assigning any reason thereafter or extend the tenure of **the contract period up to maximum of (4) four years** if the performance of selected candidate in this regard, found to be satisfactory.
- x) **All communications will be done through eMail.** Candidates are required to possess at least on valid e-mail ID which is to be entered in the application form. BELOP will not be responsible for bouncing of any e-mail sent to the candidates. Change in mobile number and Email-ID will not be entertained.
- xi) Please note that admit card for written test/call for interview will not be sent by Post.
- xii) BELOP reserves the right to debar/ disqualify any candidates at any stage of the Selection Proceedings, for reason whatsoever.
- xiii) **Canvassing in any form will result in disqualification.**
- xiv) On absorption as a Fixed Term Engineer, candidate is required to put up **at least one year service at BELOP**, otherwise service certificate will not be provided to candidate.
- xv) The candidates are required to attach self-attested copies of the following documents with the application form.
- a) Paste 'Passport size photograph' on the application.
  - b) For Date of Birth: Attach SSLC/SSC certificate or Date of Birth Certificate.
  - c) Proof of possess 55%in degree course, issued by respective University or College.
  - d) Candidates belonging to reserved category need to submit their authentic caste certificate issued by appropriate government authority.
  - e) No Objection Certificate from your present employer (if you are employed in Govt/Quasi Govt /PSU).
  - f) Candidates belonging to PWD (OH only) need to submit their authentic 'Disability Certificate' issued by the Medical Board in the prescribed format.
  - g) Proof of Identity card: - Pan Card / Passport / Driving license / Election card / Aadhar card.
  - h) Experience Certificate/s from previous employer/s. (Mandatory).

**Interested candidates are required to download the application format available on the website [www.belop-india.in](http://www.belop-india.in) /or [www.bel-india.in](http://www.bel-india.in).**

The duly filled application format along with self-attested certificates should be sent through post/courier by super scribing on the envelope the name of post applied for. Application should be addressed to:

**Dy. Manager - HR  
BEL Optronics Devices Limited,  
EL-30, 'J' Block, Bhosari Industrial Area,  
Pune- 411 026.**

Application should reach above address on or before 1700 hrs. of 20.12.2023.

**Application received after due date and/or incomplete application will not be considered. BELOP will not be responsible for any postal/courier delay.**