



INDIAN INSTITUTE OF TECHNOLOGY BOMBAY POWAI, MUMBAI 400076.

Advertisement No.: IRCC/EXT449/2023

Job Title

Project Technical Assistant

Job Reference Number

50537398

Application End Date

18.01.2024

Type of Employment

Proj. Staff Contract

No. of Position(s)

1

IITB Project Recruitment:

Project title: Institute of Eminence (IOE Cell) project

About the project: The appointment is for Industrial Research & Consultancy Centre (IRCC)

Post is reserved for SC candidate

Essential Qualifications & Experience:

Bachelor's Degree: Bachelor's degree in Law (LLB or equivalent)

Legal Expertise: Strong grasp of legal principles and procedures, Understanding of Research Agreement review and negotiation processes

Desirable Qualifications:

Experience: Previous exposure to legal documentation or contract management in R&D domain.

Communication Skills: Strong interpersonal and communication abilities.

Specialization/Additional Certifications: Advanced courses in specific legal areas (IPR and courses in Contract Management)

Candidates holding a technical degree and/or experience in contract management in addition to essential qualifications shall be preferred.

Job Profile:

- End to end handling of all legal documents and related activities in the Dean (R&D) Office.
- Managing Agreement templates for various needs
- Creating awareness among IITB community regarding legal implications of contracts in R&D and related activities.
- Any other related work as assigned by the authorities.

Pay Details:

Level PR-A2 : Salary range from Rs.14400 to Rs. 31200 + Rs.3125.00/- Out Of Campus Allowance (if applicable) p.m

General information:

- The position is temporary for a period of 1 year and tenable subject to requirement and

satisfactory performance.

- For further queries / clarification please communicate through email: recruit@ircc.iitb.ac.in

Note:

The applications will be scrutinized on the merit of the candidates' qualification and relevant experience and shortlisted accordingly.

The selection committee may offer lower or higher designation / salary depending upon the experience and performance of the candidate in the interview