



Advt. Ref : ADA:CR06:2024

10th January 2024

**Sub : Walk-IN Interview : Engagement of Retired Government official
as 'Consultant' (for Legal matters)**

ADA invites applications from retired officials from Central Government/ State Government/ PSU / Autonomous Bodies having considerable experience of functioning of State/Central Government Ministries/ Departments and in good health for engagement as consultant. The relevant details and eligibility criteria are given below:-

Pay level of Retired official	Category	No. of Posts	Duration of Tenure
Level - 7 / 8 / 9 / 10 / 11/12/13/13A	Non-Technical	01	Initially for one year and extendable as per norms

2. General Terms & Conditions:

A. Eligibility Criteria:

- (a) Officers/ Officials who have retired from Central/ State Government and its autonomous bodies., PSUs, Govt. R&D Organizations and possessing practical knowledge and experience in the field for which he/she is applying (as per TOR enclosed).
- (b) Persons possessing experience of having worked with ADA/DRDO would be accorded preference during selection/ appointment.
- (c) He/ She should have effective communication (both oral and written) and interpersonal skills with a strong flair for in-depth examination of his/her areas of work.

B. Remuneration:

- (a) A fixed consolidated monthly remuneration shall be admissible as follows:

Equivalent Pay level of Retired officials	Consolidated Remuneration (per month)	Conveyance Allowance	Remuneration payable per month
Level-12,13&13A	Rs.60,000/-	Rs.5000/-	Rs.65,000/-
Level-11	Rs.50,000/-	Rs.3000/-	Rs.53,000/-
Level-8,9 & 10	Rs.40,000/-	Rs.3000/-	Rs.43,000/-
Level-7	Rs.30,000/-	Rs.3000/-	Rs.33,000/-

(b) **Allowances:** Consultants shall not be entitled to any kind of allowance/ benefit such as Dearness Allowance, Transport Facility, Residential Accommodation, Personal Staff, CHSS, Medical reimbursement etc. However, should they require to travel inside the country in connection with the official work of the organization, he/she would be entitled to TA/DA at the rate commensurate with his/her Grade Pay/ Pay level (as may be applicable) from which he/she retired.

C. Age Limit: The maximum age limit for all categories of retired employees for applying will be 63 years as on closing date of application.

3. No retired government Servant shall be eligible for appointment as a Consultant unless there is a gap of Fifteen (15) days between his / her retirement and appointment as consultant.

4. Interested and eligible retired officials of Central Government/State Government/ PSU/Autonomous Bodies may submit their applications in the enclosed Format at Annexure along with copy of documents as referred in the application clearly super scribing '**Application for Consultant (CR06)**' on top of the envelope. The application may be sent by post to the following address: Sr. Admin Officer Gr-II, Admin & HR Dept, Aeronautical Development Agency, Vibhuthipura, Marathahalli Post, Bangalore-560037.

Candidates may also send a scan copy of their application alongwith testimonials as attachment by mail to admin-hr.ada@gov.in on or before 31/01/2024.

Last date for receiving Applications by post at ADA / scanned copies by e-mail : 31st January 2024.

Tentative Date of Interview at ADA, Bangalore: **First week of February 2024.**

List of Enclosures :

Enclosure	Subject / Matter
Appendix-A	Terms of Reference
Annexure-I	Proforma of Application

**Director(Admin & HR),
ADA**