

अखिल भारतीय आयुर्विज्ञान
संस्थान, ऋषिकेश



All India Institute of Medical
Sciences, Rishikesh

Offline applications are invited from suitable candidate for filling up following Group 'A' posts on **DEPUTATION BASIS** at All India Institute of Medical Sciences, Rishikesh, 249203. Essential qualification, experiences etc. required for applying for these posts are as under: -

Details of Posts to be advertised on Deputation Basis: -

| Sl. No | Advert. No. | Name of Post | Pay Scale | Qualification | No. of Posts* |
|--------|-------------|------------------------------------|--|---|---------------|
| 1. | 2024/02 | Medical Superintendent | Level 14 as per 7th CPC (Rs.144200-218200) + NPA | Essential: Qualification: 1. A Medical Qualification included in the I or II Schedule or part II of the third Schedule to the Indian Medical Council Act of 1956 (persons possessing qualifications include in part II or Third Schedule should also fulfil the conditions specified in Section 13(3) of the Act. 2. A postgraduate qualifications, e.g. MD. or MS. or a recognized qualification equivalent thereto Or M.H.A. (Master in Hospital Administration) or a Postgraduate Degree Recognized as equivalent to M.H.A. by the Medical Council of India. Experience: Ten years' Experience in hospital Administration in Hospitals after obtaining the P.G. Degree in a senior position, preferably in Hospitals with 300 beds. | 01 |
| 2. | 2024/03 | Finance and Chief Accounts Officer | Level 11 (Rs. 67700-208700) | Officers under the Central/State/U.T Governments/ Universities/ Statutory/ Autonomous Bodies or Research and Development Organizations i Holding analogous posts on regular basis. Or ii With 5 years regular service in the relevant field in the grade pay of Rs. 5400. | 01 |
| 3. | 2024/04 | Chief Dietician | Level 11 as per 7th CPC (Rs.67700-208700) | Officers under the central/State/U.T. Governments/Universities / Statutory, Autonomous Bodies or Health Care Organizations: Holding analogous posts on regular basis, or with 5 years of regular service in the post of Senior Dietician (Assistant Foods Manager) in the Grade pay of Rs. 5400/- Or with 7 years of regular service in the post of Dietician in the grade pay of Rs.4600/- | 01 |
| 4. | 2024/05 | Senior Administrative Officer | Level 11 as per 7th CPC (Rs.67700-208700) | Officers under the central /State /U.T. Government/Universities/ Statutory/Autonomous Bodies or research and Developments Organizations . i. Holding analogous posts on Regular Basis OR ii. With 5 years Regular Service in the Grade Pay of RS. 5400/- in the relevant field. | 01 |
| 5. | 2024/06 | Nursing Superintendent | Level 11 as per 7th CPC (Rs.67700-208700) | Officers of the state/Central Government of statutory/ Autonomous Bodies holding analogous Posts or Deputy/Assistant Nursing Superintendent with Five Years Regular Service in the grade pay of Rs. 5400/- | 01 |

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| 6. | 2024/07 | Chief Medical Social Service Officer | Level 11 as per 7th CPC (Rs.67700-208700) | Employees of the central/State/Union Territory Governments/Universities/Statutory, Autonomous Bodies/Public Sector Undertakings/Research & Development Organizations. (A) (i) Holding analogous posts on regular basis, or (ii) with 5 years of regular service in the post of Rs. 5400/- and (B) Possessing the following qualifications and experience : (I) M.A. in Social Work/MSW from a recognized institute/University and not less than 5 years of experience in the field of Medical social welfare with sound knowledge of medical and other government run financial aid schemes. | 01 |
| 7. | 2024/08 | Hospital Architect | Level 11 as per 7th CPC (Rs.67700-208700) | Architects or officers in equivalent Grade in CPWD possessing a Degree in Architecture and having not less than 5 years' experience in the line. In the event of suitable officers not being available from CPWD, similar officers from other central Government departments or central Autonomous/Statutory Bodies or public sector undertakings may be considered. | 01 |
| 8. | 2024/09 | Senior Dietician (Assistant Foods Manager) | Level 10 as per 7th CPC (Rs.56100-177500) | Officers under the central/State/U.T. Governments/Universities/Statutory, Autonomous Bodies or Health Care Organizations: Holding analogous posts on regular basis, or I. with 3 years of regular service in the post of Dietician in the Grade pay of Rs. 4600/- | 01 |
| 9. | 2024/10 | Supervising Medical Social Service Officer | Level 10 as per 7th CPC (Rs.56100-177500) | Officer of the 200 Bedded Hospital of central/State/U.T. Governments or Central Autonomous/ Statutory/Local Self Government Bodies or Public Sector Undertakings: (a) (i) Holding analogous posts on regular basis, or (ii) Holding a post in the Grade pay of Rs. 4600/- with 3 years of regular service in the Grade; or (iii) Holding a post in the Grade pay of Rs. 4200/- with 8 years of regular service in the Grade; and (b) 5 years' experience in the relevant field. | 01 |
| 10. | 2024/11 | Accounts Officer | Level 10 as per 7th CPC (Rs.56100-177500) | Officers under the central /State/U.T. Governments/Universities/Statutory/Autonomous Bodies/ Research and Development organization . II. holding analogous posts on regular basis, or III. with 2/3 years regular service in the relevant field in the grade pay of Rs. 4800/4600 respectively. | 01 |
| 11. | 2024/12 | Security Officer | Level 10 as per 7th CPC (Rs.56100-177500) | Officers of the Police Departments of the Central/State/U.T. Govt. or officers of the armed forces including para Military forces, holding analogous posts or with 2/3 years regular service in a post in PB 2 GP 4800/GP 4600 or above preferably having experience connected with security, handling agitations and strikes of Employees. | 01 |

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| 12. | 2024/13 | Stores officer | Level 10 as per 7th CPC (Rs.56100-177500) | <p>Officers under the central/State/U.T. Governments /University/Statutory, Autonomous Bodies or Research and Development Organizations.</p> <p>i. holding analogous posts on regular basis, or</p> <p>ii. with 2 years regular service in the grade pay of Rs. 4800/- or</p> <p>iii. with 3 years regular service in the grade pay of Rs. 4600/-</p> <p>and having educational qualifications and experience as under :</p> <p>(i) Degree from a recognized University /Institution; (ii) Post -Graduate degree /Diploma in Material Management from a recognized University/Institution; Or</p> <p>Bachelor's Degree in Material Management from a recognized University/Institution and 3 years' experience in store handling (preferably Medical Stores.)</p> | 01 |
| 13. | 2024/14 | Chief Medical Record Officer | Level 10 as per 7th CPC (Rs.56100-177500) | <p>Officers under the central/State/U.T. Governments/Universities/ Statutory/Autonomous Bodies or Research and Development Organizations.</p> <p>(a) Holding analogous posts on regular basis, or</p> <p>(b) with 2/3 years regular service in the grade pay of Rs.4800/- or 4600/- respectively in the relevant field.</p> <p>And Possessing the following qualifications and experience: (a) Degree in Medical Record Keeping (duration 1 year) from a recognized Institute/University. And</p> <p>(c) Ability to use computers in office applications, spread sheets and presentations. Typing speed of 35 words per minute in English or 30 words per minutes in Hindi.</p> | 01 |

*Number of posts is tentative and is liable to change based on Institute's requirements.

Important Dates:

- Applications Form starts from **22.01.2024**.
- Last date of submission of Application Form is **22.03.2024 till 05:00 PM**.
- Tentative date of Interview : **04.04.2023 & 05.04.2023 (Thursday & Friday)**.

GENERAL CONDITIONS INFORMATION FOR THE CANDIDATES

1. The number of posts is tentative and the Institute reserves the right to change the number of posts to be filled or not to fill any post(s)
2. Maximum age limit for applying for the aforesaid posts on deputation basis is 56 years as on closing date of receipt of application.
3. The initial period of deputation including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or other department / organizations shall be 3 years.
4. Application form only in the prescribed format as per **Annexure – A** for respective post of the eligible candidates whose services can be spared immediately on selection, together with the certificate from

Forwarding Authority (in prescribed proforma) along with the following documents needs to be submitted Through Proper Channel only:

- i) No Objection Certificate
 - ii) Integrity certificate
 - iii) List of major/minor penalties imposed, if any, on the official during last 10 years (if no penalty has been imposed a 'Nil' certificate should be enclosed)
 - iv) Vigilance clearance certificate v) Attested photocopies of ACRs/APARs for last five years (attested on each page by an officer not below the rank of an Under Secretary to the Government of India.
5. **Application completes in all respects and along with above documents of the Officers, who fulfill the requisite qualifications / experience may be forwarded THROUGH PROPER CHANNEL ONLY to Deputy Director (Administration), All India Institute of Medical Sciences, Rishikesh – 249203 (Uttarakhand) by Speed Post / Registered A.D. The last date of receipt of application in AIIMS, Rishikesh is _____**
6. ADVANCE COPIES OF APPLICATIONS WILL NOT BE CONSIDERED. THROUGH PROPER CHANNEL COPY OF APPLICATION SHOULD REACH ON OR BEFORE CLOSING DATE. Any application received after closing date, without documents as mentioned above and not received through proper channel will be rejected and no further communication in this regard will be entertained.
7. **Applicants from Departments/ Organizations not following Central Government Pay Scales must submit comparative chart stating their equivalence with Central Government Pay Scales, duly certified their employer.**
8. The envelope containing the application(s) must be superscripted "**Application for the Post of (name of post) on Deputation basis**".
9. The deputation will be governed by the standard terms and conditions of deputation provided under Department of Personnel and Training's O.M. No.6/8/2009-Estt. (Pay II) dated 17.06.2010, as amended from time to time.
10. Interim queries shall not be entertained.

**RECRUITMENT CELL
AIIMS RISHIKESH**