



## BHARAT ELECTRONICS LIMITED

(A Govt. of India Enterprise under the Ministry of Defence)

Advertisement No. 4926/SAFO/02/HR/CRL-GAD/2023-24

Dated: 31.01.2024

Bharat Electronics Limited (BEL) a Navaratna Company and a premier Indian Public Limited Company in Professional Electronics with a portfolio of over 350 different products in the areas of Military Radars, Naval Systems, Electro-Optics, Weapon & Fire Control Communication, Homeland Security, Strategic Communication & Unmanned System, Electronic Warfare, Tank Electronics and Electro Optics.

Bharat Electronics Limited (BEL) requires EX- Servicemen on Fixed tenure basis in Executive cadre for **CRL-Ghaziabad Unit** as in dicated below

Post	No. of Posts	Reservation	Qualification	Upper Age limit as on 01.01.2024	Period of employment
Sr. Asst. Facility Officer (E-I)	01	UR-01	Degree in any discipline + Should be in the rank of Jr. Commissioned officer with 15 years of service in the Indian army/ Air Force/ Navy or Central Paramilitary organizations.	50 Years	15 years or date of superannuation (60 years) whichever is earlier

Post: Senior Assistant Facility officer (E1 Grade) on fixed tenure Basis for 15 years or date of superannuation whichever is earlier

**TENURE OF ENGAGEMENT:** The tenure of engagement shall be for a period of 15 years or the date of superannuation (60 years) whichever is earlier. However, the tenure of engagement shall be reviewed for extension solely based on individual performance and company requirements on completion of every 5 years.

**UPPER AGE LIMIT AS ON 01.01.2024 :** Upper age limit is 50 years as on 01.01.2024.

**QUALIFICATION:** EX servicemen retired /Seving officers retiring shortly with 3 years Diploma in engineer or Degree in any discipline & Should be in the rank of Jr. Commissioned officer with 15 years of service in the Indian army/ Air Force/ Navy or Central Paramilitary organizations.

**POST QUALIFICATION EXPERIENCE:** Should be in the rank of Jr. Commissioned officer (JCO)with 15 years of service in the Indian army/ Air Force/ Navy or Central Paramilitary organizations. Candidates from the Armored Corps, Corps of Artillery and Infantry will be preferred.

**JOB DESCRIPTION:** The selected candidate will be responsible for coordinating all activities related to management & operations of various facilities in CRL BEL GAD. He shall monitor, supervise & effectively manage the infrastructure & operational requirements related to the infrastructure management. CRL has canteen to support the staff strength of 500 people & an auditorium for a capacity of approx. 250 strength. The facility officer shall be responsible for taking care of canteen, auditorium and other infrastructure available at CRL GAD in addition to effective management of various job contracts like horticulture contact, housekeeping contract & other such activities.

**OTHER INSTRUCTIONS:** Engagement of Fixed-tenure for Ex-servicemen (ESM) shall be for a maximum period of 15 years in the normal course, extension of their tenure after every 5years shall be reviewed. The Cutoff date for deciding the maximum permissible age and experience (Post Qualification Experience) shall be 01.01.2024. In order to compute post qualification, work experience, the period of work experience starting from the month immediately

succeeding the month of final examination in which candidate acquire the essential educational qualification shall be considered.

### **HOW TO APPLY:**

Candidates willing to apply may submit their application in the prescribed format along with the copies of the relevant documents in support of eligibility, in a sealed cover super scribing “Application for the post of SR. ASTT. FACILITY OFFICER FOR CRL GAD” and addressed to DGM (HR&A), Central Research Laboratory, Bharat Electronics Limited, P.O. Bharat Nagar, Sahibabad, Ghaziabad Pin – 201010, (U.P.) through Regd. Post/Speed Post/courier.

<b>SCHEDULE OF RECRUITMENT</b>	
Last date for receiving the complete applications	15 <sup>th</sup> Feb 2024
Written Test / Interview	Will be intimated later

The following documents should compulsorily be enclosed:

1. Self – attested SSLC Marks Card as per proof of age & 12 Marks Card
2. Self- attested Graduation Marks Card and final degree certificate.
3. Certificate form the previous employer regarding relevant post Qualification experience, Service certificates form Indian Army/ Navy/ Air Fours.
4. Discharge book/Certificate in respects of candidates from the Defense/ Paramilitary forces
5. Caste/Tribe Certificate (SC/ST/OBC/EWS) in Latest format in prescribed Performa and relevant certificates, Last pay certificate (LPC).

Please Note: Applications that are incomplete, not in the prescribed format, not legible, without the required documents enclosures will be summarily rejected without assigning reasons and no correspondence in this regard will be entertained.

**METHOD OF SELECTION:** Selection will be through written test followed by interview for candidates who have been shortlisted in the written test. The dates of the selections, timings and venue will be intimated to the shortlisted candidates through e-mail only.

**PAY PACKAGE:** The selected candidates will be inducted in the minimum of the pay scale of Rs. 30,000 –3%-1,20,000/-. In addition to basic pay other allowances like Dearness Allowance, HRA, 35% of basic pay as perks, PF, Group insurance, Performance Related Pay, Gratuity, medical facility for self and dependent family members, etc., as per Company rules will be a part of the pay package.

**Only Indian Nationals need to apply.**

### **General Conditions:**

1. Please Note that the number of posts may increase depending upon the Company’s Requirements.
2. Reservation /relaxation for SC/ST/OBC/EWD/EWS Candidates will be as per Government guidelines /directives.
3. Candidates employed in Government / Quasi Government and Public Sector undertaking will be required to have their application forwarded through proper channel or produce No Objection Certificate at the time of interview.
4. Applications that are incomplete, not in the prescribed format, not legible, without the required enclosures will be summarily rejected without assigning any reason and no correspondence in this regard will be entertained.
5. Candidates are required to possess at least one valid e-mail id which is to be entered in the application form. Information pertaining to the written test/interview will be sent by e- mail only to the ID that is furnished. BEL will not be responsible for bouncing of any e-mail sent to the candidate.
6. Canvassing in any form will result in disqualification. BEL reserves the right to debar/ disqualify any candidates at any stage of the selection process for any reason what so ever.
7. Interested candidates may send the applications through post, super scribing on the envelope the post applied for, in the downloadable application format affixing a recent passport size photograph along with self-attested copies of SSLC /Matriculation Certificate (proof of age), Marks cards for having passed or equivalent, current

employment Certificate, previous employer certificate regarding experience, and other relevant certificates so as to reach DGM (HR), Bharat Electronics Limited, Central Research Laboratory, Bharat Nagar Post, Ghaziabad-201010 before 15.02.2024.

8. BEL has a robust and transparent recruitment process where the selection criteria is purely based on merit of the candidate. BEL does not demand or charge any fee or request for money deposits at any stage of the recruitment process other than the application fee mentioned in this advertisement. We urge job seekers not to be misled by any communication made by fraudsters purporting to be representatives of our Company demanding payment in lieu of employment in BEL. The Company is not liable for any loss that may ensue from such fraudulent actions.

**The last date to submit the applications is 15.02.2024.**

**For further details or any clarification mail to: [hrcrlgad@bel.co.in](mailto:hrcrlgad@bel.co.in) or Contact No. 0120-281-3964**

**Applicants are advised to go through the website [www.bel-india.in](http://www.bel-india.in) for all updates.**

