



भारत डायनामिक्स लिमिटेड BHARAT DYNAMICS LIMITED

गच्छीवाउली :: हैदराबाद GACHIBOWLI :: HYDERABAD

निगमित - मानव संसाधन (प्रतिभा अर्जन एवं संगठनीय विकास)

CORPORATE - HR (TALENT ACQUISITION & CAREER PROGRESSION)

Ref: BDL/C-HR (TA&CP)/AGM (NAVAL)/2023

Date: 28-12-2023

Sub: Notification – Recruitment for the post of Additional General Manager (Naval) in the pay scale of Rs. 90,000 - 2,40,000/- in Grade-VII on immediate absorption basis / re-employed pensioner in BDL – Reg.

-x-x-x-x-x-

BDL has forwarded request letters to the following Agencies / Authorities to sponsor suitable Serving / recently Retired Officers who have completed minimum 3 years service in the rank of Captain or higher rank from Indian Navy for the post of Additional General Manager (Naval) in Grade – VII in the pay scale of Rs. 90,000 - 2,40,000/- in BDL

- a) The Deputy Director, Military Secretary's Branch/ MS-7A,
- b) Chief of Personnel, Naval Head Quarter, New Delhi
- c) Director General of Resettlement, New Delhi
- d) Director of Ex-Servicemen Affairs (DESA), New Delhi
- e) The Deputy Director, Military Secretary's Branch/ MSX, New Delhi
- f) Indian Naval Placement Agency, New Delhi
- g) ENC Placement Cell (ENCPC), Visakhapatnam

2. In view of the above, interested Serving / Recently retired Officers who have / had in the Rank of 'Captain' with 03 Years or above service or higher rank in Indian Navy as on 26-12-2023 for the post of Additional General Manager (Naval) in BDL may read carefully the QR (Annexure-I) and interested eligible candidates have to submit duly-filled-in application form in the prescribed Format (Annexure – II) through the above said Agencies / Authorities. Applications which are not sponsored/ forwarded by the appropriate Agencies / Authorities will not be considered for selection process.

3. Further, the above Agencies / Authorities are requested to forward duly-filled-in Application(s) in the prescribed Format along with copy of Educational / Technical Qualifications and copies of CR Dossiers of individual Candidates for the last 03 preceding years to Dy. General Manager, C-HR(TA, CP & CSR), Corporate Office, Bharat Dynamics Limited, Gachibowli, Hyderabad-500 032, Telangana State on or before 29-01-2024.

(पी श्रीनिवास राव P. SRINIVAS RAO)

उ.म.प्र., नि. - मा.सं. (प्र.अ., कै.वि. एवं सी एस आर)

DGM, C - HR (TA, CP & CSR)

e-mail: hrcorp-careers@bdl-india.in

Phone: 040-23456116/ 132

**QUALIFICATION, EXPERIENCE AND TERMS & CONDITIONS OF
APPOINTMENT ON PERMANENT BASIS FOR THE POST OF AGM (NAVAL) IN
BDL**

1. **Designation** : Additional General Manager (NAVAL)
2. **Grade / Pay Scale** : Grade - VII / Pay Scale Rs. 90,000/- - Rs. 2,40,000/-
3. **No. of post(s)** : **01 (One Exclusively from Indian Navy)**
4. **Rank** : Serving / recently Retired Officers in the **Rank of "Captain" with 03 years or above service'** as on **26-12-2023.**
5. **Qualification(s)** : **Essential:** First Class Degree (or 5-year integrated course) in Engineering / Technology (Mechanical / Electrical & Electronics / Electronics & Communications / Electronics & Instrumentation / Industrial Electronics / Production) awarded by Universities / Institutes recognized by the Government.
6. **Age** : The maximum age of the candidate including all relaxations as applicable should not exceed **49** years of age as on **26-12-2023.**
7. **Nature of Experience** : **1. Completed 3 years or above service of Navy in the Rank of Captain or Higher rank.**
2. Experience in Command and Naval Dockyard.
3. Experience in coordination with local agencies and Head Quarters at Navy, DGONA, DGNAI etc.
8. **Job Description** :
 - i) Maintaining constant interface with respective Service Head Quarters and MoD for expanding market for products.
 - ii) Liaison with respective Service Head Quarters, Defence Ministry and other PSUs at senior level.
 - iii) Represent BDL in the meetings held at MoD & respective service Head Quarters.
 - iv) Follow up of RFP / Quotations / Contracts under progress at MoD / Service Head Quarters.
 - v) Furnishing feedback to Corporate Office / Divisions with regards to market and products.
 - vi) Identify customer and end user needs in respect of upgradation, new equipment, life extension and refurbishment of weapon systems in the respective service.



- vii) Interaction with users of both domestic and export markets for product upgradation, development and during product after sale support.
- viii) Identifying leads and potential opportunities for the products / Services of the Company in the world market.
- ix) Oversee the planning, implementation, and Integration of weapon systems onboard Naval platforms.
- x) Coordination with respective stakeholders Service Head Quarters, local agencies, DRDO labs and other PSUs during various stages of production including acceptance trials.

9. **Terms of Employment** : I. On Immediate Absorption basis
- Pay Fixation & Allowances** : a) Basic pay of Officers joining on immediate Absorption basis will be fixed in the Pay Scale of Rs. 90,000/- to 2,40,000/- after protecting last pay i.e. (Basic+ DA+ Grade Pay if any) on receipt of last Pay certificate.
- b) DA, HRA & other allowances as admissible from time to time as per company Policy and applicable to Grade-VII Executives will also be paid.
- : II. As Re-employed Pensioner
- a) Pay Fixation will be done as per DoPT / DPE guidelines.
- b) DA, HRA & other allowances as admissible from time to time as per company Policy and applicable to Grade-VII Executives will also be paid.
10. **Retirement Benefit** : Can be drawn from the Services Independent of the Pay and allowances offered in the Company.
11. **Place of Posting** : Posting of the Selected Officer will be at BDL – Visakhapatnam Unit or any of BDL Office(s)/ Unit(s) depending on Organizational requirement.



(पी श्रीनिवास राव P. SRINIVAS RAO)

उ.म.प्र., नि. - मा.सं. (प्र.अ., कै.वि. एवं सी एस आर)
DGM, C - HR (TA, CP & CSR)

BHARAT DYNAMICS LIMITED
BIO-DATA FORM

NAME OF THE POST: ADDITIONAL GENERAL MANAGER (NAVAL)

PLEASE AFFIX
RECENT
PASSPOERT
PHOTOGRAPH

1	Name of the Candidate (as per X th Class certificate in capital letters)	
2	Date of Birth (DD/MM/YYYY)	AGE as on 26-12-2023
3	Father's Name (as per your X th Class certificate) & Occupation	
4	Present Address (for correspondence)	
5	Permanent Address	
6	Phone No. / Mobile No.	
	Alternate Contact No.	
7	e-Mail ID (Mandatory)	
8	Nationality	
9	Religion	
10	Place of Birth & State	
11	Marital Status	
12	Specify the category you belong to (tick)	UR / EWS / OBC / SC / ST
13	Are you a Person with Benchmark Disability (PwBD). If yes, please specify the disability %	Yes <input type="checkbox"/> No <input type="checkbox"/> , If yes ____ % of disability & PwBD Category _____
14	Please tick on your branch in Defence Services, Present Rank & No of years in present Rank	NAVY - Yes <input type="checkbox"/> No <input type="checkbox"/> Present RANK: _____ No. of years in present Rank: _____
	Are you an Ex-Servicemen (if yes, pl. specify no. of years of service)	Yes <input type="checkbox"/> No <input type="checkbox"/> No. of years: <input type="text"/> Date of retirement (DD/MM/YYYY): _____

Signature: _____

15. Educational Qualifications (Declare all the qualifications, which you possess and pursuing):

Sl. No.	Qualification & onwards)	Subjects / Specialization	i. Period of Study (From To) (Month & Year) ii. Total duration of the Course	University / Institution & Address	Full Time / Correspondence / Part Time	Month & Year of Passing	Percentage (%) of Marks secured	Course is Recognized by UGC / AICTE/ DEC / State Govt. / Central Govt. (please specify)
1.								
2.								
3.								
4.								
5.								

I hereby declare that I do not possess any other qualifications and also not pursuing any other course. I may be terminated without notice if Management found that I have concealed any higher qualification, which I have possessed before joining the Company and also pursuing higher qualification at the time of joining the Company.

Signature: _____

16. **Post / Designation wise & Company / Firm wise Experience details to be mentioned, if any** (Starting from Present Employer/Company):

Sl. No.	i. Name of the Organisation / Firm. ii. Address iii. STD code & Telephone No. iv. e-mail.	(1)	(2)	(3)	Designation / Post held (4)	i. Scale of Pay (5)				Contract / Trainee / Tenure / Permanent (6)	Period of Service (7)		Total Period of Service (Years - Months) (10)	Reasons for leaving (11)
						ii. Basic	iii. DA	iv. Gross Salary	From (dd/mm/yyyy) (8)		To (dd/mm/yyyy) (9)			
1.	i.			(3)	(4)	i.					(8)	(9)	(10)	(11)
	ii.					ii.								
	iii.					iii.								
	iv.					iv.								
2.	i.					i.								
	ii.					ii.								
	iii.					iii.								
	iv.					iv.								
3.	i.					i.								
	ii.					ii.								
	iii.					iii.								
	iv.					iv.								

Signature: _____

(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)
4.	i.			i.		i.				
	ii.			ii.		ii.				
	iii.			iii.		iii.				
	iv.			iv.						
5.	i.			i.		i.				
	ii.			ii.		ii.				
	iii.			iii.		iii.				
	iv.			iv.						
6.	i.			i.		i.				
	ii.			ii.		ii.				
	iii.			iii.		iii.				
	iv.			iv.						
7.	i.			i.		i.				
	ii.			ii.		ii.				
	iii.			iii.		iii.				
	iv.			iv.						

I hereby declare that I have written correct experience details. I may be terminated without notice if Management found that I have concealed/ wrong experience details mentioned the above experience details column. **Note:** If the post & Company wise experience details are more than 07 rows, please furnish the experience details in additional sheet(s).

Signature: _____ Page 04 of 07

17. Experience details, if any, starting from the Present Employer / Company & **Present Post / Designation wise** (please attach additional sheet, if required) and enclose Resume.

Sl. No.	Name of the Company Office / Firm or Institution	<u>Post held</u> (Period-From dd/mm/yyyy To dd/mm/yyyy)	Nature of Duties for the said Post (Min. 100 characters & Max. 200 characters)
1.			
2.			
3.			
4			
5.			
6.			
7			

Signature: _____

18. Organisation Chart depicting Candidate Present Position / Designation, Roles & Responsibilities in the Present Organisation / Company only.

Name & Address of the Present Organisation / Office / Firm / Institution	
Organisation Chart depicting candidate Present Position / Designation in the Present Organisation / Company	
Role & Responsibiliti es of the Candidate in the Present Organisation.	

Signature: _____

19	Present Pay particulars (₹) Scale of Pay (if applicable) a. Basic b. Dearness Allowance (if applicable) c. HRA d. Variable Pay (if any) e. Other (Pl. Specify) f. CTC (a+b+c+d+e) (Enclose copy of latest pay slip)	<u>Per Month / Per Annum</u>
20	Any of your relative working in BDL (tick) (if yes, specify details)	Yes <input type="checkbox"/> No <input type="checkbox"/> NAME: Staff No.:
21	Have you ever attended for Interview for any post in BDL (if yes, please specify)	Yes <input type="checkbox"/> No <input type="checkbox"/> Name of the Post: Date when attended:

DECLARATION

I hereby declare that the information stated above by me is true, complete to the best of my knowledge and belief. In case, the information stated above by me is found to be false or incorrect, my candidature, appointment may be considered terminated without any notice.

Date: _____ Signature: _____

Place: _____ Name of the Candidate: _____