

Eligibility criteria for deputation posts: -

S.No.	Name of Post & Pay Scale	Qualification/Requirements	No. of posts
1.	Deputy Director (Research & Analysis) Pay Matrix Level 11 (Pre-revised pay scale PB-3 +G P - Rs. 6600)	Officers under the Central Government holding analogous posts or posts in Level-11 or with 5/8 years' service in posts in Level-9/Level-6 or equivalent, respectively and possessing the following educational and other qualifications: - (i) Master's degree in Economics or Statistics or Mathematics from a recognized University or equivalent. (ii) 5 years' experience in supervisory capacity in job analysis or work – study or interpretation of data or research relating to socio-economic matters (Period of deputation shall ordinarily not exceed three years)	01

The last date for receiving applications is 2 months from the date of publishing of advertisement in the Employment News.

Annex-II

CURRICULUM VITAE: PERFORMA

Please paste
passport size
photograph here

1.	Name and address (In Block Letters)	
2.	Post Applied for (Separate applications are to be sent for different posts)	
3.	Date of Birth (DD/MM/YYYY)	
4.	Date of superannuation (DD/MM/YYYY)	
5.	Status of your present employer (Pl. specify whether Central Govt./State Govt/Autonomous/Statutory Body/PSU/others (specify))	
6.	Initial date of appointment in Govt. Service	

7.	Office address with Telephone No. & email			
8.	Residential Address with Telephone No.			
9.	Present post held, along with Pay Level and present Basic Pay/Pay Scale/Pay Band and Grade Pay of the post held			
10.	Educational Qualifications			
11.	Please State clearly whether in the light of entries made by you below, you meet the requisite Essential Educational and other qualifications and work experience required for the post (if any qualifications have been treated as equivalent to the one prescribed in the Rules. State the authority for the same)			
	Essential		Qualification/Experience required	Qualifications/Experience possessed by the officer
		1.		
		2.		
		3.		
	Desirable (wherever applicable)	a.		
		b.		
		c.		
12.	Details of Employment, in chronological order, enclose a separate sheet duly authenticated by your signature, if the space below is insufficient.			

	Office/Institution	Post Held	From	To	Scale of Pay and basis pay in old pay band.	Nature of duties (In details)
13.	Nature of present employment i.e., ad-hoc or Temporary or Quasi-Permanent or Permanent					
14.	<p>In case of present employment is held on deputation/contract basis, please state;</p> <p>A. The date of initial appointment.</p> <p>B. Period of appointment on deputation/contract</p> <p>C. Name of the parent office/organization to which you belong.</p>					
15.	Please state whether you are working in the same department and are in the feeder grade or feeder to feeder grade.					
16.	Are you in Revised Scale of Pay? If yes, give the date from which the revision took place and indicate the pre-revised scale.					

17	Total emoluments as per month now drawn	
18	<p>Additional information, if any, which you would like to mention in support of your suitability for the post, (This among other things may provide information with regard to</p> <p>(i) additional academic qualification</p> <p>(ii) Professional training and</p> <p>(iii) work experience over and above prescribed in the vacancy circular/Advertisement).</p> <p>(Note: Enclose a separate sheet, if the space is insufficient)</p>	
19	<p>Please state whether you are applying for Deputation (ISTC)/Absorption/Reemployment Basis. (Officers under Central/State Governments are only eligible for "Absorption" Candidates of non-Government Organizations are eligible only for short Term Contract.)</p>	
20	<p>Remarks (The candidates may indicate Information with regard to</p> <p>(i) Research publications and reports and special projects</p> <p>(ii) Awards/Scholarship/Official Appreciation</p> <p>(iii) Affiliation with the professional bodies/institutions/societies and (iv) any other information. (Note: Enclose a separate Sheet if the space is insufficient)</p>	

21	Please state briefly how you find yourself best suitable for the posts applied for:	

I have carefully gone through the vacancy circular/advertisement, and I am well aware that the Curriculum Vitae duly supported by documents submitted by me will also be assessed by the Selection Committee at the time of selection for the post. It is also certified that the information furnished above is correct and true to the best of my knowledge. In event of my selection, I shall abide by terms and conditions of the services attached to the post.

Signature: _____

Name: _____

Date: -