



GUJARAT MINERAL DEVELOPMENT CORPORATION LTD. AHMEDABAD

Advertisement for the post of Mining Mate

Application in the prescribed format is invited (as per **Annexure**) from willing and eligible professionals for engagement of **Mining Mate** for Gujarat Mineral Development Corporation Limited on full time contractual basis as per details given below:-

1	Name of Post and Number of vacancy	Mining Mate 02 nos. – positions
2	Period of Contract	The contract initially would be for a period of two year and may be further extended for a period of one year in stages subject to functional requirements, appraisal of the performance and medical fitness of the individual.
3	Job assigned/Job profile	<p>As a Mining Mate, you will play a crucial role in ensuring the safe and efficient execution of mining operations, with a focus on deep hole blasting in highly mechanized environments. Your responsibilities will include, but are not limited to:</p> <ol style="list-style-type: none"> 1. Safety Compliance: <ul style="list-style-type: none"> • Adhering to and enforcing safety protocols and procedures to ensure a secure working environment. • Conducting regular safety inspections and reporting any potential hazards. 2. Deep Hole Blasting: <ul style="list-style-type: none"> • Executing deep hole blasting operations in accordance with established guidelines and safety standards. • Operating and maintaining blasting equipment, ensuring proper calibration and functionality. 3. Mechanized Mining Operations: <ul style="list-style-type: none"> • Collaborating with the mining team to coordinate and optimize mechanized mining processes. • Monitoring and adjusting machinery to maximize efficiency and productivity. 4. Documentation and Reporting: <ul style="list-style-type: none"> • Maintaining accurate records of blasting activities, including blast design, quantities of explosives used, and results. • Reporting any deviations or incidents promptly to the appropriate authorities. 5. Team Collaboration: <ul style="list-style-type: none"> • Working closely with other mine personnel, including engineers, geologists, and equipment operators, to achieve production targets. • Providing guidance and support to junior staff members when required. 6. Equipment Maintenance: <ul style="list-style-type: none"> • Participating in routine maintenance and inspections of mining equipment to ensure optimal performance. • Reporting any equipment malfunctions or breakdowns for timely repairs. 7. Environmental Compliance: <ul style="list-style-type: none"> • Ensuring that mining activities comply with environmental regulations and standards. • Implementing measures to minimize the environmental impact of mining operations. 8. Continuous Improvement: <ul style="list-style-type: none"> • Identifying opportunities for process improvements and efficiency enhancements.



		<ul style="list-style-type: none"> Staying updated on industry best practices and incorporating them into daily operations. <p>9. Emergency Response:</p> <ul style="list-style-type: none"> Being prepared to respond to emergencies, such as accidents or equipment failures, and taking appropriate actions to mitigate risks. <p>10. Training and Development:</p> <ul style="list-style-type: none"> Participating in training programs and workshops to stay current with industry advancements. Mentoring and training junior staff members as needed.
4	Job Location	Fluorspar Project-Kadipani, Tal: Kawant, Dist: Chhota Udepur
5	Eligibility Criteria	<p>Minimum 10th pass</p> <p>Mining Mate Certificate of Competency</p> <p>Minimum 5 years of experience in deep hole blasting, especially in highly mechanized mines</p> <p>Proficient in deep hole blasting techniques.</p> <p>Strong knowledge of mechanized mining operations.</p> <p>Excellent communication and teamwork skills.</p> <p>Attention to detail and commitment to safety.</p>
6	Remuneration	The monthly consolidated remuneration will be based on the previous/current remuneration. (Negotiable)
7	Allowance	Shall not be entitled to any allowance except transport facility.
8	Travelling Allowance	The travelling allowance on tour, if any, shall be as per the rules and norms of GMDC Ltd.
9	Terms of Contract	<p>The engagement will be strictly contractual and will not confer any right for regular appointment in the organization including any allowance except transport facility and travelling allowance.</p> <p>The contract can be terminated by either side at any time by giving one month's prior notice. The GMDC Ltd. can terminate the contract immediately</p> <p>By giving one month's remuneration in lieu of notice period.</p>
10	How to Apply	<p>Interested Candidate may apply in the prescribed pro-forma (as per attached Annexure) along with updated resume and self-attested copies of certificates of essential qualification and experience to the General Manager (HR), GMDC Ltd. "Khanij Bhavan", 132 Ft Ring Road, Near University Ground, Vastrapur, Ahmedabad 380052, clearly indicating the post applied for on the envelope within stipulated time period. Applications received incomplete or after due date will not be entertained.</p> <p>Last date for receipt of application is 13/03/2024.</p>



11	Selection Procedure	<p>A Selection Committee will scrutinize the applications and short list the candidates based on merits. The short-listed candidates will be called for Interview (TA will be given as applicable to GMDC's employees) or be interviewed through Video Conferencing as decided by GMDC Ltd.</p> <p>Selection committee will decide the position of selected candidates based on the interview and current profile of candidates.</p> <p>The decision of the competent authority on selection of candidates will be final and no correspondence on this subject will be entertained.</p> <p>GMDC may cancel advertisement and decide not to proceed in the matter at any stage to accept or reject any or all applications without giving any explanation, whatsoever.</p>
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General Manager (HR)

CONFIDENTIAL

Date: _____



Recent
Photograph

EMPLOYMENT APPLICATION FORM

POST APPLIED FOR: _____

First Name : _____

Middle Name : _____

Last Name : _____

Birth Date :

D	D	M	M	Y	Y	Y	Y
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Gender: _____

Place of Birth : _____ **Native Place:** _____

Nationality : _____ **Marital Status:** _____

Category :
General SEBC SC ST

Father/ Husband's Name: _____

Father/ Husband's Occupation: _____

Mother Tongue : _____ **Blood Group:** _____

PAN Number: _____ **Adhar Number:** _____

Passport Details : _____

Permanent Address:

Pincode _____

Current Address:

Pincode _____

Contact Number: (M) _____ **(R)** _____ **(O)** _____

E-mail Address: _____

Present Salary (P.M.): _____ **Expected Salary (P.M.):** _____

How soon can you join? _____

Have you been interviewed earlier by us? If yes, give particulars:

Academic Record (Starting from SSC or equivalent), also submit attested certificate.

Examination	Institute	Board/ University	Year of passing	%/ CGPA / Grade	Major Subjects

Details of Effective date of obtaining statutory Certificate (For Statutory Post).

Have you undergone any other Training? If yes, give details.

Mention your research/ publication, if any.

Mention your membership of Association indicating your role.

Extra Curricular Activities:

Language Proficiency:

Language	Speak	Read	Write

Are you prepared to give binding to serve the corporation for a period of 3 Years?

Yes

No

Experience Chronology along with certificates:

Organization	Designation	Period			Job Description
		From	To	Total	

Why do you wish to change?

Has any of your relative is/was employee of G.M.D.C. Ltd.? If yes, give details.

Do you know anybody in G.M.D.C.? if yes, give details.

References (Other than your relative):

Sr. No.	Name	Occupation	Address & Contact No.

Any other ability/ Information in support of your application

I declare that all the details given in this form are correct and complete to the best of my knowledge and understanding and hereby agree that any misrepresentation therein may cause rejection of my application or termination of my service without notice or compensation thereafter.

I confess that I am not involved in any Criminal matter Or Police inquiry.

I agree that my employment will be subject to transfer to any project by the Corporation.

Date: _____

Place: _____

(Signature of Applicant)