

**DISTRICT HEALTH & FAMILY WELFARE SOCIETY, PANIPAT**  
**ADVERTISEMENT NO.16**

District Health & Family Welfare Society, District Panipat invites applications on the prescribed format from the eligible candidate for filling up of the following vacant posts through prescribed selection criteria at the Civil Surgeon Office, Panipat, Haryana under National Health Mission, Haryana purely on contract basis initially upto 31.03.2024 with detail as mentioned below. (Candidate must go through the instructions uploaded on National Health Mission, Haryana website i.e. [www.nhmharyana.gov.in](http://www.nhmharyana.gov.in) before applying). The last date for submission of application form is **04.03.2024 till 4:00 PM** in the Office of Civil Surgeon, Panipat.

Sr. No.	Name, Number and Category of Post	Place of posting	Eligibility	Remuneration	Date of Document verification
1.	Medical Officer (4) Scheduled Caste-2 Backward Class Group A-1 Backward Class Group B-1 (Age upto 65 years)	UPHC Hari Singh Colony-1, UPHC Khatik Basti-1 UPHC Batra Colony-1 UPHC Samalkha - 1	ESSENTIAL (i) M.B.B.S. (ii) Registered as Medical Practitioner with Medical Council of India or any other State Medical Council of Indian Union. DESIRABLE: (ii) Knowledge of Hindi up to Matric standard.	Rs. 65000/- (Rs. Sixty Five Thousand Only)	07.03.2024 (10:00 AM to 12:00 PM at Office of Civil Surgeon, Panipat)

*Jain*  
15/2/24  
Civil Surgeon  
Panipat

*seg*  
Dy. Civil Surgeon, NHM  
Panipat

*Qg.*  
DPM  
Panipat

## Important Instructions:

- No TA/DA will be paid for coming for Document verification.
- Full particulars in clear legible handwriting with Contact No., E-mail ID, Postal Address with Pin code, passport sized photo, self-attested copies of Educational Qualification, Experience and residence proof should be attached with the application form.
- The posts are approved vide letter no. NHM/DFA/ROP/2023-24/571 dated 04.05.2023. Please carefully read selection criteria before filling the application form vide letter no. letter No. NHM/Admin/HRC-1/2022-23/10885-905 dated 20.03.2023. (copy attached)
- **Completed Application forms will be accepted in Office of Civil Surgeon, Panipat on all the working days from 9.00AM to 4:00 PM till 04.03.2024. The by hand application will be accepted only on working days till 04.03.2024 upto 4.00 PM only. (The office will remain closed on Saturday, Sunday and Gazetted Holiday).**
- Department will not be responsible for any postal delay, so last date of submission shall be strictly adhered to.
- Unfilled, unsigned and incomplete application forms will be considered as rejected.
- If a candidate has passed his/her Education from Private/Deemed University then he/she has to submit UGC approved certificate for university and Course for the period of concerned year of passing.
- **Candidates to mention total no. of pages attached with the application form.**  
**No documents will be accepted after submission of application form.**
- Any sort of canvassing or influencing the officer related to selection and recruitment process would result in immediate disqualification of the candidate.
- One application will be considered for one post only.
- District Authorities (Document Verification Committee) has right to reject any application if found improper or having misleading information.
- The authorities has right to cancel any of the post/interview at any time without specifying any reason.
- There may be change in number of posts and place of posting as per directions from office of Mission Director, National Health Mission Haryana
- Original and valid documents in support of academic qualifications, registration (as applicable), and residence and work experience shall be required to be produced at the time of document verification.
- The posts are contractual in nature which may be renewed further subject to approval from State Authorities and annual appraisal reports.



# NATIONAL HEALTH MISSION



Paryatan Bhawan, Bays No. 55-58, Sector-2, Panchkula, Haryana  
Tel No: 0172-2560124, 2573922, 2570458, Fax: 0172-2580466  
Website: nrhmharyana.gov.in, E-mail ID [admn.nrhmhry@gmail.com](mailto:admn.nrhmhry@gmail.com)

From, Mission Director,  
National Health Mission,  
Bays No. 55-58, Sector-2  
Panchkula, Haryana

To All Civil Surgeons  
Haryana State

Memo No: NHM/Admin/HRC-1/2022-23/10885-905

Dated: 20/03/2023

**Subject: Regarding revision of Selection Criteria for recruitment of posts under NHM on Contractual basis at district level by District Health & Family Welfare Society, Haryana.**

It is informed that, various complaints have been received regarding discrepancies in the written examination for the recruitment of various posts under NHM in the Districts. Therefore, the Selection Criteria issued by this office vide letter no: NHM/Admin/HRC-1/2021-22/7591-7652, dated 20.09.2021 is hereby withdrawn with immediate effect.

Accordingly, as per approval from W/Additional Chief Secretary, to Govt. Haryana, Health Department, the selection criteria for the recruitment of posts under NHM at district level has been revised, as mentioned below:-

**Table:A Revised Selection Criteria for the recruitment at District level**

Revised Selection Criteria for District Level			
Sr. No	Components	weightage	Marking Pattern
1	Essential basic Qualification.	30	<u>30 x Percentage</u> 100
2	Additional Relevant Post Experience (any State Govt./Semi Govt./ UT/ any Govt. Board / Corporation/NHM)	10	02 marks for each completed year (Maximum 10 marks).



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Website: nrhmharyana.gov.in, E-mail ID admn.nrhmhry@gmail.com

3	Local area weightage	10	<ul style="list-style-type: none"><li>• Weightage of marks "for District applicants": 10 marks (the candidate should be a bonafide resident of the district.)</li><li>• Weightage of marks for "out of the district applicants" : Zero(O) marks</li></ul> <p><i>*For the recruitment of all posts except MO's &amp; Specialists</i></p>
	<b>Total marks</b>	<b>50</b>	

**Table: B Checklist for acceptable documents as proof of address for General Public is as under:**

Sr.No	List of Documents for proof of Address(residential proof)
1	Passport
2	Voter ID Card
3	Ration Card with Address
4	Caste and Domicile Certificate with address and the photo issued by State Govt.
5	Parivar Pehchan Patra
6	Electricity Bill(not older than last three months)

**Note: Any of the above three documents (Sr.No:1 to 6) be produced at the time of recruitment.**



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## **Instructions:**

1. It is clarified that, the recruitment of contractual posts under NHM, *approved in RoP*, should be done with wider publicity in various newspapers through Directorate of Public Relations.
2. It is clarified that no written test should be conducted for the recruitment of posts under NHM at district level. Only selection criteria mentioned above in this letter should strictly be followed for all future recruitments under NHM Haryana. No over & above criteria should be followed for recruitments under NHM at district level.

## **Additional guidelines for selection criteria are as under:-**

- The formula for calculating the marks for Essential Basic qualification (Sr. no 1 of Table-A) will be done by multiplying the percentage of marks obtained by the candidates with weightage and divided by 100.
- 02 marks will be given for each completed year of additional relevant post experience, with maximum of 10 marks for all Posts.
- The Reservation policy of Haryana Government should strictly be followed.

## **Note:**

1. As Deputy Commissioner is the Chairman of District Health & Family Welfare Society, there must be an observer/nominee of Deputy Commissioner for the entire recruitment process, irrespective of the number of vacancies.



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2. In all cases, the final result list should be got approved from respective Deputy Commissioner –cum Chairman, District Health & Family Welfare Society.
3. If there is any query regarding the selection criteria, you may please write or contact Dr. Sube Singh, Deputy Director (Admin), NHM Haryana.
- ***This letter supersedes all previous instructions regarding recruitment under NHM at district level.***

*20/03/23*  
Dy. Director (Admin)  
National Health Mission  
Haryana, Panchkula

Memo No: NHM/Admin/HRC-1 /2022-23/ 10906-960 Dated: 20/03/2023

A copy is forwarded to the following for the information and necessary action please:

1. All Directors/Dy. Directors/Programme Officers, NHM, Haryana, Panchkula.
2. All Deputy Commissioners-cum Chairman, District Health & Family Welfare Society, Haryana.
3. PS/HM for information of Hon'ble Health Minister, Haryana.
4. PS/ACS Health for information of worthy Additional Chief Secretary to Government, Haryana, Health Department.
5. PS/MD, NHM for information of Worthy Mission Director, NHM Haryana, Panchkula.

*20/03/23*  
Dy. Director (Admin)  
National Health Mission  
Haryana, Panchkula

**NATIONAL RURAL HEALTH MISSION, HARYANA**

**Application for the post of \_\_\_\_\_**

1. Name of the candidate : \_\_\_\_\_
2. Father's/Husband Name : \_\_\_\_\_
3. Sex : Male / Female
4. Date of Birth (DD/MM/YYYY) : \_\_\_\_\_
5. Category to which belong : \_\_\_\_\_
6. Telephone / Mobile No. : \_\_\_\_\_
7. E-mail : \_\_\_\_\_
8. Permanent Address : \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_ PIN CODE \_\_\_\_\_
9. Correspondence Address : \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_ PIN CODE \_\_\_\_\_

Paste Passport Size  
Photo Here

**10. Educational / Professional Qualifications :**

Examination Passed	Board/ University	Year of Passing	Maximum Marks	Marks Obtained	%age of marks	Division	Subject
10th							
10+2 / Vocational / Intermediate							
Graduation							
Post Graduation							
Any other Course / Diploma etc							

11. Internship / Training (if any): Year(s) \_\_\_\_\_ Month(s) \_\_\_\_\_ Day(s) \_\_\_\_\_

Name of Institution / Organization	Designation	From	To	Total period

12. Total Experience: Year(s) \_\_\_\_\_ Month(s) \_\_\_\_\_ Day(s) \_\_\_\_\_

Name of Institution / Organization	Designation	From	To	Pay/Salary / Honarium p.m.	Total period

13. Detail of document attached : \_\_\_\_\_

14. Declaration : I hereby declare that

1. All statements made in this application form are true, complete and correct to the best of my knowledge and belief. In the event of any information being found false or incorrect, or ineligibility being detected before or after the interview/selection/appointment, my candidature may be cancelled and action can be taken against me by the commission.
2. I have read the provisions in advertisement of the omission carefully and I hereby undertake to abide by them. I fulfill all the conditions of eligibility regarding age limits, educational qualifications etc. prescribed in the advertisement and other relevant rules and instructions.
3. I have never been convicted by criminal court.

Date : \_\_\_\_\_

Place : \_\_\_\_\_

**Signatures of the Candidate**