

**NATIONAL HIGHWAYS AUTHORITY OF INDIA**  
**(Ministry of Road Transport & Highways)**

National Highways Authority of India (NHAI) invites applications for recruitment to the following post:-

Sl. No.	Name of the post	No. of posts*	Mode
1.	General Manager (Technical)	06 (Six)	Promotion

*\*Number of posts may increase or decrease as per requirement of NHAI.*

**DETAILS OF ELIGIBILITY CONDITIONS**

Sl. No.	Name of the post	No. of posts to be filled up	Classification of post	Pay Band and Grade Pay	Method of Recruitment
	1	2	3	4	5
1.	General Manager (Technical)	06 (Six)	Group-A	Level-13 (Rs.123100-215900)/(pre-revised) PB-4 (Rs.37400-67000) with Grade Pay Rs.8700/-	Promotion

Age Limit	Educational qualification and experience required	In case of recruitment by promotion, the grades from which to be made
6	7	8
Not Applicable	Not Applicable	<b>For Promotion:</b> Feeder cadre post will be Deputy General Manager (Technical) with five years' regular service in that post i.e. Level-12 of Pay Matrix (Rs.78800-209200).

**IMPORTANT DATES**

Time Lines	
Opening Date for Online Registration of Application	15.03.2024 (10:00 AM) [Friday]
Last Date for submission of Online application	01.04.2024 (06:00 PM) [Monday]

**Important Instructions:**

The candidates applying for the post should note the following: -

1. **Crucial date for determination of eligibility shall be the last date prescribed for the receipt of ONLINE applications i.e.01.04.2024.**
2. Canvassing or bringing influence in any form will disqualify the candidature.
3. The advertisement can be withdrawn at any time at the discretion of the Competent Authority without assigning any reasons there for.

**Procedure to apply**

4. Applicants can apply ONLINE only. The procedure to be followed for filling up the application is given below: -
  - i) The applicant may visit the NHAI website [www.nhai.gov.in](http://www.nhai.gov.in) for accessing the link for applying online. The link may be opened on Google Chrome or Mozilla Firefox.

- ii) Click on the tab about us → Vacancies → Current. Click on the relevant Recruitment advertisement and then click 'Online application'.
- iii) Once you click on "APPLY" system will redirect you to NHAI portal.
- iv) Create the registration with below information
  - 1. User ID (User id can be anything)
  - 2. Create the password
  - 3. Name
  - 4. Phone Number
  - 5. Email ID
  - 6. Aadhar Card Number (Optional)
- v) Once you entered all the above details, login to the system with the user id and password.
- vi) Portal has two sections,
  - 1. Application form
  - 2. Post you would like to apply
- vii) Fill the complete application
  - 1. All the fields in the form are mandatory fields.
  - 2. After filling the application form, click on 'preview' button to check all the information filled by you are correct or not.
  - 3. In case if you wish to change any data in given form, then change the same.
  - 4. Once everything is correct, click on 'save' button.
  - 5. After saving the document, then only 'apply' for the position.
- viii) After saving the document, apply for the position.
  - 1. Select the post and click on 'submit your application' button.
  - 2. If you don't apply for the position then your profile will not be reflected under any position,
  - 3. Once you click on 'submit your application button', system will take you to the next screen, where you can see the 'reference number' and you would also be having an option to download the form.
- ix) Fill in the form and attach all the scanned copy of color passport size photograph, digital signature, essential educational / professional qualification(s), promotion/appointment order(s), only in 'jpg / 'jpeg' or 'png' or 'gif' 'pdf' image types not exceeding 1 MB, may be uploaded.
- x) In the fields where you need to add your educational and experience, add the detail in given box and after adding all the data, click on add the same to list. Once you add the same to list, you could see the details on below table.
- xi) After entering your date of birth and retirement age, press enter button. Once you press enter button, system will auto calculate and populate the same in the next row.
- xii) The ONLINE application may be submitted by **01.04.2024**.

5. The applicants are advised to fill the **ONLINE** application form carefully in accordance with the eligibility criteria and experience mentioned for the post. Applications received through any other mode/procedure would not be accepted and summarily rejected. Applications incomplete in any respect shall be summarily rejected without any notice. It may be noted that any subsequent clarification at a later date will not be entertained under any circumstances.

6. The applicants are advised to submit the Online Recruitment Application well in advance without waiting for the closing date.

7. 'Corrigendum' or 'Addendum' or 'Cancellation' to this advertisement, if any, shall be published only on the website of NHAI and will not be published in the newspapers. Therefore, the Applicants are advised to check the website of NHAI regularly.

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