

Vacancy Details

Vacancy Number	24040805327
Post	Training Officer (Women Training) – Interior Design and Decoration
Classification	
Ministry/Administration	Ministry of Skill Development and Entrepreneurship
Department/Office	Other
Organisation	Directorate General of Training

Number of Posts and Reservation

UR	EWS	OBC	SC	ST	PwBD	Total
1	0	0	0	0	0	1

Post Description

Pay Scale	Level- 07 of pay matrix (Rs. 44900-142400)
Age	Not exceeding 30 years as on normal closing date. Relaxable for regularly appointed Central/ U.T. Government Servant upto Five years as per Instructions/ orders issued by Govt. of India from time to time. For age concession applicable to some other categories of applicants, please see relevant paras of the 'Instructions and Additional Information to Candidates for Recruitment by Selection'.
Essential Qualification (s)	EDUCATION & EXPERIENCE- (i) Bachelors Degree in Engineering or Technology from any recognized University or Institute approved by University Grant Commission or All India Council for Technical Education in Interior Design and Decoration with two years post qualification experience in the relevant field of Teaching or Industry. OR (ii) Diploma in Engineering or Technology from any recognized University or Institute approved by University Grant Commission or All India Council for Technical Education in Interior Design and Decoration with five years post qualification experience in the relevant field of Teaching or Industry.
Desirable Qualification (s)	Teachers Training Diploma from Technical Teachers Training Institute under the Ministry of Human Resources Development or Crafts Instructor Certificate or National Crafts Instructor Certificate or equivalent issued by National Council for Vocational Training. Or Training Certificate from Central Field Institutes under Directorate General of Training, Ministry of Skill Development and Entrepreneurship.
Duty(ies)	They impart training to the trainees. They identify training needs, plan formulate and execute institutional and or on the jobs in service training programmes within the framework of policies of the organizations/Department Aimed at improving personnel efficiency and output Advise and assist in development of syllabi programmes, training materials/aids Study policies, procedures, instruments and other related documents. Prepare notes, comments, concerning field problems to modify/ draft Operational instructions. Suggest Suitable speaker/trainers for specific area of training, advice on appropriate training activity, assist evaluation of trainees, as also training programme. Any other work assigned by the officers from time to time.
Probation	Two years
Headquarters	Directorate General of Training(DGT), Ministry of Skill Development & Entrepreneurship, New Delhi
Other Details	General Central Service Group "B" Gazetted, Non- Ministerial. The post is permanent.
Any Other Conditions	

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