

 <p>सत्यमेव जयते</p>	BUREAU OF INDIAN STANDARDS (Department of Consumer Affairs, Ministry of Consumer Affairs, Food and Public Distribution, Govt. of India) Eastern Regional Office (4th to 8th floor) Plot No 7/7 & 7/8, CP Block, Sector V, Bidhannagar, opposite to nabadiganta bus terminus salt lake, Sector V, SaltLake, Kolkata, West Bengal 700091 Email: qscoero@bis.gov.in , Tel: 033-23670014	 <p>मानकः पथप्रदर्शकः</p>
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Advertisement No. 02 (YP)/2024/ERO

1. Bureau of Indian Standards (BIS), a statutory body under the administrative control of Ministry of Consumer Affairs, Food and Public Distribution, Govt. of India is the National Standards Body of India and is responsible for activities in the field of Standardization, Product and System Certification, Hallmarking, Laboratory Testing etc., in the country.
2. BIS offers excellent opportunities to Indian nationals with proven academic credentials, professional achievements, good working knowledge of technology-based skills on the computer, strong communication and interpersonal skills and leadership qualities for engaging with BIS as Young Professionals (YPs) for Management System Certification activities at Eastern Region for a fixed tenure of 2 years on contract basis, for which the relevant details are placed below:-

S. No.	Activity	Educational Qualifications	Minimum percentage of marks/ CGPA	No. of Posts	Work Experience*	Upper age Limit	Remuneration
1	Management Systems Certification activities at Eastern Region	Essential: 10th & 12th standard Regular Graduation in any discipline /Diploma in Engineering/BE/B-Tech from a recognized University Regular MBA or equivalent in Marketing/Sales from a recognized University.	60% 60%	04	Minimum three (3) years of experience in Marketing or equivalent fields (Preferably conversant with Management Systems Certification)	35 years of age as on 15.07.2024	Rs. 70,000/- per month (fixed for two years from the date of joining)

* *Documentary proof is required.*

3. **Job Location:** Young Professionals will be posted at Bureau of Indian Standards, Eastern Regional Office, Kolkata and will require frequent travel to Assam and all other N.E States, Chhattisgarh, Jharkhand, Orissa, Bihar, Siliguri and West Bengal.

4. **Selection Process:** All the applications received will be scrutinized and shortlisted. Candidates will be shortlisted on the basis of their qualifications, experience and other details provided in the application form. Mere shortlisting will not confer any right on the candidate to be engaged as a Young Professional. Shortlisted candidates will be called for practical assessment, written assessment, technical knowledge assessment, interview, etc. at the location and date to be intimated subsequently through BIS website. BIS reserves the right to reject any or all applications without assigning any reason thereof.

5. **Tenure of Engagement:** The engagement is purely on contract for a **period of Two years** from the date of joining.
6. **Nature of Engagement:** The engagement is purely on contract basis and the engagement will be subject to termination at the end of contract period.
7. **Remuneration:** A consolidated monthly remuneration of Rs.70,000/- (Rupees Seventy Thousand only), fixed for two years, will be paid to the Young Professional. The remuneration is subject to statutory deductions.
8. **TA/DA:** No TA/DA shall be admissible for joining the assignment or on its completion. If required to travel and stay in connection with any official assignment, TA/DA and lodging allowances, as admissible to a regular BIS officer of the Level of Sc-B/Assistant Director, will be paid to the YP.
9. **Leave:** Young Professional shall be eligible for Twelve (12) days leave in a calendar year. No remuneration for the period of absence in excess of admissible leave will be paid. Also, un-availed leave shall neither be carried forward to next year nor encashed.
10. **Working Hours:** The Young Professional shall follow the normal office working hours as prescribed (i.e. 9.00AM to 5.30PM). However, as per the exigency one has to sit late to complete the time bound work or outstation assignments. Attendance would be made through Bio-metric attendance system.
11. **No Other Assignment:** The engagement is on **full-time basis** and Young Professionals shall not take any other assignment during the period of engagement in BIS.
12. **Travel, Medical Clearance and Service incurred Death, Injury or illness:** In the event of the death, injury or illness of an YP, which is attributable to the performance of services on behalf of BIS under the terms of the contract, and/or while travelling for official duty or is performing any service under the contract in any office or premise of BIS or Government of India, the individual YP's dependents, shall not be entitled to any compensation or any claim whatsoever.
13. **Medical fitness and Police Verification:** Police verification will be conducted after the engagement of the YPs. The YPs will also submit, medical fitness certificates from an authorized/registered Medical Practitioner, at the time of joining.
14. **Termination of Contract/Engagement:** The engagement of Young Professional can be terminated by BIS at any time without assigning any reason thereof, by giving them 30 days' notice. However, in case the YP wishes to resign, he/she will have to give 30 days' advance notice or remuneration in lieu thereof, before resigning from the engagement.
15. **Confidentiality of Data and Documents:**
- (a) The intellectual property rights of the data collected as well as deliverables produced for the BIS shall remain with BIS.
 - (b) The data shall not be utilized or published or disclosed or to be part with, to a third party, any part of the data or statistical or proceedings or information collected for the purpose of his assignment in BIS.
 - (c) The Young Professional is bound to hand over the entire set of records of assignment to BIS before the expiry of contract or before the final payment is released.
 - (d) The job of Young Professional attracts highest standards of confidentiality and it is expected to be maintained in all the actions of officer, at all levels.
16. **Conflict of Interest:** The Young Professional appointed, shall in no case represent or give opinion or advice to others in any matter which is in conflict to the interest of BIS.

17. OTHER TERMS AND CONDITIONS AND GENERAL INSTRUCTIONS

- i) Candidates should note that, if at any stage of engagement, it is found that a candidate has submitted any false/fabricated information/documents, his/her candidature will be cancelled immediately and he/she will be liable for action as per Law/Rules.
- ii) Candidates should have a valid e-mail ID & Mobile No. which should be entered at appropriate place in the application form and must remain active/valid until recruitment processes are completed. No change in the email ID & mobile number will be accepted once submitted. The candidate himself/herself shall be responsible for invalid email ID & mobile number.
- iii) Candidates should note that their candidature at all stages of engagement is purely on contract basis.
- iv) Bureau reserves the right to amend/modify any provision of this advertisement in case of any errors and omissions/deviations or to cancel the advertisement and engagement if the circumstances so warrant.
- v) Warning: Selection in the Bureau is free, fair and merit based. Any attempt to influence the selection process detected at any stage, is liable to lead to termination of the candidature and legal action against the concerned individual will be initiated.
- vi) Any dispute arising out of this advertisement, including the engagement process, shall be subject to the sole jurisdiction of the Courts situated at Kolkata.

18. Submission of Application: Candidates are required to **apply On-line** through BIS website only, i.e. https://www.services.bis.gov.in/php/BIS_2.0/login Online portal for submission of applications will be made functional from **16.06.2024;0000h**. The closing date for applying will be **15.07.2024; 2400 h**. No other means/modes of submission of applications will be accepted under any circumstances. **Applications received after the deadline or missed due to any technical glitches will not be entertained.**

19. **Application fees:** No fees are required to be paid by the applicant.

20. Announcements: All further announcements/details pertaining to this process, including the list of qualified candidates, will only be published/provided on BIS website **www.bis.gov.in** from time to time. Candidates are advised to visit the authorized BIS website regularly for details and updates. In case of any queries please write to: qscoero@bis.gov.in

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Email : qscoero@bis.gov.in

Note: BIS reserves the right to Revise/Reschedule/Cancel/Suspend the process and/or requirements without assigning any reasons. The decision of BIS shall be final and no appeal shall be entertained.

