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| <p>पुलिस अधीक्षक<br/>Superintendent of Police<br/>शाखा प्रमुख<br/>Head of the Branch<br/>केंद्रीय अन्वेषण ब्यूरो<br/>Central Bureau of Investigation<br/>भ्रष्टाचार निरोधक शाखा<br/>Anti Corruption Branch</p> |  | <p>1-83-21/4, एमवीपी कॉलोनी, सेक्टर- 8<br/>विशाखापट्टनम-530017.<br/>1-83-21/4, MVP Colony, Sector-8<br/>Visakhapatnam- 530017.<br/>फ़ोन / Phone: 0891-2783322 / 44<br/>फैक्स / Fax 2783333-0891 :<br/>टोल फ्री नं/Toll Free No:180042500100<br/>ईमेल / email: hobacvskp@cbi.gov.in</p> |
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DPVIS2024/L-1/Spl. Counsel (Vol.III)/CBI/

Date: 20.06.2024.

**ADVERTISEMENT FOR EMPANELMENT / ENGAGEMENT OF SPECIAL PUBLIC PROSECUTORS (SUBORDINATE COURT) TO CONDUCT CBI CASES IN THE TRIAL COURTS AT VISAKHAPATNAM, VIJAYAWADA AND KURNOOL IN THE STATE OF ANDHRA PRADESH**

1. CBI, ACB, Visakhapatnam intends to empanel / engage Special Public Prosecutors (Subordinate Court) to conduct CBI Cases in the Trial Courts of Visakhapatnam, Vijayawada and Kurnool in State of Andhra Pradesh. In this regard, applications are invited from the eligible advocates for empanelment / engagement as Special Public Prosecutors (Subordinate Court) in CBI to conduct CBI Cases in the Trial Courts of Visakhapatnam, Vijayawada and Kurnool in the State of Andhra Pradesh.
2. **Professional Fee:** The professional fee of the Advocates will be governed by the terms & conditions contained in DoPT F.No.225/19/2023-AVD-II dated 08.04.2024 (Copy enclosed).
3. **Eligibility Criteria:** The following points may be kept in view, while submitting the request for the empanelment/engagement of CBI Special Public Prosecutors (Subordinate Court) to conduct CBI Cases in the Trial Courts of Visakhapatnam, Vijayawada and Kurnool in the State of Andhra Pradesh.
  - (i) Educational Qualification: LLB
  - (ii) Enrolment Certificate as an Advocate with the Bar Council.
  - (iii) Experience at BAR of handling criminal matters in Sessions Courts.
  - (iv) Unconditional willingness / consent to work on the general terms & conditions approved by Government of India from time to time.
  - (v) Details of important cases handled by the applicant advocate.
  - (vi) A minimum standing of 10 years as an Advocate is required for considering an Advocate for CBI Special Public Prosecutors (Subordinate Court), who have experience in handling criminal matters).

4. **Period:** Minimum 03 Years.


5. **Nature of Job:** To conduct CBI Cases in the Trial Courts of Visakhapatnam, Vijayawada and Kurnool in the State of Andhra Pradesh.

6. **Documents to be submitted along with the application** – Following documents be submitted along with application:

- (i) Proof of Education Qualifications
- (ii) Enrolment Certificate as an Advocate with Bar Council
- (iii) Experience at BAR of handling criminal matters in Sessions Courts
- (iv) An unconditional willingness/consent to work on the general terms & conditional approved by Government of India from time to time
- (v) Details of important cases handled by the applicant advocate

7. The complete application in prescribed format along with the requisite documents shall be submitted through online link in CBI website [www.cbi.gov.in](http://www.cbi.gov.in). Incomplete applications and applications submitted offline shall not be considered. Further, no application shall be entertained by CBI, which is submitted after last date of submission of application.

8. **Last date of receipt of online application 5<sup>th</sup> July, 2024.**

  
20.06.2024.  
Addl. Superintendent of Police  
अपर पुलिस अधीक्षक  
CBI, ACB, Visakhapatnam  
सीबीआई, एसीबी, विशाखापट्टनम



Dy. No. T-2/DOP Sec.  
Dated 09/04/2024

Off. of the Director  
CBI New Delhi

F. No. 225/19/2023-AVD-II  
Government of India

Dy. No. 1554-CGO  
Dated 08/04/2024

Ministry of Personnel, Public Grievances and Pensions  
(Department of Personnel and Training)  
(AVD-II Section)

New Delhi, dated the 8<sup>th</sup> April, 2024

To,  
The Director,  
Central Bureau of Investigation,  
CGO Complex, New Delhi.

Subject: Enhancement of fee payable to Special Counsels (Special Public Prosecutors) for conducting CBI cases in Trial Courts-reg.

Sir,

In supersession of this Department's letter No. 225/30/2005-AVD-II dated 20.09.2006 on the subject cited above, I am directed to convey the approval of Competent Authority for revision of fee structure payable to Special Counsels/Special Public Prosecutors for conducting CBI Cases in Trial Courts as mentioned below:

Director CBI

(A) for conducting Trial in CBI cases in the Courts located at Delhi, Mumbai, Kolkata and Chennai:

add. Director (SM)

DDP  
09/04/2024  
K. N. S. M. C.  
in Mankal. UDC

| S. No. | Particulars                    | Revised Fee  |
|--------|--------------------------------|--|
| 1.     | For appearance in Trial Courts | <b>Effective hearing</b><br>Rs. 10,000/- per case per day<br><br><b>Non-effective hearing</b><br>1/3 <sup>rd</sup> of the Effective hearing if after appearance in the court, effective hearing could not take place and circumstances were beyond the control of the Special Counsel. |
| 2.     | Drafting fee per pleading      | Rs. 3,000/-  |
| 3.     | Conference charges             | Rs. 1000/- per hour per conference subject to maximum 5 conferences in an individual case/Group of cases   |
| 4.     | Out of Pocket expenses         | Rs. 1000/- per case  |
| 5.     | Travelling Allowance           | At the rates as admissible to the Gazetted Officers (Group-A)  |

(in hand)

...2/-

09/04/2024



## (B) For conducting Trial in CBI cases in the Courts at places other than Delhi, Mumbai, Kolkata and Chennai:

| S. No. | Particulars                     | Proposed Fee  |
|--------|---------------------------------|---|
| 1.     | For appearance in Trial Courts. | <b>Effective hearing</b><br>Rs. 7,500/- per case per day<br><br><b>Non-effective hearing</b><br>1/3 <sup>rd</sup> of the Effective hearing if after appearance in the court, effective hearing could not take place and circumstances were beyond the control of the Special Counsel. |
| 2.     | Drafting fee per pleading       | Rs. 2,000/-   |
| 3.     | Conference charges              | Rs. 600/- per hour per conference subject to maximum 5 conferences in an individual case/Group of cases.  |
| 4.     | Out of Pocket expenses          | Rs. 750/- per case  |
| 5.     | Travelling Allowance            | At the rates as admissible to the Gazetted Officers (Group-A)   |

## (C) Other entitlements which are as under:

| S. No. | Particulars         | Proposed Fee  |
|--------|---------------------|---|
| 1.     | Out of Headquarters | If the Counsel is required to go out of Headquarters in connection with conducting the CBI cases e.g. for appearance in court outside the Headquarters, he will be entitled to a daily fee of Rs. 1000/- per day for the days of his absence from the Headquarters including the days of the departure from, intervening holidays and arrival back at the Headquarters.<br><br>Provided that no fee will be paid for the day of departure if he leaves the Headquarters after court hours or for the day of arrival if he arrives at the Headquarters before the court hours. |



| S. No. | Particulars            | Proposed Fee  |
|--------|------------------------|---|
| 2.     | Travel/Hotel Expenses  | In addition to the daily fee, the counsel will also be entitled to travel expenses for travel by air (economy class)/AC-II tier or first class by train, road mileage for the journey from his headquarters to the airport/railway station and vice-versa and from the airport/railway station to the place of his stay out of Headquarters and vice-versa at the rates admissible to the Group A Gazetted Officer of the Central Government, he will also be paid conveyance charges for performing local journey while outside the Headquarters at the rates as admissible to the Group A Gazetted Officer subject to a maximum of Rs.338/- per day. he will also be entitled to a reasonable actual expense for stay in Hotel at the rates as admissible to the Group A Gazetted Officer subject to a maximum of Rs.2250/- per day in terms of instructions issued by the Ministry of Finance from time to time. |
| 3.     | Clerkage               | The Counsel will be entitled to 10% of fees subject to a maximum of Rs. 1800/- in a case or batch of cases by way of Clerkage.  |
| 4.     | Out of Pocket Expenses | The amount required for court fees at the time of filing a case; and other miscellaneous expenses not exceeding Rs. 750/- should be obtained by the counsel in advance from the concerned branch/unit of CBI on whose behalf the Counsel will conduct the cases in the trial court. An account of the expenses incurred should be rendered to the concerned branch/Unit while presenting the final fee bill.  |

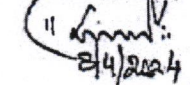
(11) Final V.

...4/-

2. The expenditure involved will be met from the budget grant of Central Bureau of Investigation.

3. This issues with concurrence of Ministry of Law & Justice (Department of Legal Affairs) vide their ID No. J-12013/60/2024-Judicial dated 20.03.2024, and in consultation with the IPD/MHA vide e-File Note No.56 dated 07.04.2024.

Yours faithfully

  
24/2024

(Kundan Nath)

Under Secretary to the Govt. of India

**Copy to:**

1. The Accountant General, Central Revenues, New Delhi.
2. The Pay & Accounts Officer, CBI, CGO Complex, New Delhi.
3. Director of Prosecution, CBI, CGO Complex, New Delhi.
4. Department of Legal Affairs, New Delhi w.r.t. their ID Note No.J-12013/60/2024-Judicial dated 20.03.2024.
5. Guard File.



**PROFORMA FOR APPOINTMENT OF RETAINER COUNSEL  
/SPECIAL COUNSEL FOR CENTRAL BUREAU OF  
INVESTIGATION**

|   |                       |   |
|---|-----------------------|---|
| 1 | NAME                  |   |
| 2 | DATE OF BIRTH/<br>AGE |   |
| 3 | FATHER'S NAME         |   |
| 4 | MOTHER'S NAME         |   |
| 5 | ADDRESS               | <u>Residence</u><br><u>Temporary</u><br><hr/> <hr/> <hr/> |
|   |                       | <u>Permanent</u><br><hr/> <hr/> <hr/>                     |
|   |                       | <u>Office</u><br><hr/> <hr/> <hr/>                        |
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|   |  |  |
|---|--|--|
| 6 | EDUCATIONAL QUALIFICATIONS   |  |
| 7 | DATE & PLACE OF ENROLMENT AS AN ADVOCATE WITH BAR COUNCIL NAME OF THE STATE/HIGH COURT |  |

| 8     | EXPERIENCE<br>(Criminal side)                                    | Subordinate Courts | High Court | Supreme Court |
|-------|--|--------------------|------------|---------------|
| (i)   | At Bar (in Years)  |                    |            |               |
| (ii)  | No. of criminal case handled                                     |                    |            |               |
| (iii) | No. of cases when appeared on behalf of-                         |                    |            |               |
| a)    | CBI  |                    |            |               |
| (b)   | <u>Central Government Ministries/ Departments/ Organisations</u> |                    |            |               |
| (c)   | <u>State Government Ministries/ Department/ Organisations</u>    |                    |            |               |



|     |   |   |                                  |                           |                             |
|-----|---|---|----------------------------------|---------------------------|-----------------------------|
| 9   | <b><u>IMPORTANT CASES</u></b>                                 |   | <b><u>Subordinate Courts</u></b> | <b><u>High Court</u></b>  | <b><u>Supreme Court</u></b> |
|     | (i)   | List of important criminal cases handled<br>(Add Annexure, if required) |                                  |                           |                             |
|     | (ii)  | <i>List of important cases wherever appeared on behalf of-</i>          |                                  |                           |                             |
|     | (a)   | <b>CBI</b>  |                                  |                           |                             |
|     | (b)   | <u>Central Government Ministries/ Departments Organisations</u>         |                                  |                           |                             |
| (c) | <u>State Government Ministries/ Department/ Organisations</u> |   |                                  |                           |                             |
| 10  | <b><u>SUCCESS ACHIEVED</u></b>                                |   | <b><u>Subordinate Courts</u></b> | <b><u>High Courts</u></b> | <b><u>Supreme Court</u></b> |
|     | (i)   | Name the important cases where success was achieved                     |                                  |                           |                             |
|     | (ii)  | <b>No. of cases where appeared on behalf of-</b>                        |                                  |                           |                             |
|     | (a)   | <b>CBI</b>  |                                  |                           |                             |
|     | (b)   | <u>Central Government Ministries/ Departments/ Organisations</u>        |                                  |                           |                             |

|    |                                       |   |                           |                    |                      |
|----|---------------------------------------|---|---------------------------|--------------------|----------------------|
|    | (c)                                   | <u>State Government</u><br><u>Ministries/</u><br><u>Departments</u><br><u>Organisations</u>   |                           |                    |                      |
| 11 | <b>IN CASES OF RENEWAL OF TENURE:</b> |   |                           |                    |                      |
|    | (i)                                   | No. of cases handled during tenure.   |                           |                    |                      |
|    | (ii)                                  | <b>OUTCOME</b>  |                           |                    |                      |
|    | (a)                                   | Won   |                           |                    |                      |
|    | (b)                                   | Lost  |                           |                    |                      |
|    | (c)                                   | Pending   |                           |                    |                      |
| 12 | <b>WORK LOAD-</b>                     |   | <u>Subordinate Courts</u> | <u>High Courts</u> | <u>Supreme Court</u> |
|    | (i)                                   | No. of cases in hand  |                           |                    |                      |
|    | (ii)                                  | <b>No. of cases belonging to-</b>   |                           |                    |                      |
|    | (a)                                   | <b>CBI</b>  |                           |                    |                      |
|    | (b)                                   | <u>Central Government</u><br><u>Ministries/</u><br><u>Departments</u><br><u>Organisations</u> |                           |                    |                      |
|    |                                       |   | <u>Subordinate Courts</u> | <u>High Courts</u> | <u>Supreme Court</u> |
|    | (c)                                   | <u>State Government</u><br><u>Ministries/</u><br><u>Departments</u><br><u>Organisations</u>   |                           |                    |                      |



|    |  |   |                 |   |  |
|----|--|---|-----------------|---|--|
| 13 | WHETHER WORKING AS A<br>PANEL LAWYER / STANDING<br>COUNSEL/LEGAL                     |   |                 |   |  |
|    | ADVISER IN CENTRAL/<br>STATE GOVERNMENT<br>MINISTRIES/DEPARTMENTS/<br>ORGANISATIONS. |   |                 |   |  |
| 14 | DOES THE PROPOSAL HAVE<br>THE APPROVAL OF  | <u>DOP/CBI</u>  | Director<br>CBI | <u>Learned<br/>Attorney<br/>General</u> |  |
|    |  |   |                 |   |  |
| 15 | TERMS AND CONDITIONS-  |   |                 |   |  |
|    | (a)  | Whether Standard<br>prescribed terms and<br>conditions of DOPT. |                 |   |  |
|    | (b)  | <b><i>If not,</i></b><br>term and condition,<br>proposed by CBI |                 |   |  |

Place:

Dated:

SIGNATURE