

**ORDNANCE FACTORY BHANDARA
UNIT OF MUNITIONS INDIA LTD.
GOVT. OF INDIA ENTERPRISE
MINISTRY OF DEFENCE
BHANDARA, MAHARASHTRA – 441 906**

I NOTIFICATION :											
1	It is hereby notified for the information that Ordnance Factory Bhandara(Unit of MIL) intends to engage the following Graduate /Technician Apprentices for Apprenticeship training under the Apprentice Act, 1961 (as amended 1973, 2014 and 2019).										
2	Who are willing for engagement to these apprentices at Ordnance Factory Bhandara and are fulfilling the eligibility criteria as prescribed in this Advertisement, can apply as per the instructions given in this Advertisement.										
II CRUCIAL DATE :											
The Crucial Date for determining the Age Limits, Educational Qualifications shall be 13th July 2024.											
III CLOSING DATE :											
The Closing Date for submission of the Applications to the Factory shall be 13th July 2024.											
IV CATEGORY OF APPRENTICES, TRADES AND NUMBERS OF VACANCIES :											
Trade-wise Numbers of the Apprentices and the Reservation Category-wise break-up thereof are as follows :											
Sl NO	CATEGORY	TRADE	VACANCIES WITH RESERVATION CATEGORY WISE BREAK-UP								
			UR	SC	ST	OBC	Total	PwBD			Grand Total
								VI	HI	LD	
1	Graduate Apprentice	Chemical Engineering	01	00	00	00	01	--	--	--	01
		Mechanical Engineering	01	00	00	00	01	--	--	--	01
2	Technician Apprentice	Chemical Engineering	02	00	00	00	02	--	--	--	02
		Electrical Engineering	02	00	00	00	02	--	--	--	02
		Electronics Engineering	01	00	00	00	01	--	--	--	01
		Mechanical Engineering	02	00	00	00	02	--	--	--	02
3	General Stream Graduate Apprentice	Bachelor of Arts (Art)	05	02	02	03	12	01(LV)	--	--	12
		Bachelor of Commerce(B.Com.)	03	00	00	01	04	--	--	--	04
		Bachelor of Sci.(B.Sc.) With Chemistry as Major Subject	11	02	02	05	20	--	--	--	20
		Bachelor of Computer Application(BCA)	01	00	00	01	02	--	--	--	02
		Bachelor of Hotel Management	02	00	00	00	02	--	--	--	02
Total			31	04	04	10	49	01	00	00	49
CMD MIL/CGM OFBA reserves the right to modify the vacancies/conditions for engagement of apprentices at any stage of engagement.											
NOTE : Abbreviations used in this Advertisement stand for as follows :											
VI	Visual Impairment	HI	Hearing Impairment				LD	Locomotors Disability			
PwBD	Persons with Benchmark Disabilities				LV	Low Vision					
V FULFILLING THE QUOTA OF APPRENTICES											
(i)	In view of non availability of candidates in allotted subject fields, in order to fulfill the quota, the Apprentices will be engaged in available subject fields and also in combination of Graduate/Technician apprentices, provided availability of training facilities in O.F. Bhandara in that subject fields.										
(ii)	When the prescribed number of persons belonging either to the Scheduled Castes or to the Scheduled Tribes are not available, the training places so reserved for them may be filled by persons belonging to the Scheduled Tribes or as the case may be, to the Scheduled Castes and if the prescribed training places cannot be filled even in the above given manner, then the training places so lying unfilled may be filled by persons not belonging to the Scheduled Castes or the Scheduled Tribes										
(iii)	When the prescribed number of training places cannot be filled from the Other Backward Classes, then the training places so lying unfilled may be filled by persons not belonging to the Other Backward Classes.										
(iv)	CMD MIL/CGM OFBA reserves the right to modify the vacancies/conditions for engagement of apprentices at any stage of engagement.										

VI	PERIOD OF TRAINING AND STIPEND :			
	The Period of Training for and the rate of Stipend payable to the Apprentices are as follows :			
	S.NO	Category of Apprentices	Period of Training	Stipend (Per Month)
	1	Graduate and General Stream Graduate Apprentice	One year	RS. 9,000 /-
2	Technician Apprentice	RS. 8,000 /-		
VII	AGE LIMIT :			
To undergo Apprenticeship Training, the minimum age limit is 14 years and there is no upper age limit. However, the candidates between the age of 14-18 years are not eligible to sign the Contracts, being the minor. Their Contracts are required to be signed by their Guardians. .				
VIII	EDUCATIONAL AND OTHER QUALIFICATIONS :			
	On the Crucial Date, the Educational Qualifications and Other Qualifications of the candidates applying for engagement as the Apprentices MUST be as follows :			
	1	GRADUATE APPRENTICES		
	(a)	A Degree in Engineering or Technology granted by a statutory University.		
	(b)	A Degree in Engineering or Technology granted by an Institution empowered to grant such Degree by an Act of Parliament.		
	(c)	Graduate Examination of Professional Bodies recognized by Central Government as equivalent to a degree.		
	(d)	Candidates who have completed Graduate(Engg.) through regular(full time) mode are only eligible for apprenticeship training.		
	2	TECHNICIAN APPRENTICES		
	(a)	A Diploma in engineering or technology granted by a State Council or Board of Technical Education established by a State Government.		
	(b)	A Diploma in Engineering or Technology granted by a University.		
	(c)	A Diploma in Engineering or Technology granted by an Institute recognized by the State Government or Central Government as equivalent to (a) and (b) above.		
	(d)	Candidates who have completed Diploma through regular(full time) mode are only eligible for apprenticeship training		
	3	GENERAL STREAM GRADUATE APPRENTICES		
	(a)	A Degree granted by a statutory University OR an Institution empowered to grant such Degree by an Act of Parliament OR Graduate Examination of Professional Bodies recognized by Central Government as equivalent to a degree in relevant field.		
	IX	Provided that:		
(a)	Engineering Graduate/General Stream Graduate or Diploma holder who had training or job experience for a period of one year or more, after the attainment of these qualifications, shall not be eligible for being engaged as an apprentice under the Act;			
(b)	No Sandwich Course student shall be eligible for being engaged as an apprentices under the act after passing the final examination of the technical Institution wherein such student is undergoing the course, unless so approved by the Regional Central Apprenticeship Advisers;			
(c)	A person who has been a Graduate or Technician apprentice under the Act and in whose case the contract of apprenticeship was terminated for any reason whatsoever shall not be eligible for being engaged as an apprentice again under the Act without the prior approval of the Apprenticeship Adviser.			
(d)	Candidates who have completed Post Graduate Qualification are not eligible for Apprenticeship Training.			
(e)	A Candidate is not eligible to undergo apprenticeship training if the gap is more than five years. Candidates who have completed Degree/Diploma after 30th September-2019, shall be eligible for Apprenticeship Training.			
X	METHOD OF SELECTION:			
(a)	The Selection will be based on the merit list prepared on marks obtained by Graduate/Technician in the Final Year (i.e. aggregate of all years) Examination and Document Verification followed by Medical Examination and Police Verification Report. In Case of CGPA/SGPA grading, Candidates must produce relevant documents from their, School/College /University to calculate the equivalent percentage of marks, in the absence of which candidate will be disqualified.			
(b)	There shall be NO Test or Interview for Selection.			

XI	OTHER INFORMATION:
1	REGISTRATION OF CONTRACT OF APPRENTICESHIP TRAINING
	Selected candidates will have to enter into a contract with the employer which will be registered by Board of Apprenticeship Training (BOAT, WR, Mumbai) for the period of training under apprenticeship Act, 1961 (Amendment in 1973, 2014 & 2019).
(a)	The candidate has to give a Declaration that he has not undergone Apprenticeship Training anywhere, under the Acts.
(b)	If the gap between the declaration of the result and the commencement of training is less than one year, a self-affidavit is sufficient and if the gap is between one to five years, a Court Affidavit should be submitted in the same format as Declaration.
(c)	A candidate is not eligible to undergo apprenticeship training if the gap is more than five years.
2	EMPLOYMENT
(a)	On completion of Apprenticeship Training, no employment in the Factory is guaranteed.
3	ACCOMODATION AND MEDICAL TREATMENT
(a)	Accommodation may be provided on payment as per Rules subject to availability. Apprentices are entitled for Medical Treatment at OF Bhandara as per OFMR.
4	DRESS CODE
(a)	Selected candidates report to OFBA in uniform comprising of Plain Navy-Blue Trouser & Plain Sky Colour Shirt.
XII	HOW TO APPLY:
(a)	The interested candidates, fulfilling the eligibility criteria may fill-up application form and send it to “The Chief General Manager, Ordnance Factory Bhandara(Unit of Munitions India Ltd.)- 441906(MS)” along with the self-attested copies of required documents by post superscripting the envelope with Application for Graduate/Technician/General Stream Graduate Apprenticeship Training in O.F. Bhandara”.
(b)	Incomplete/incorrect/belated applications shall be rejected.
(c)	Application in the prescribed format only be accepted.
(d)	Applications received in Ordnance Factory Bhandara(Unit of MIL) after 13th July 2024 for any reason what so ever it may be including delay by Post Office, will not be entertained.
XIII	CAUTION FOR CANDIDATES
	A caution MUST be noted by all candidates that some unscrupulous elements may approach the candidates with assurance of procuring engagement for Apprenticeship training or guarantee of job after training for them in Ordnance Factory Bhandara through illegal gratification. The candidates MUST not fall prey to any such false assurance or exploitation and MUST not entertain or encourage such elements in any way. The Factory shall NOT be responsible in any manner whatsoever if a candidate succumbs to such tactics by anybody at any stage.

Addressed to THE CHIEF GENERAL MANAGER, ORDNANCE FACTORY BHANDARA, (UNIT OF MUNITIONS INDIA LTD), BHANDARA– 441 906. (MAHARASHTRA)

1	Envelope containing the application should be superscripted with the words “Application for Graduate / Technician /General Stream Graduate Apprenticeship Training in O.F. Bhandara”.
2	Candidates must attach the following documents with the application.
(i)	Degree/Diploma and Final Year Consolidated Mark Sheet (Both Side Print).
(ii)	Aadhaar Card
(iii)	Age proof Certificate (Preferably SSC Certificate).
(iv)	Caste Certificate Recent & Valid Non Creamy Layer Certificate (in case of OBC candidates).
(v)	PH Certificate (if applicable)
(vi)	Declaration/Affidavit
(vii)	In Case of CGPA/SGPA grading, Candidates must produce relevant documents from their, School/College /University to calculate the equivalent percentage of marks,

--Sd--

GENERAL MANAGER/HR
FOR CHIEF GENERAL MANAGER
ORDNANCE FACTORY BHANDARA

**ORDNANCE FACTORY BHANDARA
(UNIT OF MUNITIONS INDIA LTD.)
GOVT. OF INDIA ENTERPRISE
MINISTRY OF DEFENCE
BHANDARA, MAHARASHTRA- 441 906
APPLICATION FOR GRADUATE/TECHNICIAN & GENERAL STREAM GRADUATE
APPRENTICESHIP TRAINING**

Paste Self signed
Recent Passport
size
Photograph

To

**THE CHIEF GENERAL MANAGER
ORDNANCE FACTORY BHANDARA (UNIT OF MUNITIONS INDIA LTD.)
BHANDARA - 441 906 (MAHARASHTRA)**

1. Full Name (in Block Letters) :-----
2. Father's Name/Husband's Name :-----
(In case of married woman)
3. Category of Apprentice for which Applying :- **Graduate/Technician/General Stream Graduate Apprentice**
4. Trade for which Applying -----
5. Permanent Address -----

6. Address for Correspondence :-----

7. E-Mail Address :-----
8. Mobile Number :------
9. Date of Birth :

D	D		M	M		Y	Y	Y	Y

10. Educational Qualifications :

Name of the Exam. Passed	Name & Address of the Institute where studied	Name of the Board/University	Date of passing	(%) of Year wise/Semester wise Marks

11. Percentage in concerned Degree/Diploma : _____
(i.e. B.A., B.Sc.,B.Com,BCA, Bach. of Hotel Mgmt., B.E., B.Tech. & Diploma)

12. **Have you completed Degree/Diploma after 30th Sep.-2019 (If Yes please mention dt. of passing):-** YES/NO
D D M M Y Y Y Y
13. Category (GEN/SC/ST/OBC/PwBD) :-
14. Job/ Training Experience of more than One year :- Yes/ No
15. Have you completed Post Graduation Qualification: Yes/No

Envelope containing the application should be superscripted with the words "Application for Graduate/Technician/General Stream Graduate Apprenticeship Training in Ordnance Factory Bhandara".	
Candidates must attach attested copies of the following documents with this Application.	
(i)	Degree/Diploma and Final Year Consolidated Mark Sheet.(Both Side Print)
(ii)	Aadhaar Card
(iii)	Age proof Certificate (Preferably SSC Certificate).
(iv)	Caste Certificate Recent & Valid Non Creamy Layer Certificate (in case of OBC candidates).
(v)	PH Certificate (If applicable)
(vi)	Declaration/Affidavit
(vii)	In Case of CGPA/SGPA grading, Candidates must produce relevant documents from their, School/College /University to calculate the equivalent percentage of marks,

16. **Declaration:** - I hereby declare that all the statements made in this application are correct. I understand that I shall be disqualified at any stage if any of the information furnished above is found to be incorrect/incomplete.
17. List of enclosures (Self Attested Copies of all Certificates, Mark sheets and Testimonials):

- 1.-----
- 2.-----
- 3.-----
- 4.-----

Place: -

()

Date :-

Signature of Candidate

DECLARATION /AFFIDAVIT

(To be obtained from the student before joining as an apprentice)

I Son/daughter of

Aged Residing at

..... hereby solemnly affirm and state as under :

1. That I passed my Degree/Diploma/10+2 Vocational Higher Secondary Certificate.

Examination in

.....

..... from

..... Polytechnic/College/School at.....

at..... in

(State Month & Year of Passing)

2. That after passing the above the above said examination.

(a) I did not have training or job experience for one year or more.

(b) I did not undergo apprenticeship training at any place under the Apprentices Act.1961.

What is stated above is true to the best of my knowledge and belief.

SIGNATURE APPRENTICE

DATE:-

PLACE:-

Note - (1) The above declaration has to be signed by the student if the gap between date of Passing and date of joining the apprenticeship training is less than one year.

(II) If the gap is more than one year and less than 1 to 5 years, court affidavit has to be furnished on stamp paper in (Rs.100/-) the above format, duly signed by Magistrate/Notary.

