

**प्रसार भारती PRASAR BHARATI**  
(भारतीय लोक सेवा प्रसारक India's Public Service Broadcaster)  
**PrasarBharati Secretariat**  
**PRASAR BHARATI HOUSE, COPERNICUS MARG, NEW DELHI**  
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**NOTICE INVITING APPLICATIONS (NIA)**

F No.[E 224647] A-10/016/14/2024-TM&SO

Dated: 11/06/2024

**Subject: NIA for contractual engagement of Library Assistant at New Delhi in Prasar Bharati - reg.**

Prasar Bharati invites applications from experienced and dynamic persons for engagement as Library Assistant on full time contract basis, for Central Archives Prasar Bharati at New Delhi.

1. Category	Library Assistant
2. No. of Positions	2
3. Place of Work	Central Archives, Delhi
4. Duration of Engagement	02 years
5. Consolidated remuneration	Rs. 40,000/-
6. Qualification	a. Graduation in Library Science (B. Lib.Sc.) from recognized institute or equivalent. b. Proficiency in MS Excel, Word, Power Point, Access etc. productivity Tools.  <b>Desirable</b> a. M. Lib.Sc. from recognized institute. b. PG Diploma in Journalism / Mass Communication or any equivalent courses from recognized institute.
7. Experience	At least 5 years' work experience in Library Management. <b>Desirable</b> a. Work experience in Media Library. b. Well versed with content curation/archiving.
8. Age	Below 40 years as on date of notification.
9. Nature of Duties	a. Coordination for sharing of media with DD channels and OTT platform etc. b. Book keeping /managing records of media library. c. Basic file work/correspondence assistance etc. d. Dealing the day-to-day queries for licensing of footage. e. Coordination for media preview/transfer etc.


10. The terms and conditions of the engagement are as given under:

*G. Jindal*  
11.06.2024

- (i) The services will be purely on contractual basis. The persons engaged shall have no claim either implicit or explicit, for his/ her absorption or regularization in Prasar Bharati.
- (ii) The person will be engaged on full time basis and will not be allowed to take up any other assignment during the period of contractual engagement.
- (iii) Persons engaged on contract basis can be assigned additional task apart from the specific tasks for which they are engaged.
- (iv) Period of engagement shall initially be for one year with an annual appraisal which may be extendable based on requirement of the organization and performance review.
- (v) The engagement can be discontinued/ terminated with one-month notice or one month's salary in lieu thereof by either side without assigning any reason.
- (vi) No claim of pensionary benefit on account of this contractual engagement shall be admissible.
- (vii) Prasar Bharati reserves the right to conduct test and/ or interview of the shortlisted candidates. No TA/DA etc. will be paid for attending the test/ interview.

11. Those candidates who are eligible and willing to work on above terms & conditions in Prasar Bharati, having requisite qualification and experience indicated above may **apply online on Prasar Bharati web link <https://applications.prasarbharati.org> within 15 days from the date of publication** on PB Website. In case of any difficulty in submission, please e-mail your concern to [hrcpbs@prasarbharati.gov.in](mailto:hrcpbs@prasarbharati.gov.in) along with screenshot of error.

**This issues with the approval of the Competent Authority.**

  
(Girish Kumar)  
11.06.2024  
Dy. Director (TM&SO)

To,

Director (PBNS) – with a request to upload this circular on the Prasar Bharati website upto the date indicated in para 11 above.

Copy to:

(i) DDG(Tech), PB Sectt. – with a request to host this NIA on the Prasar Bharati e-office notification.