

Advt. No. 06/2024
INTERNAL NOTIFICATION

MAHARASHTRA STATE POWER GENERATION COMPANY LTD.
INVITES APPLICATIONS FOR THE FOLLOWING POSTS ON
DEPUTATION/ ADDITIONAL CHARGE BASIS AMONG THE
EXISTING EMPLOYEES

Sr. No	Designation	Posts
01	DGM (Finance/Accounts)	01
02	Dy. Manager (Fin/ Accounts)	01
03	Manager (Projects)	01
04	Manager (HR)	01
05	Dy. Manager (Projects)	01
06	LDC or UDC	01
Total		06

Last date for Submission of application is : 28/06/2024

Required Experience as on : 28/06/2024:

Sr. No	Designation	Payscale	Qualification & Experience criteria
01	DGM (Finance/Accounts)	Rs.92380-3980-112280-4405-204785	Should be working in MSPGCL as Sr. Manager (F&A)/ Manager (F&A).
02	Dy. Manager (Fin/ Accounts)	Rs.45800-2165-56625-2280-115905	Should be working in MSPGCL as Dy. Manager (Finance & Accounts).
03	Manager (Projects)	Rs. 61830-2515-74405-2730-139925	Should be working in MSPGCL as Deputy Executive Engineer.
04	Manager (HR)	Rs. 63770-2515-76345-2730-141865	Should be working in MSPGCL as Manager (HR)
05	Dy. Manager (Projects)	Rs.49210-2165-60035-2280-119315	Should be working in MSPGCL as Asst. Engineer.
06	LDC or UDC	Rs.29035-710-32585-955-42135-1060-72875 Or Rs.30810-1060-36110-1160-47710-1265-88190	Should be working in MSPGCL as LDC (HR) or UDC (HR)

Upper Age Limit: 57 years.

Important Terms & Conditions:

- 1) The posts will be filled-in on Deputation/ Additional charge basis wherein the candidates shortlisted will be granted pay scale of shortlisted posts. However, if the candidate is shortlisted against the post which has same pay-scale as his present pay-scale, then he shall be given additional charge allowance in accordance with MSPGCL Employee's Service Regulations, 2016(Regulation No.36). Further, if the shortlisted candidate is working outside HO, Mumbai, he shall be held eligible for the benefit of HRA,if accommodation facility is not available.

- 2) The Internal Notification is only for currently working MSPGCL Employees who are fulfilling all the terms & conditions of the Notification. Please Note, the additional charge experience will not be considered as valid experience.
- 3) The said Deputation / Additional charge shall be applicable upto 03 years or till retirement of employee, whichever is earlier, subject to yearly review.
- 4) The above posts will be located at Corporate Office, Mumbai.

How to Apply

1. **Employees are required to have a valid personal email ID / Mobile no.** It should be kept active during this recruitment process. **Under no circumstances, he/she should share/ mention email ID/ Mobile no. of any other person.**
In case, employee does not have a valid personal email ID, he/she should create his/ her new email ID before applying.
If message or email regarding Recruitment process is **NOT** received by employees due to any reason, MAHAGENCO is **NOT** responsible in such cases.
2. Application must be submitted in the Proforma given at the end of this advertisement, in same order preferably typewritten on full-scale paper. All items of the application should be filled in properly.
3. The name of the employee, his / her father / husband name, caste, etc. should be spelt correctly in the application form as it appears in the certificates, mark sheets. Any change/ alteration found may disqualify the candidature.
4. Application duly filled in & signed attested copies of certificates in support of age, qualifications, experience etc. should be sent / submitted well in advance to:-
"Dy. General Manager (HR-RC/DC), Maharashtra State Power Generation Co. Ltd., Estrella Batteries Expansion Compound, Ground Floor, Labour Camp, Dharavi Road, Matunga, Mumbai -400 019" so as to reach on or before 28.06.2024 or through e-mail to :- agmhrrc@mahagenco.in

Note:

1. Application which is incomplete in any respect such as without photograph and signature / will **not** be considered as valid.
2. Female employees who have changed first / middle / last name post marriage must take special note of this. Kindly attach copy of marriage certificate and / or Gazette certificate of name changed.
3. If there is any change in first / middle / last name in any of the certificates / supporting documents submitted by the employee, kindly attach copy of Gazette certificate of the same

Important Conditions about Selection /shortlisting Process

1. The Selection process will be tentatively conducted in the month of July-2024.
2. Selection process will consist of Personal Interview which will be conducted within one week from the last date of submission of the applications.

3. Employee will have to appear for Personal Interview at venue at his / her own cost & risk and MAHAGENCO will not be responsible for any injury or losses, etc. of any nature.
4. Taking into consideration the performance in the Personal Interview, the select list will be prepared.
5. The communication regarding recruitment process will be published on the Company's website i.e. www.mahagenco.in from time to time.
6. If the number of applicants are large, then a suitable criteria may be applied.
7. The recruitment/shortlisting in MAHAGENCO is done strictly as per merit in a systematic way giving weightage to Selection process.
8. Canvassing in any form will disqualify the employee.

GENERAL CONDITIONS

1. Pre-requisites are minimum and mere possession of the same does not entitle the employee to be called for Personal Interview. The employee will be shortlisted commensurate with the number of posts and prevailing regulations of the company.
2. Failing to submit necessary documents along with application form, the employee will be disqualified.
3. The employee should ensure that he/she fulfills the eligibility criteria regarding educational qualification, age, experience etc. & the particulars furnished in the application form are correct in all respect.
4. It is responsibility of the employee to submit all the required documents/ certificates for proving his/her eligibility.
5. It shall be sole responsibility of the employee to prove his/her eligibility with respect to qualification, total experience, Specific experience, etc. as required for the post applied. In case the applicant failed to do so, his / her candidature will be liable to be cancelled at any stage of recruitment.
6. Any false / incorrect information furnished by the employee if detected at any stage of recruitment process, his/her candidature will **not** be considered.
7. Any request for change of address and enclosing supporting documents later on will not be entertained.
8. Employees are requested to retain a copy of dully filled application form & other testimonials with them.
9. Incomplete applications and those not supported by self-attested copies of certificates are liable to be summarily rejected.
10. Applications received after due date will not be entertained. The Company is not responsible for any postal delay.
11. The decision of the Company in all matters relating to recruitment shall be final and no individual correspondence will be entertained.

12. The Company reserves the right to modify or cancel the Advertisement / Selection process fully or partly on any grounds and such decision of the Company will not be notified or intimated to the employees.
13. Any canvassing by or on behalf of the employees or to bring political or other outside influence with regard to their selection / recruitment shall be considered as **DISQUALIFIED**.
14. Any legal proceedings in respect of any matter(s) or claims or dispute arising out of this recruitment and or out of this advertisement can be instituted only at Mumbai and Courts/Tribunals/Forums at Mumbai only shall have sole and exclusive jurisdiction to try any cause/dispute.

Note: Copies of Testimonials in support of age, qualifications, experience etc. may be furnished, wherever necessary.

-----X-----

Application form vide Internal Notification No.06/2024

To,

The Dy. General Manager (HR-RC/DC),
Mahagenco, Estrella Batteries Expansion Compound,
Ground Floor, Labour Camp,
Dharavi Road, Matunga,
Mumbai - 400 019.
E-mail : - agmhrrc@mahagenco.in

Please affix
Passport Size
Photograph

Sub: Application for the post " _____ " vide Internal Notification
No. 06/2024.

- Name of the Applicant: _____
- Post Applied: _____
- Mahagenco SAP id & CPF No.:- _____
- Present Post : _____
- Present place of posting: _____
- Address of Residence: _____
- Contact Details: _____
- Email id : _____
- Date of Birth: _____
- Educational Qualification: _____
- Total Experience in MSPGCL (including that in erstwhile MSEB) as on 28.06.2024 : _____ (If required please attach separate sheet).

I solemnly affirm that there is no Vigilance/Disciplinary Enquiry initiated/ pending against me.

All the details mentioned above are true & correct to the best of my knowledge. If the information furnished above, is found false or incorrect, then I will be solely responsible for it & will be liable for disciplinary action as per the rules mentioned in MSPGCL Employees' Service Regulations, 2015 with disqualification from present Notification.

Date:

Place:

Signature of the Applicant

Check List:-

Self Attested copies of following attached:

- | | |
|--|-----|
| (a) Certificate of Educational Qualification | Y/N |
| (b) Certificate of experience | Y/N |
| (c) Signed application form | Y/N |