

# ALL INDIA INSTITUTE OF MEDICAL SCIENCES (AIIMS) MANGALAGIRI, ANDHRA PRADESH

### Advertisement for Walk-In recruitment of Project Staff

Ref:AIIMS/MG/CFM/PSC PARC Project/Recruitment/2024-25/01 Date: 01/07/2024

All India Institute of Medical Sciences (AIIMS), Mangalagiri is conducting WALK-IN-SELECTION on 18/07/2024 (Thursday) at Medical College Block, AIIMS Mangalagiri to fill the project posts on CONTRACT BASIS for the project titled "Establishment of State Adolescent Resource Centre: Adolescent Health & Psychosocial Support" funded by UNICEF and coordinated by the Department of Community & Family Medicine, AIIMS Mangalagiri on 18/07/2024 (Thursday).

<u>Project Title:</u> "Establishment of State Adolescent Resource Centre: Adolescent Health & Psychosocial Support". A walk-in interview will be held for the following post -

| Name of the Post               | Project Technical Officer                                       |  |  |  |  |
|--------------------------------|---|--|--|--|--|
| No. of Post                    | 03 (Three)  |  |  |  |  |
| <b>Essential Qualification</b> | Master of Social Work (MSW)/ Psychology / Social                |  |  |  |  |
|                                | work / Sociology/ rural development or related areas            |  |  |  |  |
|                                | 1. One year experience in conducting field survey               |  |  |  |  |
|                                | related projects in Adolescent Health                           |  |  |  |  |
|                                | 2. Experience in working in projects/programs at State          |  |  |  |  |
|                                | level   |  |  |  |  |
|                                | 3. Demonstrated ability to liaison with different and           |  |  |  |  |
| Desirable Experience           | multiple organizations at State/National Level.                 |  |  |  |  |
|                                | 4. Skills in planning and conducting training                   |  |  |  |  |
|                                | programmes  |  |  |  |  |
|                                | 5. Fluency to communicate in local language and                 |  |  |  |  |
|                                | multiple dialects.  |  |  |  |  |
|                                | 6. Undertaken Health related field-based data collection        |  |  |  |  |
| Salary                         | Consolidated Rs 26,500/- per month                              |  |  |  |  |
|                                | Candidates should be willing to travel extensively to           |  |  |  |  |
| Nature of work                 |   |  |  |  |  |
|                                | Adolescent Schools in the State. Conduct training programs,     |  |  |  |  |
|                                | supervise field activities and liaison with local coordinators. |  |  |  |  |
|                                | Candidates should have the experience of                        |  |  |  |  |
| жи •                           | Conducting training sessions                                    |  |  |  |  |
| Maximum Age Limit              | 40 / 45 years   |  |  |  |  |
| Duration                       | 06 Months   |  |  |  |  |

#### The above job demands extensive field travel within the state of Andhra Pradesh

#### INSTRUCTIONS TO CANDIDATES

- Age limit will be applicable as on the date of interview. Qualification, experience, other terms, and conditions may be relaxed/altered at the discretion of the Principal Investigator. Upper age limit may be relaxed as per Govt. of India rules.
- The posts will be <u>Purely Contractual</u> for defined period or till the completion of the project whichever is earlier, and the selected candidates shall have no claim for permanent post following the completion of the tenure.
- Field visits will be required by the selected candidates. Part-time engagement will not be allowed under the project.
- 4 Written tests may be conducted if the number of candidates applied is more.
- 5 No TA/DA will be provided for attending the interview.
- 6 No other allowance/ facilities other than consolidated salary shall be extended.
- 7 The submission of wrong or false information during the process of selection shall disqualify the candidature at any stage.
- 8 If performance of the appointee is not found satisfactory by the investigator, appointment can be terminated at any time without any notice.
- 9 The appointee may be relieved from the current job position, with one-month prior notice, failing to do so may be held responsible for paying one month salary.
- 10 Candidates reporting after 10:00 AM on the day of Interview will not be permitted for registration, document verification and walk-interview.
- 11 No enquiries in this regard, whatever will be entertained.
- 12 Any form of canvassing will lead to disqualification of candidature.
- 13 Candidates upon selection will have to submit an undertaking relating to the terms and conditions of engagement as per the guidelines.

14 The provisional schedule is given below:

| Sl.No | Post name         | Venue           | Date & time for Documents verification & Registration | Date & Time of<br>Interview |  |
|-------|-------------------|-----------------|---|-----------------------------|--|
| 1     | Project Technical | Medical College | 18-07-2024  | 18-07-2024                  |  |
|       | Officer           | Block, AIIMS    | Thursday  | Thursday                    |  |
|       |                   | Mangalagiri     | 08.30 AM  | 10:00 AM                    |  |

- 15 Candidates are required to email their CV in the ANNEXURE A format to <a href="mailto:community.medicine@aiimsmangalagiri.edu.in">community.medicine@aiimsmangalagiri.edu.in</a> and bring the following certificates in original and a self-attested copy of each at the time of interview.
  - Proof of age [SSC certificate/ Class 10 or Matriculation certificate (if date of birth is mentioned.
  - Certificates of academic qualification
  - Work and research experience certificate
  - Two passport size photos
  - Valid ID proof like Aadhar/Pan/ Passport/voter id.
  - Updated CV Annexure A (please send by email also)

Please Note: The interview schedule is tentative, and candidates are advised to check the website (www.aiimsmangalagiri.edu.in) for updates if any.

S/d
Project Co-Principal Investigator

**Project Principal Investigator** 

S/d

## ANNEXURE A – Curriculum Vitae for Interview

| Name of the               | e Post: Proje   | ct Technical O                  | fficer                 |                            |                                     |                 |          |                |                    |  |
|---------------------------|-----------------|---------------------------------|------------------------|----------------------------|-------------------------------------|-----------------|----------|----------------|--------------------|--|
| Name:                     |                 |                                 |                        | Address for Communication: |                                     |                 |          |                |                    |  |
|                           | me/Guardian     |                                 |                        |                            |                                     |                 |          |                |                    |  |
|                           | th (DD/MM/Y     | ,                               |                        |                            |                                     |                 |          |                |                    |  |
| _                         | ate of intervie |                                 | 1.01 W AI              |                            | D (A11                              |                 |          |                |                    |  |
|                           |                 | iste/Tribe/Backy                | ward Class: Yes/No     | )                          | Permanent Address:                  |                 |          |                |                    |  |
| Nationality:              |                 |                                 |                        |                            |                                     |                 |          |                |                    |  |
|                           |                 |                                 |                        |                            |                                     |                 |          |                |                    |  |
| Ovalifia                  | ation (from N   | Matriaulation on                | vvanda)                |                            |                                     |                 |          |                |                    |  |
| Examination               | ation (from iv  | Matriculation on College/ Insti |                        |                            | University/Board                    | Year            | % of     | Class/Division | Merit/ Prizes/     |  |
| 23441111141111            |                 | conege, mser                    |                        |                            | omiversity, Board                   | 1001            | Marks    | /Grade         | Medals won, if any |  |
|                           |                 |                                 |                        |                            |                                     |                 | obtained |                | ,                  |  |
| High School               |                 |                                 |                        |                            |                                     |                 |          |                |                    |  |
| Intermediate              |                 |                                 |                        |                            |                                     |                 |          |                |                    |  |
|                           |                 |                                 |                        |                            |                                     |                 |          |                |                    |  |
|                           |                 |                                 | <u> </u>               |                            |                                     |                 |          |                |                    |  |
| Languages Known Phone No: |                 |                                 |                        |                            | Major Achiev                        | rements         |          |                |                    |  |
| Read                      | Write Speak     |                                 | Email Id:              |                            |                                     |                 |          |                |                    |  |
|                           |                 |                                 | Aadhar Numb            | er:                        |                                     |                 |          |                |                    |  |
|                           |                 |                                 |                        |                            |                                     |                 |          |                |                    |  |
|                           |                 | with designatio                 |                        | ,                          | a last Three designations/Institute | ):              |          |                |                    |  |
| Designation               |                 | Tenure (DD/MM/YY)               |                        | Institute/Project worked   |                                     |                 |          |                |                    |  |
|                           |                 | From To                         |                        | То                         |                                     |                 |          |                |                    |  |
| 1.                        |                 |                                 |                        |                            |                                     |                 |          |                |                    |  |
| 2.                        |                 |                                 |                        |                            |                                     |                 |          |                |                    |  |
| 3.                        | · C · ·         | C : 1 11                        |                        | 1                          | 1 1 11 11 11 11                     | 11              |          |                |                    |  |
| The above                 | information     | furnished by me                 | e are to the best of i | my know                    | ledge and I would be attending th   | ie walk-in inte | erview   |                |                    |  |
|                           |                 |                                 |                        |                            |                                     |                 |          |                |                    |  |
| Date                      |                 |                                 |                        |                            |                                     |                 |          | a:             |                    |  |
| Place                     |                 |                                 |                        |                            |                                     |                 |          | Signature of   | Applicant          |  |