

**Central Bureau of Investigation**  
(Delhi Special Police Establishment)  
(Administration Division)  
Plot No. 5-B, 7<sup>th</sup> Floor, CGO Complex,  
Lodhi Road, New Delhi

**VACANCY CIRCULAR**

**Sub: -Filling up the post of Accounts Officer on deputation basis in Central Bureau of Investigation.**

Applications are invited from eligible and willing officers for filling up the post of Accounts Officer Group 'B'/Gazetted (Non-Ministerial) in CBI in the Pay Level-8 in the Pay Matrix (pre-revised PB-2 Rs.9300-34800/- + Grade Pay of Rs. 4800/-) on deputation basis.

2. The officer selected for appointment on deputation basis will be governed by standard terms of deputation as contained in the DP&T OM No. 6/8/2009-Estt. (Pay II) dated 17.06.2010 & 01.03.2011 and DP&T OM No. 6/5/2012-Estt(Pay.II) dated 30.11.2012 as amended from time to time.

3. Applications of only such officers/candidates will be considered as are routed through proper channel and are accompanied with (i) Cadre Clearance (ii) Bio-data (in duplicate) as in the pro-forma enclosed (Annexure-II) (iii) Attested (on each page with rubber stamp) photocopies of ACRs/APARs for the last five years (from 2019 to 2023) (iv) Vigilance Clearance (V) Integrity Certificate and (vi) Statement giving details of major or minor penalties imposed on the officer, if any, during the last 10 years. Advance copies of applications, applications received after the closing date or not accompanied with the required certificates/documents listed above shall be rejected.

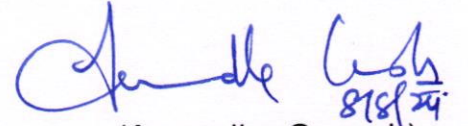
4. The officers coming on deputation as Accounts Officer in CBI are eligible for **SPECIAL SECURITY ALLOWANCE @ 20%** of pay per month.

5. The period of deputation including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization or department of the Central Government shall ordinarily not exceed three years.

6. The applications of suitable and eligible officers, who can be spared immediately in the event of selection, may be sent to the **Dy. Director (Pers.), Central Bureau of Investigation, 5-B, 7<sup>th</sup> Floor, CGO Complex, Lodhi Road, New Delhi-110003** as to reach within 60 days of publication of this Vacancy Circular in Employment News. **Applications received after this date will not be entertained. As per Recruitment Rules of the post of Accounts Officer, private persons are not eligible for the post..**

7. The candidates who apply for the post will not be allowed to withdraw their candidature subsequently. In case a candidate who is selected, refuse to join, he will be debarred from any deputation in Government of India for the combined period of tenure of deputation and cooling off.
8. Detailed eligibility criterion (Annexure-I) and pro-forma for Bio-data (Annexure-II) are available on the CBI website [www.cbi.gov.in](http://www.cbi.gov.in).
9. The Bio-data (Annexure-II) duly supported by documents will be assessed by the Selection Committee while selecting candidates for appointment to post on deputation basis.

Encl: As above.



(Anuradha Ganesh)  
Administrative Officer (Pers.)  
CBI, HO, New Delhi

No. DP/PERS.M/2024/1810 /A-12011/3/2024

Dated: 08-08-2024.

Copy to:-

1. All Ministries/Departments of Government of India/States/UTs.
2. Dy. Secretary (AVD-II), DOPT, North Block, New Delhi with a request to arrange to upload the Vacancy Circular through bulk e-mailing system of officers.
3. All HOZs/HOBs CBI with a request to arrange for wider publicity of the Vacancy Circular and suitable officers be encouraged to apply.
4. CIO, CBI, Delhi with a request to arrange for wider publicity of the Vacancy Circular
5. IFA, CBI, New Delhi with a request to motivate suitable candidate to apply.
6. SP (System), System Division, CBI, New Delhi for placing the Vacancy Circular along-with enclosures on the CBI website.

**ANNEXURE-I**

1. Name of the post : Accounts Officer
2. Number of post : 01 (One)
3. Classification of Post : General Central Service, Group 'B',  
Gazetted, Non-Ministerial,
4. Pay Scale : Level-8 (₹47600/-151100/-) in the pay matrix.
5. Method of Recruitment : By deputation
6. Age limit : The maximum age limit for appointment by  
deputation shall be 'not exceeding fifty-six  
years' as on last date of receipt of  
applications.

7 **Eligibility conditions for appointment on deputation:** Officers of the Central Government;-

(a) (i) holding analogous post on regular basis in the parent cadre or department;

**or**

(ii) with six years service in the grade rendered after appointment thereto on regular basis in Level-6 (₹35400-112400) in the pay matrix or equivalent in the parent cadre or department;

**and**

(b) possessing the following educational qualification and experience, namely:-

(i) Must pass the Subordinate Audit/ Accounts Service or equivalent examination conducted by any one of the Organized Accounts Departments of the Central Government;

(ii) Successful completion of training in the Cash and Accounts work in the Institute Secretariat Training and Management or equivalent training course and a minimum of four years experience in cash, accounts and budget.

**Note 1:** The period of deputation including the period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization or department of the central government shall ordinarily not exceed three years.

**Note 2:** The maximum age limit for appointment by deputation shall be 'not exceeding fifty-six years' as on last date of receipt of application.

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**Application/Bio-data for the post of Accounts Officer in CBI on deputation**

1	Name and address (IN BLOCK LETTERS)				
	(i) (a) Permanent Address				
	(b) Address for communication				
	(ii) Email ID				
	(iii) Phone No.				
	(iv) Mobile No.				
	(v) Fax No.				
2	Date of Birth (In Christian era)				
3	Date of retirement under Central/State Government Rules				
4	Whether belongs to SC/ST/OBC				
5	Educational and other technical qualifications possessed				
6	Whether Educational and other qualifications required for the post are satisfied. (If any qualification has been treated as equivalent to the one prescribed in the Rules, state the authority for the same).				
Qualifications/Experience required:					
Essential: (1)					
(2)					
(3)					
Desired: (1)					
(2)					
In the case of Degree and Post Graduate Qualifications Elective/main subjects and subsidiary subjects may be indicated by the candidate.					
7	Please state clearly whether in the light of entries made by you above, you meet the requirement of the post				
8. Details of Employment, in chronological order. Enclose a separate sheet duly authenticated by your signature, if the space below is insufficient:					
Office/ Institution	Post held	From	To	Scale of pay and Basic Pay	Nature of duties (in detail)

9	Nature of present employment i.e. Ad-hoc or Temporary or Quasi-permanent or Permanent				
10	In case the present employment is held on deputation/contract basis, please state :-				
	(a) The date of initial appointment				
	(b) Period of appointment on deputation/contract				
	(c) Name of the parent office/organization to which you belong				
11	Additional details about present employment Please state whether working under (indicate the name of your employer against the relevant column)				
	(a) Central Government				
	(b) State Government				
	(c) Autonomous Organization				
	(d) Government Undertaking				
	(e) Universities				
	(f) Others				
12	Please state whether you are working in the same Department and are in the feeder grade or feeder to feeder grade.				
13	Are you in Revised Scale of Pay? If yes, give the date from which the revision took place and also indicate the pre-revised scale/Pay Band with Grade Pay/Pay Level				
14	Pay Level in the Pay Matrix, Basic Pay and Total emoluments per month now drawn				
15	Additional information, if any, which you would like to mention in support of your suitability for the post (This among other things may provide information with regard to (i) additional academic qualifications (ii) professional training and (iii) work experience over and above prescribed in the Vacancy Circular) (Note: Enclose a separate sheet, if the space is insufficient).				

16	Whether the post held in parent department is (Gazetted Group B or Non-Gazetted)	
17	Complete Postal Address with contact number & Email ID of the Controlling Authority with whom correspondence could be made	

I hereby declare that I have carefully gone through the Vacancy Circular and I am well aware that the Bio-data duly supported by documents submitted by me will also be assessed by the Selection Committee at the time of selection for the post.

I further declare that all the information furnished above are true, complete and correct to the best of my knowledge and belief and nothing has been concealed there from. I understand that in the event of any information being found suppressed/false or incorrect or ineligibility being declared before or after the selection, my candidature/appointment is liable to be cancelled.

Date:

SIGNATURE: \_\_\_\_\_

DESIGNATION: \_\_\_\_\_

Complete Postal Address:

\_\_\_\_\_

**CERTIFICATION BY THE EMPLOYER/CADRE CONTROLLING  
AUTHORITY**

The information/details provided in the above application by the applicant are true and correct as per the facts available on records. He/She possesses educational qualifications and experience mentioned in the vacancy Circular. If selected, he/she will be relieved immediately.

**2. Also certified that:**

- I. There is no vigilance or disciplinary case pending/contemplated against Shri/Smt.....
- II. His/Her integrity is certified.
- III. His/Her CR Dossier (photocopies of the ACRs for the last 5 years duly attested by an officer of the rank of Under Secretary of the Govt. of India or above) are enclosed.
- IV. No major/minor penalty has been imposed on him/her during the last 10 years Or A list of major/minor penalties imposed on him/her during the last 10 years is enclosed (as the case may be)

**Countersigned**

(Employer/Cadre Controlling Authority with Seal)